



ANNUAL ELECTORS MEETING

WEDNESDAY, 15th DECEMBER 2004

COMMENCING AT 5.00pm

AT THE RESOURCE CENTRE CONFERENCE ROOM

AGENDA

1. WELCOME BY PRESIDENT
2. CONFIRMATION OF MINUTES
3. BUSINESS ARISING FROM THE MINUTES
4. PRESIDENTS REPORT
5. CHIEF EXECUTIVE OFFICERS REPORT
6. ANNUAL STATEMENTS AND AUDITORS REPORT
7. GENERAL BUSINESS

*Minutes of the Annual Electors Meeting held at the Senior Citizens Centre on
Tuesday, 10th February 2004, commencing at 5.00pm.*

ATTENDANCE

President	Harry Gayfer
Deputy President	Nola Forbes
Councillors	Allen Price
	Clive Walton
	Graeme Downing
	Matthew Szczecinski
	Lyn Baker
Chief Executive Officer	Bruce Mead
Deputy CEO	Scott McKenzie
Senior Finance Officer/CDO	Heather Blacklock
Public	Colin Larke
	Beryl Hill
	Vic Hill
	Bill Seimons
	Ross Mooney
	Lloyd Rendell
	Wes Baker
	David Bolt
	Chris Bolt
	David Abe
	Peter Doyle

APOLOGIES

Ian Davies, Ross Dunkeld and Rex Thomas.

CONFIRMATION OF MINUTES

Moved – Nola Forbes and Lyn Baker

That the Minutes of the Annual Electors Meeting held on 7th February 2003 be confirmed as a true and accurate record.

Carried

BUSINESS ARISING - Nil

PRESIDENTS REPORT

The President, Cr Gayfer, tabled the Shire Presidents Report.

Moved – Clive Walton and Allen Price

That the Presidents Report, for the year ended 30 June 2003, as presented, be received.

Carried

BUSINESS ARISING - Nil

CHIEF EXECUTIVE OFFICER'S REPORT

The Chief Executive Officer, Mr Bruce Mead, commented on portions of the Chief Executive Officer' Report.

Moved – Colin Larke and Beryl Hill

That the Chief Executive Officer's Report, for the year ended 30 June 2003, as presented, be received.

Carried

BUSINESS ARISING - Nil

AUDITORS REPORT AND FINANCIAL STATEMENT

The Chief Executive Officer read the Statement by CEO and Audit Opinion by Haines Norton.

Moved – Allen Price and David Bolt

That the Audit Report and the Annual Financial Report for the Year Ended 30 June 2003, as presented, be received.

Carried

GENERAL BUSINESS

Old Buildings

Beryl Hill asked what is happening to the buildings at 25 Murphy Street and 64 Goyder Street. Both buildings are in a state of disrepair and in urgent need of maintenance. The CEO replied that we have the ability under the Building Code to force the owners to conduct repairs, he promised to send the EHO/BS to both properties to conduct an inspection.

Federal Road Funding

Wes Baker asked if Council is expecting to receive any funding from the Federal Government under the recently announced extension to the Roads to Recovery Program. The President replied that it is still too early to know the exact amount but we should receive direct funding under the new arrangement plus have the ability to apply for funding for regional type roads.

Funding for Kunjin Street

Wes Baker asked about the possible timing for Kunjin Street. The President replied that we have been waiting on Main Roads WA to supply funding for the project. Wes also asked for his congratulations on Walton Street to be recorded.

Partial Closure of Lynch Street

Lloyd Rendell asked about the progress of the Council decision with regard to the partial closure of Lynch Street. The President replied that the submission period closed on 16th January 2004 and the results of this plus other research will be presented to the February 2004 Ordinary meeting.

Groundwater Level in Bullaring

Ross Mooney asked for a report on the groundwater level in Bullaring. The CEO replied that the drainage is working well, although the level of groundwater is not known, he feels that it is being kept below the marginal level of 2 metres.

Walton Street Parking

Peter Doyle explained a problem with attempting to pull into the parking areas on Walton Street from the south. He feels that corner is too narrow. The CEO replied that the concrete crossovers in the median strip were never meant to be used by cars turning from the south, only for trucks to go directly across and into Elders and Wesfarmers. A solution to the problem may be to remove one parking bay, which would allow more room to manoeuvre when turning into the parking area.

Walton Street Speed Zoning

David Bolt asked why the speed zone in Walton Street changes from 50kmh to 60kmh approximately 50 metres from the Kunjin Street intersection. The CEO replied that Main Roads WA are responsible for setting the speed zones and stipulating where the signs should be, he promised to contact them to ensure that the signage is correct.

New GEHA Houses

David Bolt offered his congratulations on the design of the new houses we are constructing, he believes that they are very well planned houses with a logical layout.

Pumping of Bores in Corrigin

David Bolt asked why the bores have been switched off in Corrigin. The President replied that the level is down the 5m. The Rural Towns Program also requested that bores be switched off for a period of time to see if the level rises significantly, the level has risen by approximately 80cm and the majority of pumps have been switched back on. It was also suggested that a tap be placed between the bore at Interline Sales and the tank so that more water can be forced back to the Goyder Street median strip.

MEETING CLOSURE

There being no further business to discuss, the President thanked everyone for their attendance and closed the meeting at 5.35pm

President

Date

PRESIDENTS REPORT

Electors, Ladies & Gentlemen,

It is my privilege to present the President's Report for the Corrigin Shire Council for the 2003/04 financial year.

RATES

The rate increase was 2.6%. This includes a purchase of a vibrating roller and construction of three GEHA Houses. Two will be residences for teachers, whilst the third will be used for Police housing. This is the first year for the emergency levy system; the Shire collected it on behalf of FESA.

WORKS CARRIED OUT

The Community Resource Centre upgrade was completed. With the use of Road to Recovery money Walton Street was completed. Additionally, major road works were carried out on the Bruce Rock Road. Townscape projects included the completion of the Western Entry Statement, Station Square park area with addition to the toilets, playground equipment, seating and a new bus shelter. The upgrade of Miss B's block has commenced and the median strip in Goyder Street has been planted. Sails and planter boxes were erected in Campbell Street. As well, the cemetery upgrade continues with the placement of new entry signs.

I would like to take this opportunity to thank our engineer, Edwin Long, works supervisor, Greg Tomlinson and all the outside staff for their efforts throughout the year and the manner in which they carried out their duties.

WORKPLACE AGREEMENT

The Shire has introduced a 'fit for work' policy; a common practise in today's environment.

HEALTH AND WELFARE

Doctor Hans Grobbelaar has taken over as our local practitioner, while Nursing Director Pam Keenan remains in residence. Also Doctor Gerard continues to be our dentist.

FUTURE DEVELOPMENTS

With the help of Blackspot funding, reconstruction of the Kurrenkutten corner will commence. Also, further beautification on the main streets will continue and reconstruction of Seimons Avenue and part of Gayfer Street will begin.

In conclusion, I'd like to thank the CEO Bruce Mead for his ongoing commitment. Former Deputy CEO Scott McKenzie has left to become the CEO of Wyalkatchem and Jody McMiles has also departed. I wish to thank them for their efforts over many years. I'd also like to welcome our new Deputy CEO, Heather Blacklock.

Councillor Ross Dunkeld has retired and I would like to welcome new Councillor Norm Talbot. I extend my appreciation to Deputy President Nola Forbes and all Councillors for their collective support and efforts throughout the year.

Harry Gayfer
Shire President.

CHIEF EXECUTIVE OFFICERS REPORT

I am pleased to present my report to the residents of Corrigin on the activities of the Shire for the year ended 30 June 2004.

ADMINISTRATION STAFF

After four years of no change in personnel we had two members moving on. Jody McMiles who had been with the Shire for 8 years resigned in October to head off around Australia and Scott McKenzie who was here for 6 years relocated to Wyalkatchem in March as their new CEO. I would like to thank both officers for their service to Council and the community and to wish them well in their future endeavours.

This resulted in a reshuffle of staff, which saw Heather Blacklock promoted to DCEO and Karen Wilkinson being promoted to partly fill Heather's role as Finance Officer. Heather has continued to look after the Community Development work requirements with assistance from Davina Watson who was appointed to replace Jody and took up duties on the front counter. With Scott leaving in March and staff being assigned new roles we obtained the services of Shannon Baker who is now the smiling face that greets all our customers at the front desk.

During the year, extensions onto the Shire Office to accommodate the New Community Resource Centre placed considerable pressure on the staff due to the alterations that had to be made to the existing offices and it is a credit to them in the way they handled the disruptions, noise and dust. For a short period through December the Shire operated out of the Old Roads board Office which certainly tested their resolve, in particular Davina who spent a very warm December there on the "front counter".

The staff over the years have always performed very well and I would like to thank them for their efforts especially whilst working under rather difficult conditions when the building alterations were taking place.

It was again pleasing to find that the Auditors had no queries with our financial statements and that the administrative and legal requirements were carried out to a high standard and in a timely and efficient manner.

The relocation of the Telecentre into the new Resource Centre has seen the appointment of two new members of staff. Heather Ives was appointed Resource Centre Coordinator in April; she works Wednesday to Friday while Emily Hewett is Assistant Coordinator working Monday and Tuesday. The Centre has been successfully operating since it first opened its doors in April 2004, with increased patronage which can be attributed to the new and improved level of facilities available.

Our Shire Planner Russell Reid decided during the year that he was going to retire and we therefore lost the services of an excellent officer. The planning requirements of the Shire will be looked after by the CEO and EHO/BS for the day to day matters. Should we need to obtain advice or make legislative changes to the Town Planning Scheme then we will need to look at obtaining the services of a Town Planning consultant.

We wish Russell and his wife all the very best in his retirement, he has been an outstanding part-time member of our staff since 1996.

OUTSIDE STAFF

With changes that occurred last year we now have a number of new faces on the outside staff. Greg Tomlinson has taken up the challenge of Works Supervisor and is proving to be a very diligent and dedicated worker who is producing very good results. With assistance from Edwin Long our Engineer, Greg and the

team completed the very difficult construction of Walton Street. Due to the area from Jose Street to Kunjin Street being relatively level this required very exacting construction tolerances for both the drainage and roadworks. This past winter has been testament to their good work with virtually no water ponding problems now in that area of town. Five members of staff have moved on which has seen Murray, Dan and David being employed to replace those who have left, as well Rod Anderson was promoted to Leading Hand in Town providing assistance to Greg Tomlinson in running the outside staff.

COUNCIL

Council operates under a bi-annual election system with elections being held every second year. The next election is due to be held on Saturday, 7th May 2005. Nominations for the position of Councilor in the various wards will be open from 24th March 2005 to 4pm on 7th April 2005.

The Councilors at present are as follows;

<u>President</u>	<u>Ward</u>	<u>Term Expires</u>	<u>Phone</u>
Harry Gayfer	South	2007	9063 2027
<u>Deputy President</u>			
Nola Forbes	Central	2005	9063 2054
<u>Councilor</u>			
Allen Price	North	2005	9063 2345
Clive Walton	North	2005	9063 2269
Graeme Downing	South	2005	9063 2112
Lyn Baker	South	2007	9065 7053
Ian Davies	Central	2007	9063 2525
Norm Talbot	Central	2007	9063 2232
Matt Szczecinski	North	2007	9063 2125

During the year under review an extraordinary was held for the seat vacated by Ross Dunkeld who left the district. Norm Talbot nominated for the position and was elected unopposed.

The four Councilors whose terms run out in 2005 will be required to nominate for a position along with all other candidates if they wish to remain on Council, if there are more nominations than positions, an election will be held on Saturday, 7th May 2005.

FINANCE

At the end of the financial year, the situation in relation to the reserve funds was as follows;

Community Bus Reserve	\$30,508.31
Long Service Leave Reserve	\$33,518.91
Plant Replacement Reserve	\$78,010.81
Swimming Pool Reserve	\$20,989.64
Office Equipment Reserve	\$4,157.68
Roadworks Reserve	\$279,593.39
Land Subdivision Reserve	\$62,491.29
Staff Housing Reserve	\$69,846.88
Townscape Reserve	\$14,920.95
Medical Reserve	\$13,880.95
Roads to Recovery	<u>\$184,375.00</u>
	<u>\$792,293.81</u>

The Reserve balance is very healthy and shows that Council is planning for the future with regard to large expenditure.

The rate increase for the 2003/04 financial year was 2.60% in both the rural and the Townsite areas, well below the average of 4.52% over the past 10 years. Council included some very large capital expenditure

projects within the 2003/04 budget, and the low rate increase is thought to be very good indeed. The rate increases over the preceding 10 years have been;

1993/94	5%
1994/95	5%
1995/96	4%
1996/97	11.82%
1997/98	6.3%
1998/99	4.1%
1999/00	5%
2000/01	2%
2001/02	2%
2002/03	2.41%

The larger capital expenditure during the 2003/04 financial year included replacement of the Extension of the Administration Office to include the Resource Centre, the construction of three houses for lease by the Government Employees Housing Authority and the purchase of a vibrating roller.

