



Local Emergency Welfare Plan

Narrogin District

Shires of Brookton, Corrigin, Cuballing, Kondinin, Kulin, Narrogin, Pingelly,
Wagin, Wandering, West Arthur, Wickepin, Williams

(Updated June 2021)

Prepared by

Department of Communities - Emergency Services

Tabled at the

LOCAL EMERGENCY MANAGEMENT COMMITTEES on (Refer next page)



This Plan can be activated for hazards defined under the WA State Emergency Management Arrangements eg State Hazard Plan - Heatwave, State Hazard Plan – Fire, State Hazard Plan – Crash Emergency, State Hazard Plan - HAZMAT.

To activate this Plan call the Department of Communities

DURING OFFICE HOURS: NARROGIN OFFICE on 9881 0123

AFTER HOURS: EMERGENCY SERVICES ON CALL OFFICER on

0418 943 835



Contact details

To make comment on this plan please contact –

Jo Spadaccini –
Wheatbelt District Emergency Services Officer
Department of Communities
joanne.spadaccini@communities.wa.gov.au

0429 102 614

Amendment List

AMENDMENT		DETAILS	AMENDED BY
NO.	DATE		NAME
	Jan 2021	Complete Review and Reissue.	Jo Spadaccini
1	June 2021	Update and reissue	Jo Spadaccini
2			
3			
4			
5			
6			

Tabled at the LOCAL EMERGENCY MANAGEMENT COMMITTEES in the Shires of:

- Brookton on
- Corrigin on
- Cuballing on
- Dumbleyung on
- Kondinin on
- Kulin on
- Lake Grace on
- Narrogin on
- Pingelly on
- Wagin on
- Wandering on
- West Arthur on
- Wickepin on
- Williams on

Provided (in draft form) to the LOCAL EMERGENCY MANAGEMENT COMMITTEES in the shire of :	
Brookton on	Corrigin on 18/08/21
Cuballing on	Dumbleyung on
Kondinin on	Kulin on
Lake Grace on	Narrogin on
Pingelly on	Wagin on
Wandering on	West Arthur on
Wickepin on	Williams on

Local Emergency Welfare Plan - Narrogin District

Contents

1.	Introduction.....	4
1.1	Outline.....	4
1.2	Exercise and review period.....	4
1.3	Welfare services definition.....	4
2.	Preparedness and Operation of this Plan.....	4
2.1	Organisational responsibilities.....	4
2.2	Special considerations.....	4
2.3	Resources – Preparedness and Operational.....	5
2.4	Training.....	8
2.5	Plan Activation Procedures.....	8
2.6	Plan Activation Stages.....	8
2.7	Public Information Management.....	9
2.8	Exchange of Information.....	10
2.9	Debriefs and Post Operation Reports.....	10
3	Recovery.....	10
3.1	Recovery Definition.....	10
3.2	Emergency relief and assistance in recovery.....	10
3.3	Financial Assistance in recovery.....	10
3.4	Cessation of recovery.....	11
3.5	Review of recovery activities.....	11
	Appendix 1 – Department of Communities Standard Operating Procedures.....	12
	Appendix 2 – Local Emergency Welfare Coordination.....	13
	Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies.....	14
	Appendix 4 – Organisational Responsibilities.....	20
	Appendix 5 – Emergency Accommodation.....	24
	Appendix 5A - List of Pre-Determined Welfare Centres.....	27
	Appendix 5B – Alternative Temporary Accommodation Services.....	32
	Appendix 6 – Welfare function of Registration and Reunification.....	35
	Appendix 7 – Emergency Catering Services.....	37
	Appendix 8 – Emergency Clothing and Personal Requisites.....	41
	Appendix 9 – Personal Support Services.....	48
	Appendix 10 – Key Contact Lists.....	55
	Appendix 11 – Sanitary, Waste Disposal, Hire Services:.....	56
	Appendix 12 – Security Companies:.....	58
	Appendix 13 – Activation Kits:.....	59
	Appendix 14 – Distribution List:.....	Error! Bookmark not defined.
	Appendix 15 – Welfare Centre Safety Inspection.....	60
	Appendix 16 – Welfare Centre Condition Report.....	62
	Appendix 17 – Welfare Centre Handover Report.....	63

Local Emergency Welfare Plan - Narrogin District

1. Introduction

1.1 Outline

The Local Emergency Welfare Plan is to be read in conjunction with the State Emergency Welfare Plan, both prepared by the Department of Communities (Communities).