Council undertook the following construction works as part of our works program for the 2003/04 financial year;

(a) Corrigin Bruce Rock Road	\$196,847
(b) Walton Street	\$421,901
(c) Corrigin South Road	\$60,190

In addition to the above construction jobs, Council undertook maintenance on Rural and Townsite Roads to the value of \$340,425. During 2004/05 Council has budgeted to fund the following roadworks;

(a) Corrigin Bruce Rock Road – Blackspot Funding and Road Projects Funding	\$418,900
(b) Morrell Road Reconstruction and T Junction realignment with Dry Well Road	\$127,500
(c) Seimons Avenue – Roads to Recovery Grant	\$381,880
(d) Szczecinski Road – Direct Grants	\$85,000

PLANT

The Plant Hire rates for Private Works are as follows (GST Inclusive);

<u>Plant Item</u>	<u>Hire Charges per Hour</u>
Graders	\$105
13 Tonne Truck	\$80
6 Tonne Truck	\$55
Mack Prime Mover and Tipping Trailer	\$115
International truck and Cement Mixer	\$95
Large Loaders	\$95
Small Loaders	\$70
Caterpillar Backhoe	\$95
Caterpillar Dozer	\$95
Multi Wheel Roller	\$60
Caterpillar Multi Wheel Roller	\$80
Pannell Vibratory Roller	\$95
Cherry Picker	\$55
Kerbing Machine	\$45
Bobcat	\$70
Caterpillar Forklift	\$50

Iseki Tractor Mower	\$45
Stump Muncher (including tractor)	\$90
Tractor	\$60
Post Hole Digger and Tractor	\$70
Pedestrian Roller	\$45

RESIDENTIAL LAND

Council has available for sale land along Spanney Street which it subdivided into 19 lots in 2002/03. The subdivision cost more than \$400,000 and has underground power, Telstra, Sewer and Water connected to each block. There is a map on site showing the lot boundary and sizes.

The blocks are available for sale at an asking price of \$27,500. For further information please contact the selling agent, Ralph Bolton via Landmark Corrigin on 9063 2206.

LIGHT INDUSTRIAL LAND

The subdivision of land in Channon Close has been completed for more than 3 years now and three lots have been sold. Council were successful in 1999 in getting a Regional Headworks Scheme Loan to complete the subdivision, one of the conditions of these loans is that if more than 25% of the blocks are sold within two years of the date of the cheque, then the loan reverts to a grant and does not need to be repaid. This condition has been satisfied by the sale of the blocks early in 2001.

The other 8 blocks are all for sale and range in price from \$8,000 to \$12,000. Council has a policy to assist new and existing businesses with siteworks fees and any applications for assistance will be presented to Council for consideration.

MEDICAL SERVICES

In 2002, Council signed another 5 year contract with River Medical Group which states that they must guarantee a doctor service in Corrigin, replace any doctors that leave and provide a locum for any holidays or study leave. As part of this contract, Council has agreed to pay \$30,000 per annum to River Medical Group.

Dr Patrick Crisp was the resident doctor in Corrigin for the first part of the year in review and we were very lucky to have a doctor of the calibre of Dr Crisp. Dr Crisp and his family only stayed with us for a short period leaving in July. After a few months of locum services, we were able to obtain the services of Dr Hans Grobbelaar. Dr Grobbelaar and his wife have settled in well and we look forward to many more years of service. I would like to take this opportunity to welcome Dr Grobbelaar and his wife to Corrigin and hope that they enjoy the town as much as the locals do.

Dr Sandra Gerard has now been in Corrigin for more than 3 years and from all reports is a very good dentist. She seems very happy to be practicing in Corrigin and is here for three days every month.

Corrigin is also served well by Dr Nick Sheldrick for all our Chiropractic needs, Robin West for physiotherapy and Jo-Anne Hodge for Naturopathy requirements.

Corrigin should be very thankful of the medical services on offer in town and all members of the health service and hospital employees should be very proud.

DEVELOPMENT OFFICER

The Community Development Officer is a part time position, Heather Blacklock shares with her other administration duties.

The major project the Development Officer has been involved in this year has been the completion of the Relocation of the Telecentre into the new Community Resource Centre which was built as an extension to the Shire Administration Building. The Development Officer was able to attract further funding for the project which unfortunately due to the time delays between the quotation period and building had increased. The final figures were as follows:

Federal Government –	Dept of Transport and Regional Services Rural Transaction Centre Programme	\$149,500
LotteryWest		\$121,817
State Government –	Dept of Local Government and Regional Dev Regional Collocation Scheme	\$95,624

The Resource Centre was completed on schedule in March 2004 at a total cost of \$731,250, it has been operating since April. The Resource Centre includes all of the current Telecentre services as well as a Conference room, Video Conferencing room, Tourism information, Toy Library and various office space available for rental. The Shire and Resource Centre each have their own entrance, and share the kitchen and toilet facilities. Some minor changes also took place to improve the Council Chambers and the filing/archiving room within the Shire office.

During the year we were also successful in obtaining \$25,000 in funding from the State Government Community Facilities Grant Programme. This funding was used to improve the Walton Street Park and Miss B's block including the addition of Disabled Toilets and reroofing, new playground equipment, shaded seating and TransWA assisted with the new Bus Shelter at Walton Street. While at Miss B's block the construction of the Shade structure, fencing and paving was completed. This park will be completed by October 2004.

Throughout the year the Community Development Officer has assisted a number of community organisations with their information needs and grant applications, as well as working on various other Shire projects. The Resource Centre staff also have available a number of resources to assist community groups with funding submissions and sourcing information that will assist the community.

TOWN PLANNING SCHEME NO. 2

Council has adopted a Town Planning Scheme that controls what development can occur within the townsite and rural areas. It controls the activities that can be conducted in various parts of town as well as building setbacks from various boundaries and many other matters.

A copy of the plan is available for your perusal in the Shire Office.

RUBBISH

Council engages the services of Avon Waste to collect the kerbside waste every Monday morning.

Due to the small amount of space left in the tip, Council was forced to employ Graham Perry as a Tip Manager and only open the tip on certain days. Mr Perry controls where the different types of rubbish are tipped and

removes anything that can be recycled. This is expected to extend the life of the current tip. The tip is open on the following days;

Monday	10am to 3pm
Wednesday	10am to 3pm
Friday	10am to 4pm
Saturday	10am to 3pm

Council commenced a contract with Avon Waste to collect fortnightly recycling in the town of Corrigin beginning in May 2004. This involves a new 240 litre recycling bin being delivered to each household and a new 140 litre normal bin replaced the current bin.

HEALTH AND BUILDING

The Shire participates in a group share scheme for the provision of these services. The scheme involves 4 Council areas contributing to the employment of an Environmental Health Officer/Building Surveyor to manage the Health, Building, and Waste and varying levels of their Planning functions. The other Shires involved are Kondinin, Narembeen, and Kulin. The Scheme continues to work well and currently meets the shire's needs in these areas.

The number of building licenses issued for this period has remained fairly static in comparison to last year with 25 licenses being issued which is an increase of 1 from the last report. The total value of these approvals was \$264,000 realising License application fees of \$1,250. This included 1 new dwelling, commercial additions, and a number residential additions/alterations. The significant drop in the value of the approvals can be attributed to the majority of the approvals being for minor works and the fact that a significant portion of the last report value was from a number of new houses and a large CBH addition. An approval for the demolition of 1 farm dwelling was also issued.

Council's participation in the DrumMuster program to reduce the number of used chemical containers stored on farms has continued. This is reported separately below.

Inspections of food premises, the monitoring of food recall notices and routine water testing has been carried out.

The predicted changes to food legislation continue to be delayed with an anticipated full introduction by mid 2005. As previously advised this will introduce standardised food legislation throughout Australia. The changes yet to be introduced include minimum levels of food handling training, new labeling, new food recall procedures, new registration requirements, and a greater accountability for volunteer/charity/community group catering/food preparation due to these organisations now being classified as food businesses.

Those businesses complying with the current requirements should not be significantly affected apart from a few new practices and administrative requirements. There will also be new penalty provisions with the possibility of on the spot fines for minor continuing offenses.

No significant cases of infectious diseases were reported within the Shire this year.

CHEMICAL CONTAINERS

Council has continued to be involved in the Drummuster program. This involves the Shire accessing a pool of funds raised by the National Container Levy to collect and arrange for the reprocessing of eligible triple rinsed farm chemical containers that normally would be either buried or just left to accumulate on farms.

Sandow Jacobs has taken on the role of organising the days and managing the workforce involved and I would like to thank him for undertaking this role. He takes the role very seriously and provides much needed encouragement to the other workers and farmers to be involved.

The collections work on a booking system and participants are requested to contact the Shire prior to the collection day to organise a time. One collection was held in October 2003. The numbers collected are

expected to decrease over time due to package changes and technology advances. The Shire will continue to hold collections as long as required.

For the second time this year, Apex were also in attendance for the collection and they took any drums that could be sold to other processors. Corrigin Apex make the necessary arrangements with the appropriate companies to receive these containers and will use the monies received for worthwhile community projects/charities.

VERGE CLEARING

The problem of trees and small shrubs growing in the table drains of Council maintained roads is a continual problem. In 2003/04 as in the past years Council employed Kevin Turner and his Machine to conduct the clearing for us.

In the 2004/05 financial year Council has again budgeted for more roads to be cleared.

TOWNSITE SALINITY

During 2003/04 financial year Council completed the works outlined in the Salinity Management Strategy prepared the previous year to assist with the Townsite Salinity problem in Bullaring. A covered trench and piping was installed to drain groundwater from the Bullaring townsite to a creek line to the east of town along the Bullaring Gorge Rock Road.

Council continues with their monitoring of the water levels under the Corrigin Townsite and the bores are operated when required.

PRINCIPAL ACTIVITY PLAN

The Local Government Act 1995 stipulates that Council must prepare a Plan of Principal Activities for the next four or more financial years. A Principal Activity includes a major capital works project, a major service to be provided, a program for the replacement of major assets, a major land transaction and a major trading undertaking. Council prepared and advertised for public comment our first plan in May/June 1997. Each year a subsequent plan has been prepared, with the 2003/04 Principal Activities Plan (PAP) as follows;

Principal Activity	Principal Activities Budget	2002/03 Adopted Budget
Smart Town Project	\$516,284	\$516,284
Computer Replacement Program	\$6,000	\$3,000
GEHA Housing	\$400,000	\$432,000
Townsite Beautification	\$35,000	\$105,000
Plant Replacement	\$292,500	\$294,000
Road Construction	\$900,000	\$1048,463
Aged Care Services	\$59,000	\$5,225
Education of Youth	\$5,000	\$3,000
Community Agricultural Centre	\$34,464	\$44,617
Refuse Service	\$70,000	\$72,005
Football and Hockey Clubs	\$50,000	\$61,600
Community Housing	\$29,000	\$21,816
Parks and Gardens	\$20,000	\$19,050
Customer Service	\$40,120	\$36,064
Noxious Weed Control	\$15,000	\$20,600
Road Maintenance Tree Lopping	\$60,000	\$38,500

Swimming Pool	\$55,000	\$60,300
Rural Towns Program	\$215,000	\$38,500

The Principal Activities as shown above have the following objectives;