The State and Local Emergency Welfare Plans are support plans which document the strategic management and coordination of welfare services in emergencies, as part of the Western Australian State Emergency Management (EM) Arrangements.

The scope of this local plan includes:

- Communities responsibilities for the planning, response and recovery stages for the management and coordination of welfare services, including resources, within the identified geographical boundaries;
- agreed responsibilities of emergency management partnering agencies, coordinated by Communities to provide welfare services during emergencies.

1.2 Exercise and review period

This plan is to be exercised at least annually, and will be reviewed every two years, with Appendices and contact details reviewed quarterly and after each activation.

1.3 Welfare services definition

The provision of immediate and ongoing supportive services to alleviate, as far as practicable, the effects on people affected by an emergency. To assist in coordinating the provision of welfare services, six (6) functional areas have been identified:

- **emergency accommodation including welfare centres** – see Appendix 5
- **emergency catering** – see Appendix 7
- **emergency clothing and personal requisites** – see Appendix 8
- **personal support services** – see Appendix 9
- **registration and reunification** – see Appendix 6
- **financial assistance** - in Western Australia there are a number of financial assistance programs that may be put in place following a major emergency. Communities has the provision of some financial assistance being available for assessed immediate needs. This is determined at the time of the emergency using the principle of needs on a case-by-case basis for affected persons, as approved by Communities State Welfare Coordinator/ Communities Emergency Services Coordinator.

2. Preparedness and Operation of this Plan

2.1 Organisational responsibilities

The development and maintenance of this plan is allocated to the Communities District Emergency Services Officer, in consultation with members of the Emergency Welfare Coordination Group (EWCG), if there is one, and the Local Emergency Management Committee (LEMC). A contact list of the organisations that constitute the EWCG is provided in Appendix 3 and their agreed organisational responsibilities are provided in Appendix 4.

2.2 Special considerations

Local Governments (LGs) plan for special considerations as per the State EM Policy 4.6.1 – EM planning must consider where special arrangements will be required. For example any groups within the community whose circumstances may create barriers to obtaining information, understanding instructions, or reacting to an emergency. This includes but is not limited to:

- children and youth;
- older people;
- people with disability;

Local Emergency Welfare Plan - Narrogin District

- those who are medically reliant;
- Aboriginal and Torres Strait Islanders;
- individuals from culturally and linguistically diverse (CaLD) backgrounds;
- isolated individuals and communities; and
- transient individuals and communities.

In addition, EM planning must consider special arrangements for animals as per the State Emergency Welfare Plan 2.3.6 -

Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, “Hearing” Dogs and Disability Aid Dogs. Some local governments may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in Local Emergency Management Arrangements. Also see Appendix 5 Emergency Accommodation, point 5.4 Children, organisations, educational and care facilities.

Communities prioritises its response in line with its operational capacity, and relies on those agencies or organisations which provide support to these groups having suitable plans and response capabilities in place, prior to an emergency to cater for these groups’ needs.

2.3 Resources – Preparedness and Operational

Communities has primary responsibility for managing and coordinating welfare services resources. This plan is based on the utilisation of resources existing within a community and to supplement those resources when required at the State level. In some emergencies interstate/national resources may be required. Requests for additional resource support should be made by the Local Welfare Coordinator to the State Welfare Coordinator/Emergency Services Coordinator. Communities is responsible for appointing Welfare Coordinators as follows:

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
Communities State Welfare Coordinator (SWC)	The title “State Welfare Coordinator” used throughout this plan is the Communities representative appointed by the Communities Director General (DG). This role is delegated to the Director Emergency Services. Responsibilities include: <ol style="list-style-type: none"> Coordination of all emergency welfare support services at the State level; Represent the DG on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required; Act as the DG’s representative on the following: <ul style="list-style-type: none"> • SEMC Response and Capability Subcommittee; • SEMC Recovery Subcommittee; • SEMC Community Engagement Subcommittee; • Other State and national level committees as appropriate. Chairing the State Welfare Emergency Committee (SWEC); Coordination of all partnering agencies within the State Welfare Coordination Centre.
Communities Emergency Services Coordinator (ESC)	This role may be delegated by Communities Emergency Services (ES) Director to the rostered Communities ES On Call Officer during activation and operations to carry out Communities

Local Emergency Welfare Plan - Narrogin District

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	<p>emergency management functions. The ESC is the link between the Local Welfare Coordinators and the State Welfare Coordinator and, where applicable, with the relevant HMA/Controlling Agency. The ESC is authorised to activate responses to emergencies and approve emergency expenditure and utilisation of resources to meet the emergency welfare requirements. Responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish the State Welfare Coordination Centre and manage centre functions during operation; (b) Activate responses to emergency situations, authorise emergency expenditure and utilise resources to meet those responses; (c) Assist the State Welfare Coordinator with their functions as required; (d) Manage emergency welfare services functions as required; (e) Provide support to country staff/offices involved in emergencies; (f) Represent Communities on the State Emergency Coordination Group (SECG) and State Recovery Coordination Group (SRCG) as required.
<p>Communities District Welfare Representatives</p>	<ul style="list-style-type: none"> (a) Represent Communities on District Emergency Management Committees (DEMCs) to address emergency welfare support matters (Communities District Director or proxy); (b) Ensure the arrangements of this plan are clearly understood at the district level; (c) Clarify Communities policy on emergency welfare matters where required; (d) Refer matters of a contentious nature to Communities Emergency Services for resolution; (e) Ensure development, testing and maintenance of Local Emergency Welfare Plans for the district in which the Local Government (LG) areas fall; (f) Appointing Local Welfare Coordinators for each Local Emergency Management Committee (LEMC); (g) Represent Communities on Operational Area Support Groups (OASGs) as required.
<p>District Emergency Services Officer (DESO)</p>	<ul style="list-style-type: none"> a) As a local emergency management resource, develop local arrangements, procedures and resources eg EM Kits; b) Develop, test and maintain the Local Emergency Welfare Plans for the district in which the LG areas fall; c) Ensure staff and volunteers of Communities and partnering agencies are trained and exercised in their welfare responsibilities by conducting training sessions and exercises annually; d) Liaise and establish networks and partnerships with agencies; e) Assist with activations if available; f) Assist and support the District Welfare representatives and Local Welfare Coordinators to carry out their roles.
<p>Communities Local Welfare Coordinators (LWC)</p>	<p>Local Welfare Coordinators (LWCs) shall be nominated officers of Communities within an LG area/s. A Communities LWC responsibilities include:</p>

Local Emergency Welfare Plan - Narrogin District

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	<ul style="list-style-type: none"> (a) Establish and manage the activities of the local Emergency Welfare Coordination Groups (EWCG), where determined appropriate by the District Director; (b) Represent Communities and the emergency welfare function on LEMCs and Local Recovery Committees; (c) During activation, manage and coordinate emergency welfare services, including establishing and managing welfare centres, and if further welfare assistance is required request for additional support services via the Communities Emergency Services; (d) Represent Communities on the Incident Support Group (ISG) when required.
Communities Welfare Centre Coordinator (WCC)	<p>In some circumstances Welfare Centre Coordinators (WCCs) are appointed. They shall be nominated officers of Communities and the WCC responsibilities include:</p> <ul style="list-style-type: none"> (a) Establish and manage the operations of the welfare centre/s, including coordinating staff and partnering agencies staff and volunteers, to provide appropriate welfare services to the evacuees in the welfare centre. (b) Communicate regularly with the LWC, and if further welfare assistance is required request for additional support services via the LWC; (c) Remaining at the centre to manage the centre operations.
Local Government Welfare Support	<ul style="list-style-type: none"> a) When an emergency event takes places within the boundaries of an LG, they may be activated by the HMA or by Communities to provide the initial welfare response to evacuating community members. This is primarily due to their close proximity to the emergency event and their ability to quickly identify and open a pre-determined welfare centre. If the activation request is from the HMA the LG should contact Communities to inform and consult with them of the activation to open a welfare centre. The role of the LG in these early stages would be to ensure that evacuees have a safe location to relocate to, and that they can be provided with basic needs and services until such time as Communities can arrive to take on the coordination role of the welfare centre. Basic needs and services may include refreshments, registration, basic information, and personal support. On arrival of Communities, the LG would then provide a handover to the designated Communities Welfare Coordinator, and take on the LG Welfare Liaison Officer role as a support to Communities. b) In some circumstances the emergency event may not escalate to a significant level, and the LG may determine that they are able to continue to operate the welfare centre without the need for deployment of Communities staff. If this situation arises the LG must seek approval from Communities to retain the coordination role and have this decision documented formally. c) In some circumstances it may not be possible for Communities to attend the welfare centre due to geographical distances, road conditions, conflicting events, or other unforeseen circumstances. In these cases the LG may be