1. Smart Town Project – To provide the collocation of the Telecentre with other Government and community services into a purpose built center.
2. Computer Replacement Program – To provide for the replacement and upgrading of all electronic equipment including computer hardware/software and photocopier. During 2003/04, Council only intended to purchase a laptop for the Engineer and therefore the budget amount was reduced.
3. GEHA Housing – To construct housing to lease to the Government Employees Housing Authority to attract suitable staff to Corrigin. Council budget to provide two houses for teaching staff, the 2003/04 budget figure was slightly higher due to an increase in construction costs.
4. Townsite Beautification – To install kerbing, car park, new roadways, footpaths and shrubs to improve the appearance and attractiveness of the Corrigin town. Council received funding from the State Government Community Facilities fund towards the improvements at the Walton St Park and Miss B's block therefore the budget figure for Townscape was increased to finalise the projects.
5. Plant Replacement – To maintain an effective plant asset in order to carry out Municipal works and services. The plant was budgeted to be replaced as per the Principal Activities Plan with the exception of the two utilities which Council elected not to replace and the DCEO and Doctors Vehicle were budgeted for changeover.
6. Road Construction – To improve and maintain our existing road network. The road construction and maintenance work was carried out as per our budget.
7. Aged Care Services – To provide for the insurance of the Senior Citizens Centre and Wogerlin House, and the provision of ongoing assistance to the maintenance of Aged Care Facilities. Council budget in 2003/04 was less than anticipated due to the delay in the Seniors constructing two new units and therefore no requirement to assist with the siteworks.
8. Education of Youth – To assist the Pre-School and Youth Advisory Council in educating the youth of Corrigin. During the 2003/04 financial year, provided an donation towards the running of the Youth Chaplaincy.
9. Community Agricultural Centre – To enable the provision of the Centre for the Landcare Officer and the Community Agricultural Officer. Council's budget was slightly higher due to an allowance for light fittings at the CAC Residence and the re-roofing of the CAC Centre.
10. Refuse Service – To provide a refuse removal service to Corrigin, refuse site maintenance at Bullaring and Corrigin and recyclable materials collection for Shire residents. Council has budgeted as per the PAP.
11. Football and Hockey Ovals – To enable funds for the maintenance of Corrigin Football and Hockey Ovals. Again this was budgeted as per the PAP with extra funding for the spraying for beetles and to vertidrain.
12. Community Housing – The provision of suitable rentable units for young people. This was included in the 2003/04 budget.
13. Parks and Gardens – To enable the upkeep and regular maintenance of the parks and gardens within the Corrigin and Bullaring townsites. This was budgeted as per the PAP.
14. Customer Service – To enable people to do their police licensing payments and procedures locally and provide a receipting service for payment of other Shire services including payment of rates, recreation facilities charges, building licenses, dog licenses and other fees and charges. This was included within the 2003/04 budget.
15. Noxious Weed Control – Control of declared weeds in reserves and vacant land under the Shire's control. This was included in the 2003/04 budget.
16. Road Maintenance Tree Lopping – Tree lopping of street trees and trees on road verges. A program for the clearing of verges and maintenance of street trees was again included in the 2003/04 budget.
17. Swimming Pool – This allocation was designed to assist in maintaining the Corrigin Swimming Pool and was included in the 2003/04 Budget.

18. Rural Towns Program – Designed to fund the ongoing fight against the impact of salinity on the townsites of Corrigin and Bullaring. This was allocated in the budget although at a reduced level as the work involved at Bullaring was reassessed and did not require the level of funding as first predicted.

As per the Local Government Act 1995 another plan was prepared and advertised for public comment in June 2004. The plan included the following projects for the 2004/05 financial year.

Principal Activity	Principal Activities Budget	2004/05 Adopted Budget
Computer & Office Equip Replacement Program	\$10,000	\$5,528
Townsite Beautification	\$35,000	\$43,900
Plant Replacement	\$691,500	\$685,000
Road Construction	\$900,000	\$1,370,780
Aged Care Services	\$10,000	\$16,625
Education	\$5,000	\$3,000
Community Agricultural Centre	\$34,464	\$34,867
Refuse Service	\$70,000	\$102,433
Football and Hockey Clubs	\$50,000	\$55,100
Community Housing	\$29,000	\$23,800
Parks and Gardens	\$20,000	\$25,000
Customer Service	\$43,739	\$40,120
Noxious Weed Control	\$15,000	\$10,500
Verge Clearing	\$60,000	\$20,000
Swimming Pool	\$60,000	\$64,550
Rural Towns Program	\$15,000	\$6,000
Resource Centre	\$58,000	\$75,780

The Principal Activities for 2003/04 as shown above have the following objectives;

1. Computer Replacement Program – To provide for the replacement and upgrading of all electronic equipment including computer hardware/software and photocopier.
2. Townsite Beautification – To install kerbing, car park, new roadways, footpaths and shrubs to improve the appearance and attractiveness of the Corrigin town.
3. Plant Replacement – To maintain an effective plant asset in order to carry out Municipal works and services.
4. Road Construction – To improve and maintain our existing road network.
5. Aged Care Services – To provide for the building of extensions to the Senior Citizens Centre of Wogerlin House, and the provision of ongoing assistance to the maintenance of Aged Care Facilities.
6. Education of Youth – To assist the Pre-School and Youth Advisory Council in educating the youth of Corrigin.
7. Community Agricultural Centre – To enable the provision of the Centre for the Landcare Officer and the Community Agricultural Officer.
8. Refuse Service – To provide a refuse removal service to Corrigin, refuse site maintenance at Bullaring and Corrigin and recyclable materials collection for Shire residents.
9. Football and Hockey Ovals – To enable funds for the maintenance of Corrigin Football and Hockey Ovals.
10. Community Housing – The provision of suitable rentable units for young people.
11. Parks and Gardens – To enable the upkeep and regular maintenance of the parks and gardens within the Corrigin and Bullaring townsites.
12. Customer Service – To enable people to do their police licensing payments and procedures locally and provide a receipting service for payment of other Shire services including payment of rates, recreation facilities charges, building licenses, dog licenses and other fees and charges.
13. Noxious Weed Control – Control of declared weeds in reserves and vacant land under the Shire's control.
14. Verge Clearing – Tree lopping of street trees and trees on road verges.

15. Swimming Pool – This allocation was designed to assist in maintaining the Corrigin Swimming Pool.
16. Rural Towns Program – Designed to fund the ongoing fight against the impact of salinity on the townsites of Corrigin and Bullaring.
17. Resource Centre – To provide a high level of business and training facilities to the community and visitors as well as tourist information and a toy library service.

DISABILITY SERVICES PLAN

Section 29 of the Disability Services Act requires Councils to report on the implementation of our Disability Service Plan. In late 1995 a Disability Service Plan for the Shire of Corrigin was adopted by Council and approved by the Disability Service Commission.

Since that time, we have provided regular reports to the Disability Services Commission regarding the status of the plan.

A copy of the plan is available at the Shire Office if you wish to peruse it.

RECORD KEEPING PLAN

The State Records Act 2000 requires that the Shire maintains and disposes of all records in the prescribed manner.

Principle 6 – Compliance: Government organisations ensure their employees comply with the record keeping plan.

Rationale:

An organisation and its employees must comply with the organisation's record keeping plan. Organisations should develop and implement strategies for ensuring that each employee is aware of the compliance responsibilities.

Minimum Compliance Requirements:

The record keeping plan is to provide evidence to adduce that:

1. The efficiency and effectiveness of the organisation's record keeping system is evaluated not less than once every 5 years.
2. The organisation conducts a record keeping training program.
3. The efficiency and effectiveness of the record keeping training program is reviewed from time to time.
4. The organisation's induction program addresses employee roles and responsibilities in regard to their compliance with the organisation's record keeping plan.

The Shire has complied with items 1 to 4.

NATIONAL COMPETITION POLICY

In respect to Council's responsibilities in relation to National Competition Policy the Shire reports as follows: No business enterprise of the Shire has been classified by the Australian Bureau of Statistics as either a Public Trading Enterprise or a Public Financial Enterprise.

Competitive neutrality has not applied to any activities undertaken by the Shire in this reporting period.

No allegations of non-compliance with the competitive neutrality principles have been made by any private entity.

The principles of competitive neutrality were implemented in respect of any relevant activity undertaken during the 2003/04 financial year.

The principles of competitive neutrality will be implemented in respect of any relevant activity undertaken during the 2004/05 year.

SHIRE OF CORRIGIN
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

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SHIRE OF CORRIGIN
FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

STATEMENT BY CHIEF EXECUTIVE OFFICER

The attached financial report of the Shire of Corrigin being the annual financial report and other information for the financial year ended 30th June 2004 are in my opinion properly drawn up to present fairly the financial position of the Shire of Corrigin at 30th June 2004 and the results of the operations for the financial year then ended in accordance with the Australian Accounting Standards and comply with the provisions of the Local Government Act 1995 and regulations under that Act.

Signed on the 23rd day of September 2004.



Bruce Mead
Chief Executive Officer

SHIRE OF CORRIGIN

OPERATING STATEMENT

FOR THE YEAR ENDED 30TH JUNE 2004

	NOTE	2004	2004	2003
		\$	Budget	\$
			\$	
REVENUES FROM ORDINARY ACTIVITIES				
Governance		148,629	9,565	70,174
General Purpose Funding		2,123,885	2,049,494	2,060,710
Law, Order, Public Safety		55,840	57,231	3,601
Health		93,880	96,325	69,252
Education and Welfare		285	600	750
Housing		66,923	65,500	70,194
Community Amenities		61,691	52,409	76,535
Recreation and Culture		69,974	20,185	41,582
Transport		790,752	532,832	249,970
Economic Services		389,949	318,289	35,700
Other Property and Services		<u>72,442</u>	<u>45,388</u>	<u>143,842</u>
	2	3,874,250	3,247,818	2,822,310
EXPENSES FROM ORDINARY ACTIVITIES				
EXCLUDING BORROWING COSTS EXPENSE				
Governance		242,339	233,776	193,284
General Purpose Funding		46,178	39,208	38,987
Law, Order, Public Safety		66,536	69,728	30,538
Health		194,202	228,039	177,203
Education and Welfare		35,677	36,203	30,512
Housing		136,145	133,288	96,229
Community Amenities		178,752	179,061	132,445
Recreation & Culture		382,182	443,829	367,489
Transport		1,407,322	1,279,145	1,146,813
Economic Services		232,475	243,279	196,937
Other Property and Services		<u>194,256</u>	<u>119,928</u>	<u>237,175</u>
	2	3,116,064	3,005,484	2,647,612
BORROWING COSTS EXPENSE				
Governance		3,404	3,491	4,097
Housing		24,160	41,105	17,129
Community Amenities		23,028	23,742	23,206
Recreation & Culture		10,050	7,945	11,390
Economic Services		<u>4,561</u>	<u>13,365</u>	<u>470</u>
	2	65,203	89,648	56,292
NET RESULT		<u><u>692,983</u></u>	<u><u>152,686</u></u>	<u><u>118,406</u></u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CORRIGIN
STATEMENT OF FINANCIAL POSITION

AS AT 30TH JUNE 2004

	NOTE	2004 \$	2003 \$
CURRENT ASSETS			
Cash Assets	3	1,241,485	1,159,403
Receivables	4	156,435	22,657
Inventories	5	<u>34,571</u>	<u>28,045</u>
TOTAL CURRENT ASSETS		<u>1,432,491</u>	<u>1,210,105</u>
NON-CURRENT ASSETS			
Receivables	4	9,035	10,498
Inventories	5	595,266	588,364
Property, Plant and Equipment	6	7,856,473	6,793,387
Infrastructure	7	<u>10,438,250</u>	<u>10,349,242</u>
TOTAL NON-CURRENT ASSETS		<u>18,899,024</u>	<u>17,741,491</u>
TOTAL ASSETS		<u>20,331,515</u>	<u>18,951,596</u>
CURRENT LIABILITIES			
Payables	8	78,657	49,434
Interest-bearing Liabilities	9	156,396	92,310
Provisions	10	<u>137,752</u>	<u>175,791</u>
TOTAL CURRENT LIABILITIES		<u>372,805</u>	<u>317,535</u>
NON-CURRENT LIABILITIES			
Interest-bearing Liabilities	9	1,288,751	682,687
Provisions	10	<u>44,195</u>	<u>18,593</u>
TOTAL NON-CURRENT LIABILITIES		<u>1,332,946</u>	<u>701,280</u>
TOTAL LIABILITIES		<u>1,705,751</u>	<u>1,018,815</u>
NET ASSETS		<u>18,625,764</u>	<u>17,932,781</u>
EQUITY			
Retained Surplus		17,833,470	17,370,889
Reserves - Cash Backed	11	792,294	561,892
Reserves - Asset Revaluation	12	<u>0</u>	<u>0</u>
TOTAL EQUITY		<u>18,625,764</u>	<u>17,932,781</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CORRIGIN
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 30TH JUNE 2004

	NOTE	2004 \$	2003 \$
RETAINED SURPLUS			
Balance as at 1 July 2003		17,370,889	16,955,749
Net Result		692,983	118,406
Transfer from/(to) Reserves		<u>(230,402)</u>	<u>296,734</u>
Balance as at 30 June 2004		<u>17,833,470</u>	<u>17,370,889</u>
 RESERVES - CASH BACKED			
Balance as at 1 July 2003		561,892	858,626
Amount Transferred (to)/from			
Retained Surplus		<u>230,402</u>	<u>(296,734)</u>
Balance as at 30 June 2004	11	<u>792,294</u>	<u>561,892</u>
 RESERVES - ASSET REVALUATION			
Balance as at 1 July 2003		0	0
Revaluation Increment		0	0
Revaluation Decrement		<u>0</u>	<u>0</u>
Balance as at 30 June 2004	12	<u>0</u>	<u>0</u>
TOTAL EQUITY		<u><u>18,625,764</u></u>	<u><u>17,932,781</u></u>

This statement is to be read in conjunction with the accompanying notes.

**SHIRE OF CORRIGIN
STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 30TH JUNE 2004**

	NOTE	2004 \$	2004 Budget \$	2003 \$
Cash Flows From Operating Activities				
Receipts				
Rates		1,068,974	1,071,175	1,040,961
Grants and Subsidies - operating		1,012,068	950,173	564,911
Contributions, Reimbursements & Donations		115,359	98,818	98,784
Service Charges		0	0	0
Fees and Charges		400,112	283,189	367,387
Interest Earnings		64,354	36,250	73,122
Goods and Services Tax		280,075	100,000	174,335
Other		65,450	109,127	113,517
		<u>3,006,392</u>	<u>2,648,732</u>	<u>2,433,017</u>
Payments				
Employee Costs		(1,285,929)	(1,173,727)	(1,103,580)
Materials and Contracts		(411,710)	(479,940)	(145,101)
Utilities (gas, electricity, water, etc)		(107,301)	(96,885)	(120,500)
Insurance		(132,157)	(123,180)	(74,556)
Interest		(61,319)	(89,648)	(56,891)
Goods and Services Tax		(280,076)	(200,000)	(174,335)
Other		(121,533)	(63,520)	(231,249)
		<u>(2,400,025)</u>	<u>(2,226,900)</u>	<u>(1,906,212)</u>
Net Cash Provided By (Used In)				
Operating Activities	13(b)	<u>606,367</u>	<u>421,832</u>	<u>526,805</u>
Cash Flows from Investing Activities				
Payments for Development of				
Land Held for Resale		(6,902)	0	(93,462)
Payments for Purchase of				
Property, Plant & Equipment		(1,778,845)	(1,442,520)	(641,033)
Payments for Construction of				
Infrastructure		(687,377)	(870,463)	(810,013)
Grants/Contributions for				
the Development of Assets		997,112	792,043	672,360
Proceeds from Sale of				
Plant & Equipment		280,236	161,500	302,300
		<u>280,236</u>	<u>161,500</u>	<u>302,300</u>
Net Cash Provided By (Used In)				
Investing Activities		(1,195,776)	(1,359,440)	(569,848)
Cash Flows from Financing Activities				
Repayment of Debentures		(109,850)	(136,213)	(86,268)
Proceeds from Self Supporting Loans		1,341	1,219	(2)
Transfer to Reserves		0	(75,428)	0
Proceeds from New Debentures		780,000	600,000	0
		<u>780,000</u>	<u>600,000</u>	<u>0</u>
Net Cash Provided By (Used In)				
Financing Activities		671,491	389,578	(86,270)
Net Increase (Decrease) in Cash Held				
		82,082	(548,030)	(129,313)
Cash at Beginning of Year		1,159,403	1,118,855	1,288,716
Cash at End of Year	13(a)	<u>1,241,485</u>	<u>570,825</u>	<u>1,159,403</u>

This statement is to be read in conjunction with the accompanying notes.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

1. SIGNIFICANT ACCOUNTING POLICIES

The significant accounting policies which have been adopted in the preparation of this financial report are:

(a) Basis of Accounting

The financial report is a general purpose financial report which has been prepared in accordance with applicable Australian Accounting Standards and the Local Government Act 1995 (as amended) and the Local Government Act 1995 (as amended) and accompanying regulations (as amended). The report has also been prepared on the accrual basis under the convention of historical cost accounting.

(b) The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements, but a separate statement of those monies appears at Note 19 to this financial report.

(c) Goods and Services Tax

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables in the Statement of Financial Position are stated inclusive of applicable GST.

(d) Fixed Assets

Property, plant and equipment and infrastructure assets are brought to account at cost or independent or management valuation less, where applicable, any accumulated depreciation or amortisation.

The value of all infrastructure assets (other than bridges and land under roads) has been recorded in the Statement of Financial Position. Bridges and land under roads are excluded from infrastructure in accordance with legislative requirements.

As of 1 July 2001, Council elected to revert to the cost basis for measuring all property, plant and equipment and all infrastructure assets that were being carried at a revalued amount at the immediately preceding reporting date being 30 June, 2001.

This was achieved by deeming the carrying amount of the non-current assets comprising the particular class to be their cost and complied with the requirements on first application of the Accounting Standard AASB 1041 'Revaluation of Non-Current Assets'.

(e) Land Held for Resale

Land purchased for development and/or resale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(f) Depreciation of Non-Current Assets

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation periods are:

Buildings		30 to 50 years
Furniture and Equipment		4 to 10 years
Plant and Equipment	Heavy	15 years
	Other	7.5 years
	Light Vehicles	not depreciated
Sealed roads and streets		
clearing and earthworks		not depreciated
construction/road base		50 years
original surfacing and		
major re-surfacing		
- bituminous seals		20 years
Gravel roads		
clearing and earthworks		not depreciated
surface		35 years
Formed roads (unsealed)		
clearing and earthworks		not depreciated
construction/road base		50 years
Footpaths - slab		50 years

(g) Leases

Leases of fixed assets, where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the company, are classified as finance leases. Finance leases are capitalised recording an asset and a liability equal to the present value of the minimum lease payments, including any guaranteed residual value. Leased assets are amortised over their estimated useful lives. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Lease payments under operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(h) Investments

All investments are valued at cost and interest on those investments is recognised when accrued.

(i) Joint Venture

The municipality's interest in a joint venture has been recognised in the financial statements by including its share of any assets, liabilities, revenues and expenses of the joint venture within the relevant items reported in the statement of financial position and operating statement. Information about the joint venture is set out in Note 16.

(j) Employee Benefits

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries and Annual Leave

The provision for employees' benefits to wages, salaries and annual leave represents the amount that the municipality has a present obligation to pay resulting from employees services to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Council expects to pay and includes related on-costs.

(ii) Long Service Leave

The provision for employees' benefits for long service leave represents the present value of the estimated future cash outflows to be made by the employer resulting from the employees' service to balance date.

(k) Rates, Grants, Donations and Other Contributions

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

Where contributions recognised as revenues during the reporting period were obtained on the condition that they be expended in a particular manner or used over a particular period, and those conditions were undischarged as at the reporting date, the nature of and amounts pertaining to those undischarged conditions are disclosed in Note 2(e). That note also discloses the amount of contributions recognised as revenues in a previous reporting period which were obtained in respect of the local government's operation for the current reporting period.

(l) Superannuation

The Shire of Corrigin contributes to the Local Government Superannuation Scheme and the Occupational Superannuation Fund. Both funds are defined contribution schemes.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

1. SIGNIFICANT ACCOUNTING POLICIES (Continued)

(m) Interest Rate Risk

The Shire's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates, is considered negligible for all financial instruments other than borrowings. Information on interest rate risk as it applies to borrowings is disclosed in Note 22(e).

(n) Credit Risk

The maximum exposure to credit risk, excluding the value of any collateral or other security, at balance date to recognised financial assets is the carrying amount, net of any provisions for doubtful debts, as disclosed in the statement of financial position and notes to and forming part of the financial report. The Shire does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the Shire.

(o) Net Fair Values

The net fair value of assets and liabilities approximate their carrying values. No financial assets and financial liabilities are readily traded on organised markets in standardised form. Financial assets where the carrying amount exceeds net fair values have not been written down as the Council intends to hold these assets to maturity.

The aggregate net fair value and carrying amounts of financial assets and financial liabilities are disclosed in the statement of financial position and in the notes to and forming part of the financial report.

(p) Rounding Off Figures

All figures shown in this annual financial report, other than a rate in the dollar, are rounded to the nearest dollar.

(q) Comparative Figures

Where required, comparative figures have been adjusted to conform with changes in presentation for the current financial year.

(r) Impacts of Adopting Australian Equivalents to International Financial Reporting Standards (IFRSs)

Effective for financial periods commencing on or after 1 January 2005, the Australian Accounting Standards Board (AASB) will amend existing Australian Accounting Standards so content and wording is consistent with IFRSs.

As the AASB has prohibited the early adoption of the Australian equivalents to IFRSs, the first period to which they relate will be the year ended 30 June 2006 (that is, the year commencing 1 July 2005).

The transition to the Australian equivalents to IFRSs is being managed via a process of education which includes technical training and liaison with Council's auditors and industry groups. This will include a review of the pending standards to determine the effect on Council's existing accounting policies and treatments.

From the review performed to date, it is not anticipated the adoption of the 'new' standards, when they become applicable, will result in any key differences in the accounting policies or treatments of Council.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

2. REVENUES AND EXPENSES	2004	2003	
	\$	\$	
(a) Result from Ordinary Activities			
The Result from Ordinary Activities includes:			
(i) Charging as an Expense:			
Significant Expense			
Nil	0	0	
Amortisation			
Capitalised Leased Assets	0	0	
Auditors Remuneration			
- Audit	5,050	4,715	
- Other Services	3,390	500	
Bad and Doubtful Debts			
Rates	0	0	
Sundry Debtors	0	0	
Depreciation			
Buildings	192,842	164,017	
Furniture and Equipment	29,524	24,728	
Plant and Equipment	219,032	206,955	
Roads	584,853	556,197	
Footpaths	9,046	9,046	
Drainage	4,470	4,470	
	<u>1,039,767</u>	<u>965,413</u>	
Rental Charges			
- Operating Leases	<u>0</u>	<u>0</u>	
(ii) Crediting as Revenue:			
	2004	2004	2003
	\$	Budget	\$
		\$	
Interest Earnings			
Investments			
- Reserve Funds	31,802	20,000	23,620
- Other Funds	30,487	15,500	47,407
Other Interest Revenue (refer note 27)	2,065	750	2,095
	<u>64,354</u>	<u>36,250</u>	<u>73,122</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

2. REVENUES AND EXPENSES (Continued)

(b) Revenues and Expenses from Ordinary Activities Classified According to Nature and Type	2004 \$	2003 \$
Revenues from Ordinary Activities		
Rates (refer note 23)	1,066,297	1,038,215
Grants and Subsidies - operating (refer note 29)	1,132,992	564,911
Grants and Subsidies - non-operating (refer note 29)	997,112	672,360
Contributions Reimbursements and Donations	118,320	98,784
Profit on Asset Disposals (refer note 20)	17,167	17,631
Service Charges (refer note 25)	0	0
Fees and Charges (refer note 28)	412,138	311,119
Interest Earnings (refer note 2(a))	64,354	73,122
Other Revenue	65,870	46,168
	<u>3,874,250</u>	<u>2,822,310</u>
Expenses from Ordinary Activities		
Employee Costs	1,263,510	1,115,481
Materials and Contracts	441,928	159,468
Utilities (gas, electricity, water, etc)	107,301	136,974
Depreciation on Non-current Assets (refer note 2(a))	1,039,767	965,413
Loss on Asset Disposals (refer note 20)	11,292	25,424
Insurance	132,157	74,556
Other	120,109	170,296
	<u>3,116,064</u>	<u>2,647,612</u>
Interest/Borrowing Costs (refer Note 2(c))	65,203	56,292
	<u>3,181,267</u>	<u>2,703,904</u>

(c) Borrowing Costs Expense

Comprises:

Finance Lease Charges	0	0
Debentures (refer Note 22(a))	65,203	56,292
	<u>65,203</u>	<u>56,292</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

2. REVENUES AND EXPENSES (Continued)

(d) Statement of Objective

The Shire of Corrigin is dedicated to providing high quality services to the community through the various service orientated programs which it has established.

GOVERNANCE

Administration and operation of facilities and services to members of Council;
other costs that relate to the tasks of assisting elected members and ratepayers on
on matters which do not concern specific Council services.

GENERAL PURPOSE FUNDING

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

Supervision of various local laws, fire prevention, emergency services and animal control.

HEALTH

Food quality and pest control, meat inspection at abattoir;
Operation of Eastern Districts Regional Health Scheme and operation of child health clinic.

EDUCATION AND WELFARE

Contributions towards the operation of the Senior Citizens Centre and Frail Aged Care Facility,
assistance to the Family Day Care Centre and Playgroup as well as donations to other
voluntary services.

HOUSING

Maintenance of staff and rental housing.

COMMUNITY AMENITIES

Rubbish collection services, operation of tips, noise control, administration of the town planning
scheme, maintenance of the cemetery, maintenance of public conveniences and storm
water drainage, as well as the community bus.

RECREATION AND CULTURE

Maintenance of halls, swimming pool, recreation centres and various reserves, and contracting
of the library service.

TRANSPORT

Construction and maintenance of streets, roads and bridges, cleaning and lighting of streets,
depot maintenance, airstrip maintenance and provision of police licensing services.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

2. OPERATING REVENUES AND EXPENSES (Continued)

(d) Statement of Objective (Continued)

ECONOMIC SERVICES

The regulation and provision of tourism, area promotion, building control, saleyards, noxious weeds, vermin control, screening plant, standpipes, Development Officer and Community Resource Centre.