Local Emergency Welfare Plan - Narrogin District

Welfare Resource	Responsibilities during Preparedness, Operation and Recovery
	<p>asked to continue to provide the coordination role for the welfare centre, with support and advice being available from Communities via telephone or other means. In these situations Communities would approve in advance any required expenditures in relation to operating the welfare centre, and would meet these costs if required.</p> <p>If LGs elect to undertake their own welfare arrangements without Communities consultation, LGs are responsible for their own costs.</p>

2.4 Training

Training, both internally and inter-agency, will be determined by Communities and Emergency Welfare Coordination Groups. All training is to ensure staff and volunteers of Communities and partnering agencies have the necessary skills to provide appropriate welfare services under this plan, and in accordance with their roles and responsibilities.

2.5 Plan Activation Procedures

Communities will activate this plan from two sources:

- (1) As per State Emergency Management Policy 5.3.4 'A Support Organisation is responsible for specific activities in support of the Controlling Agency/HMA, and may also support Combat Agencies and other Support Organisations upon request'.
- (2) The State Welfare Coordinator/Emergency Services Coordinator based on information provided internally and/or externally, may identify the need to activate this support plan.

Regardless of who first identifies the need, the HMA/Controlling Agency and Communities State Welfare Coordinator (SWC), Emergency Services Coordinator (ESC) or Local Welfare Coordinator shall confer and agree that this plan should be activated; discuss the safe location of welfare centres and welfare services required. If activated at the local level the Local Welfare Coordinator will advise Communities SWC/ESC.

Once this decision is made the State or Local Welfare Coordinator shall assess the immediate welfare services required and activate Communities and partnering agencies if required and available. See Appendix 1 Communities Standard Operating Procedures for activation procedures.

Communities, representing partnering agencies, should be included as a member of the ISG and OASG, if formed, and will appoint an appropriate Communities representative accordingly.

2.6 Plan Activation Stages

The plan will normally be activated in stages. In an impact event for which there is no warning period, these stages may be condensed with stages being activated concurrently.

Activation Stage number	Activation Stage name and actions
Stage 1	<p>Alert: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided from within Communities.</p> <p>(a) Partnering agencies are alerted by the SWC/ESC or Local Welfare Coordinator;</p>

Local Emergency Welfare Plan - Narrogin District

Activation Stage number	Activation Stage name and actions
	<ul style="list-style-type: none"> (b) Partnering agencies alert their own personnel; (c) Additional information allowing partnering agencies time to arrange preliminary preparations is provided; (d) Key personnel are briefed on action to be taken; (e) Establish liaison as appropriate with the HMA/Controlling Agency and/or Emergency Coordinator.
Stage 2	<p>Activation: By the HMA/Controlling Agency or by Communities SWC/ESC based on information provided internally and/or externally.</p> <ul style="list-style-type: none"> (a) On behalf of the HMA/Controlling agency, and in consultation with the welfare centre owners, the Local Welfare Coordinator organises for the designated welfare centre to be opened if required. The safest and most appropriate centre needs to be agreed on by the HMA, LG and Communities; (b) Required partnering agencies are activated by the SWC/ESC or Local Welfare Coordinator and proceed to the welfare centre; (c) Welfare services are provided under the coordination of the Local Welfare Coordinator with partnering agencies assisting as required; (d) Communications are maintained with the HMA/Controlling Agency, Emergency Coordinator, Local Welfare Coordinator and partnering agencies; (e) Welfare services requirements are continuously monitored and reviewed by the Local Welfare Coordinator and adjusted accordingly. (f) If required, requests for additional resource support at the local level should be made by the Local Welfare Coordinator to the SWC/ESC.
Stage 3	<p>Stand Down: HMA/Controlling Agency to officially notify Communities to Stand Down; or SWC/ESC or Local Welfare Coordinator to request of HMA/Controller Agency to Stand Down if they assess welfare services no longer required.</p> <ul style="list-style-type: none"> (a) Partnering agencies are informed of the Stand Down by the SWC/ESC or Local Welfare Coordinator; (b) Partnering agencies stand down in accordance with relevant procedures for their agency; (c) Partnering agencies are to advise the SWC/ESC or Local Welfare Coordinator when stand down has been completed; (d) Communities to officially hand back the welfare centre facility to the owner and coordinate cleaning and any repairs required whilst the facility operated as a welfare centre; (e) The SWC/ESC or Local Welfare Coordinator advises partnering agencies of debriefing arrangements which will be conducted as soon as practicably possible; (f) Post operation reports to be written by Communities – see 2.9.