OTHER PROPERTY & SERVICES

Private works operations, plant repairs and operation costs.

	2004	2003
	\$	\$
(e) Conditions Over Contributions		
Grants recognised as revenues in a previous reporting period which were not expended at the close of the previous reporting period (ie opening balances).		
Grants for Rural Towns Programme	0	30,000
	0	30,000
Add:		
New grants which were recognised as revenues during the reporting period and which had not yet been fully expended by the contributor.		
Roads To Recovery	184,375	0
Less:		
Grants which were recognised as revenues in a previous reporting period and which were expended in the current reporting period in the manner specified by the contributor.		
Grants for Rural Towns Programme	0	(30,000)
Closing balances of unexpended grants	184,375	0
Comprises:		
Roads to Recovery	184,375	0
	184,375	0

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

	2004	2003
	\$	\$
3. CASH ASSETS		
Unrestricted	449,191	597,511
Restricted	792,294	561,892
	<u>1,241,485</u>	<u>1,159,403</u>
The following restrictions have been imposed by regulations or other externally imposed requirements:		
Long Service Leave Reserve	33,519	31,900
Community Bus Reserve	30,508	24,744
Staff Housing Reserve	69,847	66,473
Office Equipment Reserve	4,158	3,957
Plant Replacement Reserve	78,011	38,078
Swimming Pool Reserve	20,990	19,976
Roadworks Reserve	279,593	266,088
Land Subdivision Reserve	62,491	59,473
Townscape Reserve	14,921	37,993
Medical Reserve	13,881	13,210
Roads to Recovery Reserve	184,375	0
	<u>792,294</u>	<u>561,892</u>
4. RECEIVABLES		
Current		
Rates Outstanding	3,848	6,525
Sundry Debtors	151,864	15,953
GST Receivable	2	0
ESL Receivable	420	0
Loans - Clubs/Institutions	1,341	1,219
Less Provision for Doubtful Debts	<u>(1,040)</u>	<u>(1,040)</u>
	<u>156,435</u>	<u>22,657</u>
Non-Current		
Rates Outstanding - Pensioners	0	0
Loans - Clubs/Institutions	9,035	10,498
	<u>9,035</u>	<u>10,498</u>
5. INVENTORIES		
Current		
Fuel and Materials	34,571	28,045
Land Held for Resale - Cost		
Cost of Acquisition	0	0
Development Costs	0	0
	<u>34,571</u>	<u>28,045</u>
Non-Current		
Land Held for Resale - Cost		
Cost of Acquisition	117,755	117,755
Development Costs	477,511	470,609
	<u>595,266</u>	<u>588,364</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

	2004	2003
	\$	\$
6. PROPERTY, PLANT AND EQUIPMENT		
Land and Buildings - Cost	8,379,358	7,070,610
Less Accumulated Depreciation	<u>(2,759,671)</u>	<u>(2,566,829)</u>
	5,619,687	4,503,781
Furniture and Equipment - Cost	361,616	311,979
Less Accumulated Depreciation	<u>(238,416)</u>	<u>(213,044)</u>
	123,200	98,935
Plant and Equipment - Cost	3,263,350	3,129,723
Less Accumulated Depreciation	<u>(1,322,621)</u>	<u>(1,112,005)</u>
	1,940,729	2,017,718
Motor Vehicles - Cost	<u>172,857</u>	<u>172,953</u>
	172,857	172,953
	<u><u>7,856,473</u></u>	<u><u>6,793,387</u></u>

Valuations of Land and Buildings Measured at Cost Basis

In accordance with the requirements of AAS36 'Statement of Financial Position' the current valuation of land and buildings disclosed above and measured on the cost basis is as follows:

Current Valuation: \$9,057,955.

The above valuation is a management valuation based on the written down replacement cost of all of Council's land and buildings as at 30 June 2004.

It is not considered independent in nature.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

6. PROPERTY, PLANT AND EQUIPMENT (Continued)

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of property, plant and equipment between the beginning and the end of the current financial year.

	Land & Buildings \$	Furniture & Equipment \$	Plant & Equipment \$	Motor Vehicles \$	Total \$
Balance as at 1 July 2003	4,503,781	98,935	2,017,718	172,953	6,793,387
Additions	1,310,748	56,134	171,032	240,931	1,778,845
(Disposals)	(2,000)	(2,345)	(28,989)	(241,027)	(274,361)
Revaluation - Increments	0	0	0	0	0
- (Decrements)	0	0	0	0	0
Write-downs	0	0	0	0	0
Depreciation (Expense)	(192,842)	(29,524)	(219,032)	0	(441,398)
Other Movements	0	0	0	0	0
Balance as at 30 June 2004	<u>5,619,687</u>	<u>123,200</u>	<u>1,940,729</u>	<u>172,857</u>	<u>7,856,473</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

	2004	2003
	\$	\$
7. INFRASTRUCTURE		
Roads - Cost	20,552,046	19,864,669
Less Accumulated Depreciation	<u>(10,517,212)</u>	<u>(9,932,359)</u>
	10,034,834	9,932,310
Footpaths - Cost	452,298	452,298
Less Accumulated Depreciation	<u>(219,692)</u>	<u>(210,646)</u>
	232,606	241,652
Drainage - Cost	223,500	223,500
Less Accumulated Depreciation	<u>(120,690)</u>	<u>(116,220)</u>
	102,810	107,280
Parks & Ovals - Cost	<u>68,000</u>	<u>68,000</u>
	<u>10,438,250</u>	<u>10,349,242</u>

The valuations of the municipality's infrastructure were originally based on the written down replacement cost performed in accordance with Statement of Accounting Practice SAP 1 'Current Cost Accounting'.

Effective from 1 July 2001, Council deemed the carrying amount of all infrastructure assets to be their cost. This was in accordance with the requirements on first application of Accounting Standard AASB 1041 'Revaluation of Non-Current Assets'. These assets, are now being carried at cost and are not subject to a policy of regular revaluation.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

7. INFRASTRUCTURE (Continued)

Movements in Carrying Amounts

The following represents the movement in the carrying amounts of each class of infrastructure between the beginning and the end of the current financial year.

	Roads \$	Footpaths \$	Drainage \$	Parks and Ovals \$	Total \$
Balance as at 1 July 2003	9,932,310	241,652	107,280	68,000	10,349,242
Additions	687,377	0	0	0	687,377
(Disposals)	0	0	0	0	0
Revaluation - Increments	0	0	0	0	0
- (Decrements)	0	0	0	0	0
Write-downs	0	0	0	0	0
Depreciation (Expense)	(584,853)	(9,046)	(4,470)	0	(598,369)
Other Movements	0	0	0	0	0
Balance as at 30 June 2004	<u>10,034,834</u>	<u>232,606</u>	<u>102,810</u>	<u>68,000</u>	<u>10,438,250</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

	2004	2003
	\$	\$
8. PAYABLES		
Current		
Sundry Creditors	73,331	36,587
FBT Payable	(2,463)	(1,958)
GST Payable	1	0
ESL Payable	(919)	0
Accrued Interest on Loans	8,707	4,823
Accrued Salaries and Wages	0	9,982
	<u>78,657</u>	<u>49,434</u>
	<u>78,657</u>	<u>49,434</u>
9. INTEREST-BEARING LIABILITIES		
Current		
Secured by Floating Charge		
Debentures	156,396	92,310
Lease Liability	0	0
	<u>156,396</u>	<u>92,310</u>
	<u>156,396</u>	<u>92,310</u>
Non-Current		
Secured by Floating Charge		
Debentures	1,288,751	682,687
Lease Liability	0	0
	<u>1,288,751</u>	<u>682,687</u>
	<u>1,288,751</u>	<u>682,687</u>
Additional detail on borrowings is provided in Note 22.		
10. PROVISIONS		
Current		
Provision for Annual Leave	60,963	104,578
Provision for Long Service Leave	76,789	71,213
	<u>137,752</u>	<u>175,791</u>
	<u>137,752</u>	<u>175,791</u>
Non-Current		
Provision for Annual Leave	12,808	0
Provision for Long Service Leave	31,387	18,593
	<u>44,195</u>	<u>18,593</u>
	<u>44,195</u>	<u>18,593</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

	2004 \$	2004 Budget \$	2003 \$
11. RESERVES - CASH BACKED			
(a) Long Service Leave Reserve			
Opening Balance	31,900	31,900	30,542
Amount Set Aside / Transfer to Reserve	1,619	1,150	1,358
Amount Used / Transfer from Reserve	0	0	0
	<u>33,519</u>	<u>33,050</u>	<u>31,900</u>
(b) Community Bus Reserve			
Opening Balance	24,744	24,744	16,989
Amount Set Aside / Transfer to Reserve	5,764	639	7,755
Amount Used / Transfer from Reserve	0	0	0
	<u>30,508</u>	<u>25,383</u>	<u>24,744</u>
(c) Staff Housing Reserve			
Opening Balance	66,473	66,473	1,143
Amount Set Aside / Transfer to Reserve	3,374	43,396	65,330
Amount Used / Transfer from Reserve	0	0	0
	<u>69,847</u>	<u>109,869</u>	<u>66,473</u>
(d) Office Equipment Reserve			
Opening Balance	3,957	3,957	16,376
Amount Set Aside / Transfer to Reserve	201	143	168
Amount Used / Transfer from Reserve	0	0	(12,587)
	<u>4,158</u>	<u>4,100</u>	<u>3,957</u>
(e) Plant Replacement Reserve			
Opening Balance	38,078	38,078	36,457
Amount Set Aside / Transfer to Reserve	39,933	15,800	1,621
Amount Used / Transfer from Reserve	0	0	0
	<u>78,011</u>	<u>53,878</u>	<u>38,078</u>
(f) Swimming Pool Reserve			
Opening Balance	19,976	19,976	19,126
Amount Set Aside / Transfer to Reserve	1,014	720	850
Amount Used / Transfer from Reserve	0	0	0
	<u>20,990</u>	<u>20,696</u>	<u>19,976</u>
(g) Roadworks Reserve			
Opening Balance	266,088	266,088	254,762
Amount Set Aside / Transfer to Reserve	13,505	9,591	11,326
Amount Used / Transfer from Reserve	0	(41,495)	0
	<u>279,593</u>	<u>234,184</u>	<u>266,088</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

	2004 \$	2004 Budget \$	2003 \$
11. RESERVES - CASH BACKED (cont)			
(h) Land Subdivision Reserve			
Opening Balance	59,473	59,473	56,941
Amount Set Aside / Transfer to Reserve	3,018	2,144	2,532
Amount Used / Transfer from Reserve	0	0	0
	62,491	61,617	59,473
(i) Townscape Reserve			
Opening Balance	37,993	37,993	36,375
Amount Set Aside / Transfer to Reserve	1,928	1,369	1,618
Amount Used / Transfer from Reserve	(25,000)	(25,000)	0
	14,921	14,362	37,993
(j) Medical Reserve			
Opening Balance	13,210	13,210	12,648
Amount Set Aside / Transfer to Reserve	671	476	562
Amount Used / Transfer from Reserve	0	0	0
	13,881	13,686	13,210
(k) Roads to Recovery Reserve			
Opening Balance	0	0	377,267
Amount Set Aside / Transfer to Reserve	184,375	0	0
Amount Used / Transfer from Reserve	0	0	(377,267)
	184,375	0	0
TOTAL CASH BACKED RESERVES	792,294	570,825	561,892

All of the cash backed reserve accounts are supported by money held in financial institutions and match the amount shown as restricted cash in Note 3 to this financial report.

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

11. RESERVES - CASH BACKED (cont)

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

Long Service Leave Reserve

- to be used to fund long service leave benefits

Community Bus Reserve

- to be used to fund the purchase of the community bus

Staff Housing Reserve

- to be used for the construction of staff housing.

Office Equipment Reserve

- to be used for the purchase of office equipment

Plant Replacement Reserve

- to be used to fund major items of plant

Swimming Pool Reserve

- to be used for the construction and maintenance of the swimming pool

Roadworks Reserve

- to be used to fund the construction of roads within the Shire of Corrigin

Land Subdivision Reserve

- to be used to fund the installation of infrastructure in a land subdivision

Townscape Reserve

- to be used for the continual upgrade of facilities as per the townscape plan

Medical Reserve

- to be used for the continual upgrade of medical facilities and equipment

Roads to Recovery Reserve

- to be used to fund the construction of roads to recovery projects within the Shire of Corrigin

All Reserves except for the Roads to Recovery Reserve and not expected to be used within a set period as further transfers to the reserve accounts are expected as funds are utilised.

12. RESERVES - ASSET REVALUATION

Council does not have any asset revaluation reserves.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

13. NOTES TO THE STATEMENT OF CASH FLOWS

(a) Reconciliation of Cash

For the purposes of the statement of cash flows, cash includes cash on hand and in banks and investments, net of outstanding bank overdrafts. Cash at the end of the reporting period is reconciled to the related items in the statement of financial position as follows:

	2004 \$	2004 Budget \$	2003 \$
Cash Assets	<u>1,241,485</u>	<u>570,825</u>	<u>1,159,403</u>

(b) Reconciliation of Net Cash Provided By Operating Activities to Net Result

Net Result	692,983	152,686	118,406
Amortisation	0	0	0
Depreciation	1,039,767	992,488	965,413
Bad and Doubtful Debts	0	0	0
(Increase)/Decrease in Receivables	(133,656)	10,028	82,789
(Profit)/Loss on Sale of Asset	(5,875)	21,306	7,793
(Increase)/Decrease in Inventories	(6,526)	15,535	(5,633)
Increase/(Decrease) in Payables	29,223	21,832	10,847
Increase/(Decrease) in Employee Provisions	(12,437)	0	19,550
Grants/Contributions for the Development of Assets	<u>(997,112)</u>	<u>(792,043)</u>	<u>(672,360)</u>
Net Cash from Operating Activities	<u>606,367</u>	<u>421,832</u>	<u>526,805</u>

(c) Credit Standby Arrangements

Bank Overdraft limit	100,000	100,000
Bank Overdraft at Balance Date	0	0
Credit Card limit	4,000	4,000
Credit Card Balance at Balance Date	<u>0</u>	<u>0</u>
Total Amount of Credit Unused	<u>104,000</u>	<u>104,000</u>

(d) Loan Facilities

Loan Facilities - Current	156,396	92,310
Loan Facilities - Non-Current	<u>1,288,751</u>	<u>682,687</u>
Total Facilities in Use at Balance Date	<u>1,445,147</u>	<u>774,997</u>
Unused Loan Facilities at Balance Date	<u>0</u>	<u>0</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

	2004	2003
	\$	\$
14. CAPITAL AND LEASING COMMITMENTS		
(a) Finance Lease Commitments		
Payable:		
- not later than one year	0	0
- later than one year but not later than five years	0	0
- later than five years	0	0
Minimum Lease Payments	<u>0</u>	<u>0</u>
Less Future Finance Charges	<u>0</u>	<u>0</u>
Total Lease Liability	<u><u>0</u></u>	<u><u>0</u></u>
(b) Operating Lease Commitments		
Non-cancellable operating leases contracted for but not capitalised in the accounts.		
Payable:		
- not later than one year	0	0
- later than one year but not later than five years	0	0
- later than five years	0	0
	<u>0</u>	<u>0</u>
	<u><u>0</u></u>	<u><u>0</u></u>
(c) Capital Expenditure Commitments		
Contracted for:		
- capital expenditure projects	30,000	0
- plant & equipment purchases	0	0
Payable:		
- not later than one year	<u>30,000</u>	<u>0</u>

The capital expenditure project outstanding at the end of the current reporting period represents the completion of construction of the GEHA House in Goyder Street and the Community Resource Centre Additions.

15. CONTINGENT LIABILITIES

Council has no contingent liabilities outstanding.

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

16. JOINT VENTURE

The Shire together with the Shires of Narembeen, Kulin and Kondinin have a joint venture arrangement with regard to the provision of an Environmental Health and Building Surveying Service. The only assets are a motor vehicle and miscellaneous equipment. Council's one-quarter share of these assets is included in the Asset System as follows:

	2004	2003
	\$	\$
Non-Current Assets		
Motor Vehicle	5,511	5,511
Furniture & Equipment	7,356	5,960
Less: Accumulated Depreciation	<u>(3,463)</u>	<u>(1,193)</u>
	<u>9,404</u>	<u>10,278</u>

17. TOTAL ASSETS CLASSIFIED BY FUNCTION AND ACTIVITY

Governance	3,848	6,551
General Purpose Funding	359,760	312,263
Law, Order, Public Safety	5,025	7,302
Health	456,002	473,002
Education and Welfare	393,816	418,223
Housing	1,798,568	1,254,676
Community Amenities	848,088	821,995
Recreation and Culture	1,704,995	1,781,043
Transport	12,574,244	12,172,378
Economic Services	939,073	303,451
Other Property and Services	799,943	804,241
Unallocated	<u>448,153</u>	<u>596,471</u>
	<u>20,331,515</u>	<u>18,951,596</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

18. FINANCIAL RATIOS	2004	2003	2002
Current Ratio	1.887	2.269	1.794
Debt Ratio	0.084	0.054	0.057
Debt Service Ratio	0.061	0.066	0.048
Rate Coverage Ratio	0.275	0.368	0.301
Outstanding Rates Ratio	0.004	0.006	0.009

The above rates are calculated as follows:

Current Ratio equals
$$\frac{\text{Current assets minus restricted current assets}}{\text{Current liabilities minus liabilities associated with restricted assets}}$$

Debt Ratio equals
$$\frac{\text{Total liabilities}}{\text{Total assets}}$$

Debt Service Ratio equals
$$\frac{\text{Debt Service Cost (Principal \& Interest)}}{\text{Available operating revenue}}$$

Rate Coverage Ratio equals
$$\frac{\text{Net rate revenue}}{\text{Operating revenue}}$$

Outstanding Rates Ratio equals
$$\frac{\text{Rates outstanding}}{\text{Rates collectable}}$$

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

19. TRUST FUNDS

Funds held at balance date over which the Municipality has no control and which are not included in the financial statements are as follows:

	Balance 1-Jul-03 \$	Amounts Received \$	Amounts Paid (\$)	Balance 30-Jun-04 \$
Police Licensing	0	902,663	(902,663)	0
Nomination Deposits	0	80	(80)	0
B.C.I.T.F.	2,666	0	0	2,666
L.G.C.H.P.	5,274	6,500	0	11,774
TransWA Ticketing	233	3,015	(2,921)	327
Single Persons Units - Bonds	280	2,100	(680)	1,700
Staff Housing Bonds	300	0	0	300
Corrigin Community Development Fund	8,825	8,800	(4,560)	13,065
Housing Bonds Other	3,060	0	(1,020)	2,040
Family Day Care Centre	381	0	0	381
Freedom Skaters	697	0	0	697
Central Wheatbelt LGMA	0	3,900	(3,900)	0
Friends of the Cemetery	2,500	0	0	2,500
	<u>24,216</u>			<u>35,450</u>

20. DISPOSALS OF ASSETS - 2003/04 FINANCIAL YEAR

The following assets were disposed of during the year.

	Net Book Value		Sale Price		Profit (Loss)	
	Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Land and Buildings						
Lot 442 Camm Street	2,000	0	6,364	0	4,364	0
Land Sales - Spanney St	0	24,286	0	25,000	0	714
Furniture and Equipment						
Playground Equip Walton St	2,187	0	0	0	(2,187)	0
Laser Printer	158	0	727	0	569	0
Motor Vehicles						
Commodore S - 2CR	26,411	26,411	26,283	30,000	(128)	3,589
Commodore S - 2CR	26,283	0	26,852	0	569	0
Holden Statesman - 1CR	35,964	35,964	38,412	36,500	2,448	536
Holden Statesman - 1CR	38,411	0	36,470	0	(1,941)	0
Holden Statesman - 1CR	36,470	0	35,339	0	(1,131)	0
Holden Acclaim - 3CR	26,314	25,497	23,477	23,000	(2,837)	(2,497)
Holden Acclaim - 3CR	26,899	0	26,899	0	0	0
Commodore - CR1000	24,275	24,275	22,413	22,000	(1,862)	(2,275)
Plant and Equipment						
Bomag Vibrating Roller	27,783	30,058	37,000	5,000	9,217	(25,058)
Self Propelled Lawn Mower	1,206	0	0	0	(1,206)	0
Holden Rodeo Utility - CR24	0	16,315	0	20,000	0	3,685
	<u>274,361</u>	<u>182,806</u>	<u>280,236</u>	<u>161,500</u>	<u>5,875</u>	<u>(21,306)</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

21. BUDGET COMPARISON

	2004	2004
	\$	Budget
		\$
(a) Non Operating Income and Expenditure		
<p>The following is a comparison of capital income and expenditure and movements to and from reserve accounts and the amounts contained in the Rate Setting Statement in the annual budget.</p>		
Non Operating Income		
Proceeds on sale of assets	280,236	161,500
Debentures raised	780,000	600,000
Repayments of self supporting loans	1,341	1,219
Proceeds from advances	0	0
Transfers from Reserves	25,000	66,495
Non Operating Expenditure		
Advances to Community Groups	0	0
Principal repayment of Debentures	(109,850)	(136,213)
Principal repayment of finance leases	0	0
Construction/Purchase of Assets		
Land Held for Resale	(6,902)	0
Land and Buildings	(1,310,748)	(1,034,684)
Plant and Equipment	(468,097)	(407,836)
Roads	(687,377)	(858,463)
Parks	0	(12,000)
Transfers to Reserves	(255,402)	(75,428)

(b) Current Position at 1st July 2003

The current position balance carried forward from the previous financial year for the purpose of the 2003/04 budget was \$528,930.

The actual current position balance shown in the audited financial report as at 30th June 2003 was \$494,201

This difference amounts to \$34,729 and was due to various audit adjustments being processed.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

22. INFORMATION ON BORROWINGS

(a) Debenture Repayments

Particulars	Principal 1-Jul-03 \$	New Loans \$	Principal Repayments		Principal 30-Jun-04		Interest Repayments	
			Actual \$	Budget \$	Actual \$	Budget \$	Actual \$	Budget \$
Governance								
Loan 90 - Office Extensions	54,110		10,662	10,662	43,448	43,448	3,404	3,491
Housing								
Loan 93 - Staff Housing	91,289		19,211	19,211	72,078	72,078	5,602	5,666
Loan 95 - CAC Residence	128,103		15,106	15,106	112,997	112,997	6,721	9,361
Loan 98 - GEHA Res (Educ)		400,000	7,282	29,129	392,718	370,871	9,246	26,078
Loan 100 - GEHA Res (Pol)		180,000	3,348	0	176,652	0	2,591	0
Community Amenities								
Loan 97 - Subdivision	370,741		31,242	31,242	339,499	339,499	23,028	23,742
Recreation & Culture								
Loan 96 - Oval Lighting	125,282		15,774	12,715	109,508	112,567	10,050	7,945
Economic Services								
Loan 88* - Agcare Housing	5,472		3,584	3,584	1,888	1,888	221	326
Loan 99 - Resource Centre		200,000	3,641	14,564	196,359	185,436	4,340	13,039
	774,997	780,000	109,850	136,213	1,445,147	1,238,784	65,203	89,648

(*) Self supporting loan financed by payments from Central Agcare.

All other loan repayments were financed by general purpose income.

(b) New Debentures - 2003/04

Particulars/Purpose	Amount Borrowed		Institution	Loan Type	Term (Years)	Total Interest & Charges \$	Interest Rate %	Amount Used		Balance Unspent \$
	Actual \$	Budget \$						Actual \$	Budget \$	
Housing										
Loan 98 - GEHA Res (Educ)	400,000	400,000	WATC	Debenture	10	140,464	6.23	400,000	400,000	0
Loan 99 - Resource Centre	200,000	200,000	WATC	Debenture	10	70,232	6.23	200,000	200,000	0
Loan 100 - GEHA Res (Pol)	180,000	0	WATC	Debenture	10	58,674	5.82	180,000	0	0

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

22. INFORMATION ON BORROWINGS (Continued)

(c) Unspent Debentures

Council has no unspent debenture funds as at 30th June 2004.

(d) Overdraft

Council has an overdraft facility of \$100,000 with the National Australia Bank to assist with short term liquidity requirements. The balance of the bank overdraft at 1 July 2003 and 30 June 2004 was \$Nil.