2.7 Public Information Management

The HMA/Controlling Agency is responsible for the provision and management of media and public information during emergencies, and all non-welfare matters will be referred to them.

Local Emergency Welfare Plan - Narrogin District

Communities and partnering agencies to this plan should only provide information to the public and the media on issues that are directly their responsibility, and with approval from the Communities SWC/ESC.

If the **Register.Find.Reunite.** system is activated, Communities SWC/ESC will give approval for Australian Red Cross to provide R.F.R. information to the HMA/Controlling Agency, or the State Emergency Public Information Coordinator (SEPIC).

2.8 Exchange of Information

During a state of emergency or emergency situation, emergency management agencies can share personal information relating to persons affected by the emergency, State EM Plan 5.2.5. Communities Local Welfare Coordinator is to contact Communities SWC/ESC to seek approval before there is any exchange of information.

2.9 Debriefs and Post Operation Reports

The Local Welfare Coordinator conducts a debrief of participating staff and agencies as soon as practical after all agencies are stood down. This is to identify lessons learnt through the activation for continuous improvement of any future activations. Following this, the Local Welfare Coordinator, or appointed Communities officer, writes the Post Operation Report.

3 Recovery

3.1 Recovery Definition

The Emergency Management Act 2005 (s. 3) defines recovery as the support of emergency affected communities in the reconstruction and restoration of physical infrastructure, the environment and community, psychosocial, and economic wellbeing.

As per the State Emergency Management Plan and the State Emergency Welfare Plan, it is the responsibility during recovery for the Department of Communities to coordinate the welfare components of recovery in line with the services outlined in this Plan for people affected by an emergency.

3.2 Emergency relief and assistance in recovery

Where possible, all offers of assistance and donations, including donated goods and services, should be coordinated through the Local Recovery Committee to avoid duplication of effort and confusion, State EM Policy 6.9.

Communities, as a support organisation, is not responsible for the coordination or collection of monetary donations or donated goods or services; restocking perishables or transporting people to/from homes and communities.

3.3 Financial Assistance in recovery

Sourced from State EM Plan 6.10 –

Through the **Disaster Recovery Funding Arrangements – Western Australia (DRFA-WA)**, the State Government provides a range of relief measures to assist communities recover from an eligible natural event

Department of Communities may provide some financial assistance in recovery for individuals and families if DRFA-WA is activated. This assistance is to alleviate the personal hardship or distress arising as a direct result of an eligible natural disaster, and is assessed on a case by case basis by Communities SWC/ESC. Some categories are subject to income and/or assets testing.

Other financial assistance that may be available after an emergency are:-

- **Services Australia – Centrelink, Medicare and Child Support** – will ensure payments to its existing clients in the area affected by the emergency are not disrupted. It can often provide financial assistance to any person whose livelihood has been affected by the emergency. Where possible, Centrelink should be invited to join the Local Recovery Coordination Group.
If activated by the Australian Government, Centrelink can administer –
 - **Australian Government Disaster Recovery Payment (AGDRP)** - a one-off payment to assist people who have been significantly affected by a disaster. It is not for minor damage or inconvenience.
 - **Australian Government Disaster Recovery Allowance (AGDRA)** - a short term payment to assist individuals who can demonstrate their income has been affected as a direct result of a declared disaster.
- **Public Appeals – Lord Mayor’s Distress Relief Fund** – City of Perth established and manage this fund to provide relief of personal hardship and distress arising from natural disasters occurring within Western Australia.