(e) Interest Rate Risk

Council's exposure to interest rate risk as a result of borrowings and the effective weighted average interest rate on these borrowings is as follows:

<u>Borrowings</u>	2004 \$	2003 \$
Floating interest rates	0	0
Fixed interest rate maturing		
- within one year	1,888	5,471
- one to five years	228,523	145,400
- over five years	1,214,736	624,126
Non interest bearing	0	0
 Total Borrowings	 <u>1,445,147</u>	 <u>774,997</u>
 Weighted average effective interest rate	 <u>6.46%</u>	 <u>6.83%</u>

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

23. RATING INFORMATION - 2003/04 FINANCIAL YEAR

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Budget Rate Revenue \$	Budget Interim Rate \$	Budget Back Rate \$	Budget Total Revenue \$
Differential General Rate											
Gross Rental Value	9.7523	386	1,910,561	189,293	2,658	0	191,951	192,465	500	0	192,965
Unimproved Value	2.2606	395	42,875,900	969,251	83	0	969,334	969,773	500	0	970,273
Sub-Totals		781	44,786,461	1,158,544	2,741	0	1,161,285	1,162,238	1,000	0	1,163,238
Minimum Rates	Minimum \$										
Gross Rental Value - Corrigin	9.7523	32	17,600	3,200	0	0	3,200	3,200	0	0	3,200
Gross Rental Value - Other	9.7523	25	355	180	0	0	180	180	0	0	180
Unimproved Value	2.2606	9	10,916	800	0	0	800	800	0	0	800
Sub-Totals		66	28,871	4,180	0	0	4,180	4,180	0	0	4,180
Ex-Gratia Rates							1,165,465				1,167,418
							8,448				6,750
							1,173,913				1,174,168
Discounts (refer note 26)							(107,616)				(105,993)
Totals							1,066,297				1,068,175

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

24. SPECIFIED AREA RATE - 2003/04 FINANCIAL YEAR

Council did not raise any specified area rates during the financial year.

25. SERVICE CHARGES - 2003/04 FINANCIAL YEAR

Council did not raise any service charges during the financial year.

**26. DISCOUNTS, INCENTIVES, CONCESSIONS, & WRITE-OFFS
- 2003/04 FINANCIAL YEAR**

	Type	Disc %	Total Cost/ Value \$	Budget Cost/ Value \$
General Rates	Discount	10	107,616	105,993
Minimum Rate	Discount	10	0	0
			107,616	105,993
Photocopy Charge	Waiver		200	200
Rate Assessment	Write-Off		450	1,000

A discount on rates is granted to all who pay their rates in full within 35 days of the date of service appearing on the rate notice.

Photocopy Charges are waived for certain community groups such as the Corrigin Agricultural Society and Corrigin Senior Citizens Centre. Council considers its support of these groups necessary for the overall benefit of the community.

27. INTEREST CHARGES AND INSTALMENTS - 2003/04 FINANCIAL YEAR

	Interest Rate %	Admin. Charge \$	Revenue \$	Budgeted Revenue \$
Interest on Unpaid Rates	11	0	1,221	1,000
Interest on Instalments Plan	5.5	0	844	750
Charges on Instalment Plan	0	0		
			2,065	1,750

Ratepayers had the option of paying rates in four equal instalments, due on 5th September 2003, 28th November 2003, 30th January 2004 and 31st March 2004. Interest applied for the final three instalments.

SHIRE OF CORRIGIN
NOTES TO AND FORMING PART OF THE FINANCIAL REPORT
FOR THE YEAR ENDED 30TH JUNE 2004

	2004	2003
28. FEES & CHARGES	\$	\$
Governance	0	0
General Purpose Funding	1,060	4,636
Law, Order, Public Safety	1,681	1,937
Education and Welfare	285	750
Health	15,712	12,287
Housing	66,415	44,195
Community Amenities	54,719	51,513
Recreation & Culture	16,192	14,757
Transport	31,851	26,210
Economic Services	39,753	9,198
Other Property & Services	184,470	145,636
	<u>412,138</u>	<u>311,119</u>

There were no changes during the year to the amount of the fees or charges detailed in the original budget, with the exception of the new charges raised for the Resource Centre which commenced operations in May 2004.

29. GRANT REVENUE

By Nature and Type:

Grants and Subsidies - operating	1,132,992	564,911
Grants and Subsidies - non-operating	997,112	672,360
	<u>2,130,104</u>	<u>1,237,271</u>

By Program:

General Purpose Funding	991,725	947,173
Governance	2,234	0
Law, Order, Public Sector	23,855	1,664
Housing	0	25,000
Community Amenities	0	18,150
Recreation and Culture	50,159	16,840
Transport	728,548	228,444
Economic Services	333,583	0
	<u>2,130,104</u>	<u>1,237,271</u>

30. COUNCILLORS' REMUNERATION

The following fees, expenses and allowances were paid to council members and/or the president.

	2004	2004	2003
	\$	Budget	\$
	\$		
Meeting Fees	13,860	11,000	6,655
President's Allowance	3,000	3,000	3,000
Deputy President's Allowance	750	750	750
Travelling Expenses	1,339	1,300	683
Telecommunications Allowance	0	0	0
	<u>18,949</u>	<u>16,050</u>	<u>11,088</u>

31. EMPLOYEE NUMBERS

The number of full-time equivalent

Employees at balance date	<u>23</u>	<u>25</u>
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32. ECONOMIC DEPENDENCY

A significant portion of revenue is received by way of grants from the State and Federal Government. The total of grant revenue from government sources is disclosed in Note 29.

SHIRE OF CORRIGIN

NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

FOR THE YEAR ENDED 30TH JUNE 2004

33. MAJOR LAND TRANSACTIONS

Spanney Street Residential Subdivision

(a) Details

This land was acquired during 1999/00 for residential sub-division. It has since been developed into 19 residential lots. The costs incurred in the current financial year include the completion of the road infrastructure. The majority of headworks were completed during the 2001/02 & 2002/03 financial years.

	2004	2003
	\$	\$
(b) Current year transactions		
Operating Income		
- Profit on sale	0	0
Capital Income		
- Sale Proceeds	0	0
Capital Expenditure		
- Purchase of Land	0	0
- Development Costs	6,902	93,462
	6,902	93,462

The above capital expenditure is included as land held for resale (refer Note 5).

Council has \$339,499 liability in relation to the Spanney Street land transaction as at 30 June 2004.

(c) Expected Future Cash Flows

	2005	2006	2007	2008	2009	Total
	\$	\$	\$	\$	\$	\$
Cash Outflows						
- Development Costs	0	0	0	0	0	0
- Loan Repayments	(54,984)	(54,984)	(54,984)	(54,984)	(54,984)	(274,920)
	(54,984)	(54,984)	(54,984)	(54,984)	(54,984)	(274,920)
Cash Inflows						
- Loan Proceeds	0	0	0	0	0	0
- Sale Proceeds	25,000	50,000	50,000	50,000	50,000	225,000
	25,000	50,000	50,000	50,000	50,000	225,000
Net Cash Flows	(29,984)	(4,984)	(4,984)	(4,984)	(4,984)	(49,920)

34. TRADING UNDERTAKINGS AND MAJOR TRADING UNDERTAKINGS

Council did not participate in any trading undertakings or major trading undertakings during the 2003/04 financial year.

**INDEPENDENT AUDIT REPORT
TO THE ELECTORS OF THE SHIRE OF CORRIGIN**

Scope

We have audited the financial report of the Shire of Corrigin for the year ended 30th June 2004 as set out in pages 20 to 52. The Council is responsible for the financial report and the information contained therein. We have conducted an independent audit of the financial report in order to express an opinion on it to the electors of the Shire.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with the requirements of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended), Australian Accounting Standards and other mandatory professional reporting requirements in Australia so as to present a view which is consistent with our understanding of the Shire's financial position, the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In our opinion, the financial report presents, fairly in accordance with the requirements of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended), applicable Accounting Standards and other mandatory professional reporting requirements, the financial position of the Shire of Corrigin as at 30th June 2004 and the results of its operations and its cash flows for the year then ended.

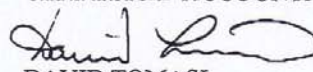
Other Matters

In accordance with the Local Government (Audit) Regulations 1996, we also report that:

- a) There are no material matters that in our opinion indicate significant adverse trends in the financial position or the financial management practices of the Shire.
- b) No matters indicating non-compliance with Part 6 of the Local Government Act 1995 (as amended), the Local Government (Financial Management) Regulations 1996 (as amended) or applicable financial controls of any other written law were noted during the course of our audit.
- c) All necessary information and explanations were obtained by ourselves.
- d) All audit procedures were satisfactorily completed in conducting our audit.

DATE: 22 October 2004
PERTH, WA

HAINES NORTON
CHARTERED ACCOUNTANTS


DAVID TOMASI
PARTNER

Haines Norton - Perth - ABN 258 5397 1745 WABN 83 53 512A

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24 Parkland Road Osborne Park
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SHIRE STATISTICS

Area of Shire	3,095km ²
Distance from Perth	234km
Shire Revenue	\$3.874 million
Population	1,210
No. of Rate Assessments	812
No. of Dwellings	563
Length of Roads	sealed 405km, unsealed 767km
Localities in Area	Bullaring, Bulyee, Bilbarin
Local Industry	Farming (wheat, sheep etc) steel fabrication Machinery Dealers and manufacturers, flour mill
Library	2,800 books (in conjunction with the State Library Board) located at the Post Office in Walton St.
Education	Pre-primary, Primary and District High School
Health Care	Multi Purpose District Hospital with permanent care, Resident Doctor and Surgery, Visiting - Dentist, Chiropractor, Physiotherapist, Optometrist, Podiatrist Naturopath, full time Pharmacy, Child Health Clinic
Recreational & Leisure	Most sporting and recreational activities are available including football, cricket, hockey, netball, basketball, tennis, 18 hole golf, lawn bowls, squash, swimming, pistol/rifle shooting and darts. At the sporting precinct, there is a 6ha fully reticulated grassed area, including football oval and separate hockey oval with WAFL standard lighting on the football oval. There are also 4 netball courts and 2 basketball courts with lighting. A recently refurbished 50m swimming pool with toddler's pool is also located next to the sporting precinct.
Utilities	Western Power (240v AC), Water Corporation (scheme) Bottled gas (supplied locally) Waste – rubbish tip with contracted removal service Recycling receptacles
Plant & Machinery	3 Caterpillar Graders, 1 Galion Grader, 2 Volvo Loaders 1 Cat 910 Loader, 1 Case Bobcat, 2 Mitsubishi Trucks 1 International Fire Truck, 2 Mack Prime Movers and Side Tippers, 1 Low Loader, 1 Hino Truck, 4 Isuzu Trucks, 1 International Cement Truck, 1 Cat Backhoe, 1 Cat D4 dozer, 2 Moore Self-propelled Rollers, 1 Pannell Vibrating Roller, 1 Cat Vibratory Roller, 1 Cat Multi Tyred Roller, 1 Cat Forklift, 1 Tennant Road Sweeper, 1 Squirrel Cherrypicker, 1 Road Broom, 2 Tractors, 1 Statesman Sedan, 1 Commodore S Sedan, 1Commodore Sedan, 1 Berlina Sedan, 1 Acclaim Sedan, 4 Utilities, 1 gravel screening plant, 1 Turf Sweeper, 1 Vertimower, 1 Promac Stump Muncher & 1 Promac Woodchipper

YOUR COUNCIL

Council consists of 9 Councilors who are elected to make the policy decisions of the Shire, and the Staff who are responsible for ensuring that those policies are carried out.

It is important to realize that you have elected representatives to help sort out any problems that you may have. Before sending a letter to Council, it is suggested that you contact your Local Councilor to discuss the problem. They will advise you on whether the matter should be placed before Council, or dealt with by the CEO.

COUNCIL ELECTIONS

As from the elections in 1995, a four year term was introduced and elections are now held every 2 years. The next election is scheduled for May 2005.

Another change that has occurred to the election system is the postal voting system in which all persons entitled to vote at an election will be sent a ballot paper, This will mean that it is not necessary to attend a voting place on the day of an election. The State Electoral Commissioner instead of Council would handle the postal system of voting, Council have always decided in the past to conduct an in-person election with the Chief Executive Officer as the Returning Officer

Any person who is entitled to vote in the State Elections is eligible to vote in Local Government Elections.

Three electoral rolls are prepared each election year by Council staff. These are:-

RESIDENTS ROLL – this roll is based on enrolments as an elector for the Legislative Assembly (the Lower House in the State Government). The State Electoral Officer supplies the information for this roll and every resident on the roll is allocated to a Ward within the Shire. Listing on this roll is automatic once you are enrolled on the State Roll.

OWNERS AND OCCUPIERS ROLL – to be eligible for this roll, you must have:-

- a) attained the age of 18 years
- b) be an Australian Citizen, and
- c) be the owner or occupier of rateable property in the district in which you seek registration

Enrolment on this roll is not automatic. If you are not on the State Electoral Roll for Corrigin Shire and you wish to vote in the next Local Government elections, you will need to go to the Shire Officer prior to 18th March 2005. The Shire has a standard form that is required to be filled in prior to inserting your name on the Owners and Occupiers Roll. This form will only need to be completed every four years as the enrolment remains valid for two elections only. The reason for this is to ensure that the Owners and Occupiers Roll remains current.

CONSOLIDATED ROLL – this roll is a combination of the Residents Roll and the Owners and Occupiers Roll, and is the roll used in a Council election.