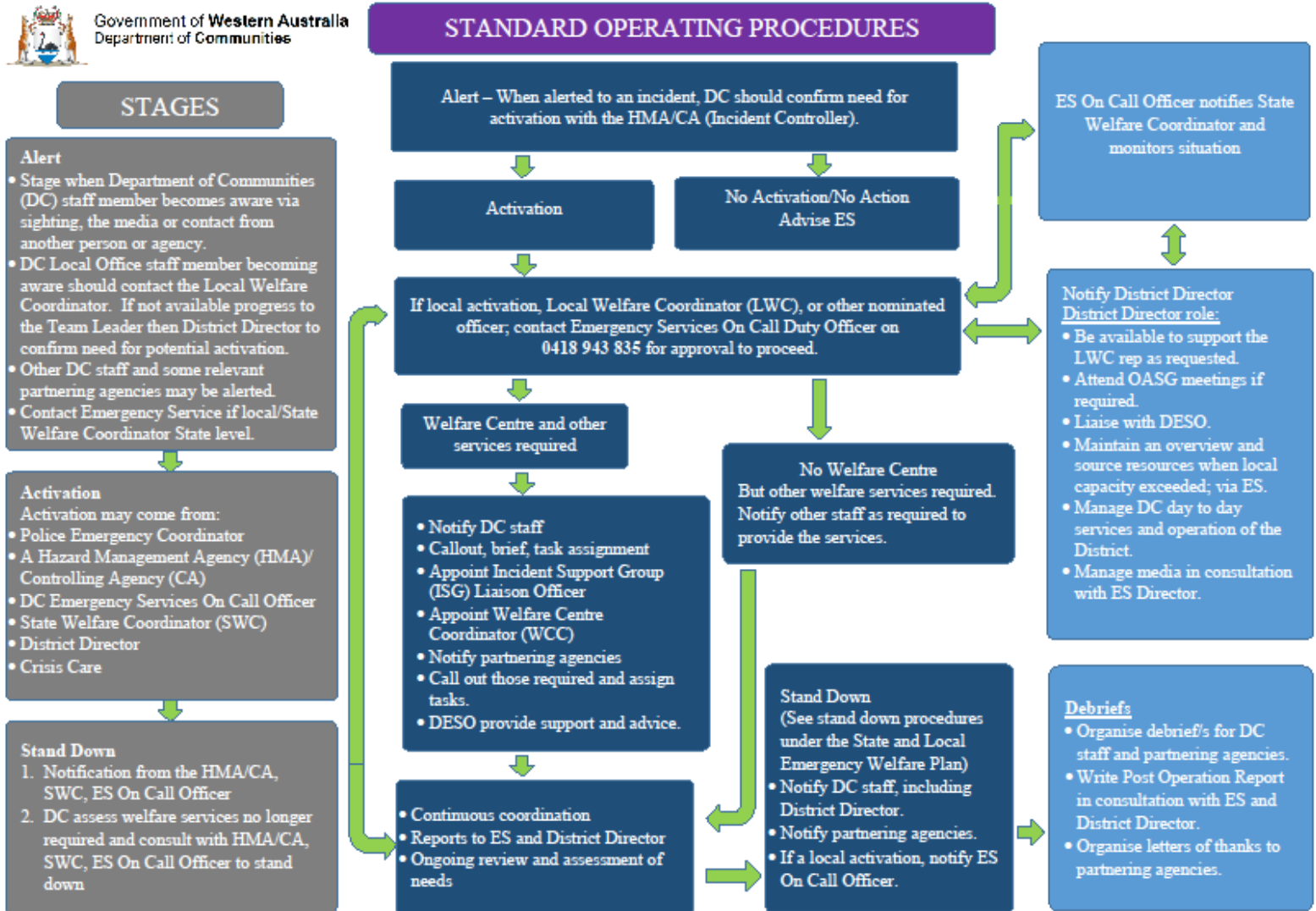
3.4 Cessation of recovery

Communities cessation of welfare services in recovery will be dependent on community needs, access to existing community services, and individuals’ and communities’ resilience. Accordingly Communities cessation may vary from other recovery services.

3.5 Review of recovery activities

Communities will undertake an evaluation of the effectiveness of its own recovery activities including an assessment of preparedness for any future event.