Each elector is entitled to one vote in the ward in which they reside. An elector is entitled to a further vote in another ward in which he/she owns a separate property in more than one ward, that person would become entitled to a vote in each ward in which he owns a separate property. If one property extends into more than one ward, the owner can only obtain a vote in one of those wards. It is your responsibility to ensure that you are correctly enrolled. If you are unsure whether or not you are registered on the roll or if you believe that the information on the roll may be incorrect, please contact the office.

DOG CONTROL

Dogs are one of the most popular domestic animals in Australia. Their loyalty and affection mean a lot to many people, particularly children and the elderly.

Unfortunately, not everyone is aware of the law that applies to the keeping of dogs. While no one expects that every dog owner should know every word of the Dog Act, if you have a dog or are thinking of getting one, you should at least be aware of the main requirements of the Act.

Dog Registrations

A dog owner is legally required to register their dog with the Shire if the dog is more than three months old. All registrations are due on the 1st November each year and your dog can be registered for one or three years. It is an offence not to register your dog and you can be given a \$100 on-the-spot fine.

Fees	Sterilised	Unsterilised	Pensioner Discount
1 year	\$10	\$30	50%
3 years	\$18	\$75	50%
Working/Sheep Dogs – 1 year	\$2.50	\$7.50	
Working/Sheep Dogs – 3 years	\$4.50	\$18.75	

These fees are halved if registering after the 31st May.

If your dog is already registered with the Shire of Corrigin, renewals will be forwarded at the beginning of October every year. If your dog is registered with a different local authority, you may renew the registration upon expiry at the office.

Dog Pound

If your dog has been captured and is being kept in the Pound you will be required to pay a \$50 fee before your dog will be released to you. Additionally, if it is found that your dog is not registered you will also be required to pay the registration fee applicable and may be liable for a fine.

Owners Responsibility

1. It is your responsibility to ensure that your property is adequately fenced or is capable of containing your dog in some other way. It is also necessary to have your dog on a leash at all times other than when it is in your yard. The leash must be strong and no longer than two metres long.
2. You must keep your dog from barking unreasonably. All dogs bark, but some make life very unpleasant for neighbours. If complaints are made about continuous barking by your dog, you may be liable for a court fine of up to \$2,000.
3. If your dog attacks and injures someone, you may be liable for damages. This applies to birds and animals as well as humans and the maximum fine is \$10,000.

Council and authorised officers are able to declare a dog dangerous. A dog can be declared dangerous when the dog has displayed aggressive symptoms such as biting, chasing, harassing or threatening behaviour. A declared dangerous dog is to be muzzled at all times when in public areas. Council is also able to impose other measures such as containment by fencing so as to render the dog harmless to other people. The destruction of a dog involved in a dog attack may be necessary in serious cases. The owner or person in charge of a dog is now liable for the actions of their dog.

LICENSING SERVICES

The Shire continues to be contracted to the Department for Planning & Infrastructure to provide on-line access to the Departments computer records in Perth that allows staff to immediately process all licensing requirements, including:-

- Vehicle registrations and renewals
- Vehicle transfers
- Vehicle Inspections
- Change of Number Plates
- Ordering personalized number plates
- Motor Drivers Licence applications (GDT&L) and tests, including Hazard Perception Tests
- Motor Drivers Licence renewals – including photographic MDL
- Additional Classes for MDL
- Firearms Licence renewals & photographs
- Boat Registration Renewals and transfers
- Change of addresses

Licensing functions are performed Monday to Friday, 8:30am to 4:30pm and any licensing queries should be directed to Shannon Baker.

Council receives approximately \$20,000 in commissions for all licensing functions performed, so we urge you to send your renewals in to the Shire Office.

TransWA BUS/TRAIN TICKETS

Council acts as an agent for TransWA (formerly Westrail) and provides a ticketing service for all bus and train services provided by WAGRC in Western Australia. A ticket can be booked by phoning direct on 13 10 53 and coming into the office to make payment, or alternatively coming into the office to book and pay for your ticket at the one time.

LIBRARY

For the past 9 years the Corrigin Post Office, currently owned by Barry & Vida Clapp, has been the location for the Public Library Service. Barry & Vida are able to help you with any requirements that you may have in relation to book or tape lending. The library is open during the hours of 9am to 5pm weekdays.

GARDEN REFUSE

Garden refuse may be burnt at any time, day or night, in a properly constructed incinerator designed to prevent the escape of sparks or burning material, provided it is situated not less than 2 metres from any building or fence and the area of 2 metres surrounding the incinerator is clear of inflammable material.

Garden refuse and refuse on the ground may only be burnt between the hours of 6pm and 11pm and the fire must be completely extinguished by not later than midnight on that day. An area of 5 metres must be cleared all around the site of the fire and a person must remain in attendance at the site during the whole time that the fire is burning.

BUSH FIRE CONTROL

Restricted and Prohibited Burning Periods

RESTRICTED – 19th September to 31st October

PROHIBITED – 1st November to 1st March

RESTRICTED – 2nd March to 15th April

Restricted and Prohibited Burning Periods may be extended at the discretion of the Council, and/or Chief Bush Fire Control Officer. Please check with your Fire Control Officer to ascertain whether a Fire Permit is required before burning.

No fires may be lit during the restricted burning periods without first obtaining a burning permit from a fire control officer. Burning during the prohibited period may only be carried out for the protection of buildings and haystacks and for the burning of proclaimed plants, and a permit for these burns is required.

FIRE CONTROL OFFICERS

CHIEF BUSH FIRE CONTROL OFFICER: Allen Price
DEPUTY CHIEF BUSH FIRE CONTROL OFFICER: Wes Baker

BILBARIN BRIGADE

Sadow Jacobs	PO Box 37, Corrigin 6375	9065 2042 Ph 9065 2012 Fax
Rob Wallace	PO Box 197, Corrigin 6375	9065 2062 Ph 9065 2041 Fax
David Bolt	PO Box 8, Corrigin 6375	9063 2397 Ph 9063 2597 Fax
Bruce Mills	C-/Post Office, Quairading 6383	9062 9012 Ph 9062 9040 Fax
Steve Bolt	PO Box 226, Corrigin 6375	9065 2043 Ph

BULLARING BRIGADE

Graeme Bowden	C/- Post Office, Bullaring 6373	9065 7058 Ph
Trevor Elsegood	PO Box 20, Yealering 6372	9065 7059 Ph 9065 7039 Fax
Kevin Evans	C/- Post Office, Bullaring 6373	9063 2717 Ph 9063 2332 Fax
Greg Doyle	PO Box 109, Corrigin 6375	9880 9048 Ph 9880 9008 Fax
Craig Jespersen	Stretton Road, Yealering 6372	9888 7075 Ph 9888 7175 Fax
Charlie Bell	Rockvale Farm, Bullaring 6373	9065 7052 Ph 9065 7097 Fax

BULYEE BRIGADE

Wes Baker (DCBFCO)	PO Box 39, Corrigin 6375	9065 8034 Ph 9065 8022 Fax
Ray Hathaway	PO Box 90, Brookton 6306	9642 7045 Ph

CORRIGIN EAST BRIGADE

Phil Pontifex	3 Larke Cres, Corrigin 6375	9063 2250 Ph 9063 2665 Fax
Tim George	PO Box 159, Corrigin 6375	9065 5045 Ph 9065 5046 Fax

CENTRAL BRIGADE

Don Stevens	PO Box 97, Corrigin 6375	9063 2286 Ph
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Bruce Mead	PO Box 221, Corrigin 6375	9063 2568 Fax 9063 2203 Ph
Adam Rendell	PO Box 200, Corrigin 6375	9063 2005 Fax 9063 2291 Ph
Quenton Rae	PO Box 187, Corrigin 6375	9063 2281 Fax 9063 2333 Ph
Scott McKenzie	PO Box 221, Corrigin 6375	9063 2553 Fax 9063 2203 Ph

GORGE ROCK BRIGADE

Brian Downing	PO Box 150, Corrigin 6375	9063 2177 Ph/Fax
Norm Talbot	PO Box 75, Corrigin 6375	9063 2232 Ph 9063 2224 Fax

KUNJIN BRIGADE

Allen Price (CBFCO)	PO Box 160, Corrigin 6375	9063 2345 Ph 9063 2418 Fax
Tony Guinness	PO Box 98, Corrigin 6375	9065 7079 Ph 9065 7008 Fax
Carl Price	PO Box 160, Corrigin 6375	9065 8045 Ph 9065 8062 Fax
John Hewett	PO Box 239, Corrigin 6375	9063 2480 Ph 9063 2647 Fax

FIREBREAK ORDER

Notice to all Owners and or Occupiers of land in the Shire of Corrigin
Pursuant to the powers contained in section 33 of the above Act, you are hereby required on or before 15 October 2004 so far as rural land is concerned, to remove from the land owned or occupied by you, all inflammable material or to clear firebreaks in accordance with the following, and thereafter, maintain the land or the firebreaks clear of all inflammable material up to and including the 31st day of March 2005.

1. Rural Land (ie land other than that in a townsite)
You shall clear of all inflammable materials a firebreak not less than 2.44 metres (8 feet) wide in the following positions;
 - 1.1 Immediately inside all external boundaries of land. With the permission of the Council or its duly authorised Officer, these breaks need not follow the perimeter of a paddock, but will be acceptable following land contours in an endeavour to reduce water erosion.
 - 1.2 In such positions as is necessary, to divide land in excess of 202 hectares (500 acres) into areas not exceeding that size, each completely surrounded by a firebreak; and
 - 1.3 Immediately surrounding all buildings, haystacks and fuel ramps situated on the land; and
 - 1.4 Immediately surrounding any part of the land used for pasture or crops; and
 - 1.5 Immediately surrounding any drums or drums situated on the land which are normally used for the storage of fuel, whether they contain fuel or not.

2. Townsite Land (ie land in any Townsite)
 - 2.1 Where the area of the land is 0.2 hectares (one half of one acre) or less, you shall clear all inflammable material on the land from the whole of the land.
 - 2.2 Where the area of the land exceeds 0.2 hectares (one half of one acre), you shall clear of all inflammable material, firebreaks not less than 2.44 metres (8 feet) wide immediately inside all external boundaries of the land, and also immediately surrounding all buildings, haystacks and fuel ramps situated on the land, and also immediately surrounding any drums or drums situated on the land which are normally used for the storage of fuel, whether they contain fuel or not.

If it is considered impractical for any reason to clear firebreaks or clear inflammable material as required by this notice, you may apply to the Council or its duly authorised Officer, not later than 1 October 2004 so far as rural land is concerned and not later than 15 October 2004 so far as townsite land is concerned, for permission to provide firebreaks in an alternative position on the land.

If permission is not granted by the Council or its authorised Officer, you shall comply with the requirements of this notice. The penalty for failing to comply with this notice is a fine of not less than \$40, nor more than \$400, and a person in default is liable whether prosecuted or not to pay the cost of performing the work directed on this notice if it is not carried out by the Owner or Occupier by the date required on this notice.

If the requirements of this notice are carried out by burning, such burning must be in accordance with the relevant provisions of the Bush Fires Act.

JUSTICES OF THE PEACE

Mr WT Baker	9065 8034
Hon HW Gayfer OAM	9063 2063
Mrs YR Matthews	9063 2272
Mrs G McBeath	9063 2320
Mrs GL Mooney	9063 2372
Mr AR Price	9063 2345
Mr WR Seimons	9065 7049
Mrs BE Swithenbank	9063 2036
Mr RG Walden	9063 2353
Mr CJ Walton	0427 772 298

STAFF

Chief Executive Officer	Bruce Mead
Deputy Chief Executive Officer	Heather Blacklock
Finance Officer	Karen Wilkinson
Executive Support Officer	Davina Watson
Administration Officer	Shannon Baker
Resource Centre Coordinator	Heather Ives
Assist Resource Centre Coordinator	Emily Hewett
EHO/Building Surveyor	Graeme Bissett
Roe Recreation Officer	Ben Bryant
Swimming Pool Manager	Darren Teasdale
Cleaner	Lee Tomlinson and Kelly Robinson
Meat Inspector	Gary Ryan
Engineer	Edwin Long
Works Supervisor	Greg Tomlinson
Mechanic	Paul Wilkinson
Curator/Caretaker	Daniel Cunneen
Leading Hand – Town	Rodney Anderson
Grader Drivers	Peter Kirkwood,
Mack Semi Side-Tipper Drivers	Allan Hamilton, Douglas Shaw
Plant Operators	Craig Fulwood, Mark Channon, Frank Dickinson, Mervyn Shaw, Shane Robinson, Murray Kayler-Thomson, David McMartin
Plant Operator/Screening Plant	Allan Johns
Rubbish Tip Manager	Graham Perry