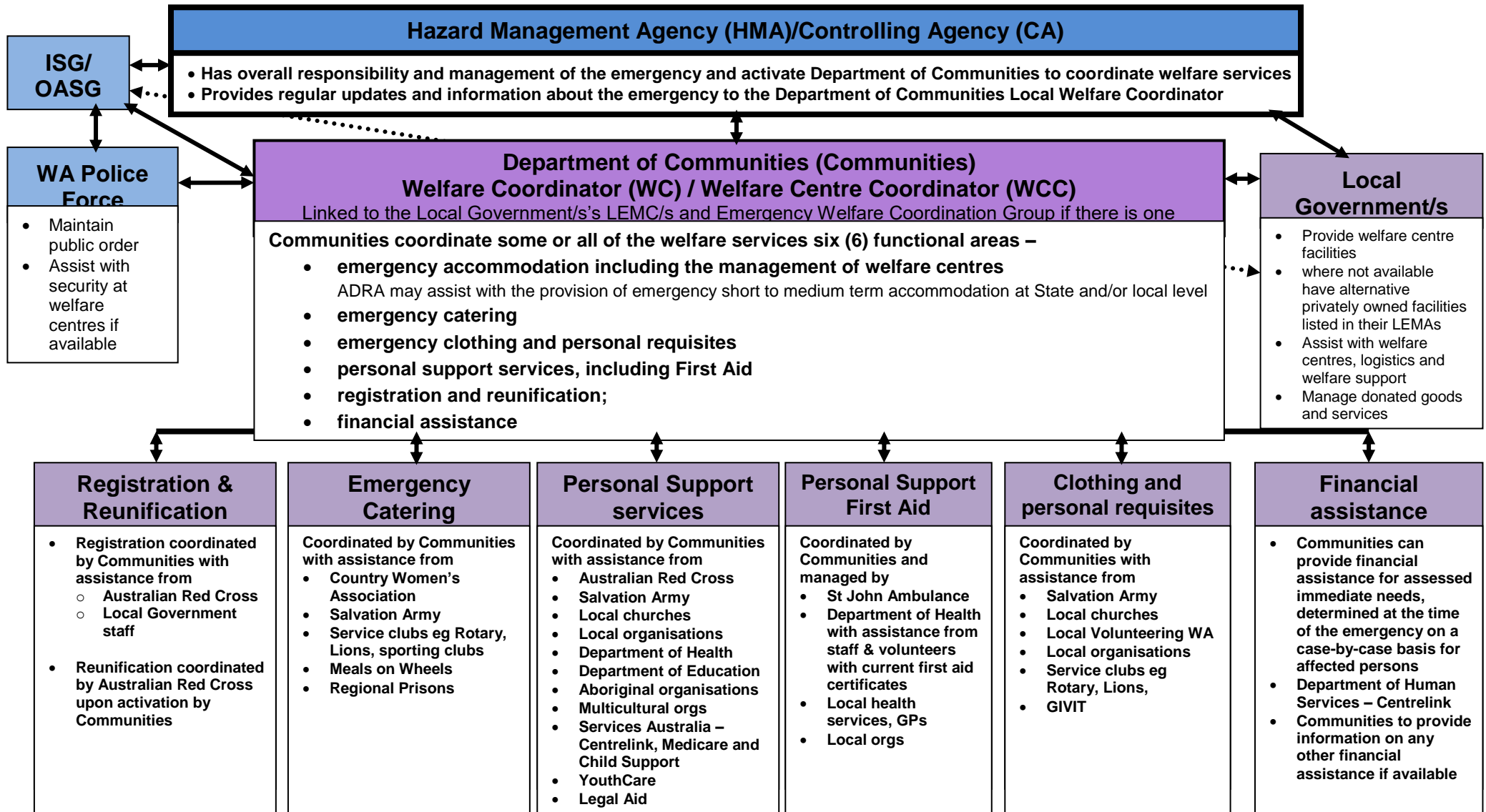
Appendix 1 – Department of Communities Standard Operating Procedures



Local Emergency Welfare Plan - Narrogin District

Appendix 2 – Local Emergency Welfare Coordination

Please see Appendix 4 – Organisational Responsibilities for details of each partnering agency's responsibilities.



Local Emergency Welfare Plan - Narrogin District

Appendix 3 –Emergency Welfare Coordination Group/Partnering Agencies

- In some locations where there are enough local partnering agencies, Communities will establish an Emergency Welfare Coordination Group.
- This coordination group is an advisory, consultative and referral group to oversee and assist in the planning and operation of local level welfare services. Their agreed organisational responsibilities are provided in Appendix 4.
- All partnering agencies staff and volunteers assisting Communities in accordance with this plan are required to comply with Communities policies, including those relating to working with children, volunteers, Occupational Health and Safety and emergency management.
- In multi-agency responses Team Leaders for each functional area may be appointed, i.e. Registration Team Leader, Emergency Catering Team Leader.

Department of Communities (Communities) Functions include: Overall Coordination * Accommodation * Financial Assistance * Counseling Personal Support * Personal Requisites * Registration		
Name/Position	Work Contact	After Hours Contact
1st Contact Angela Channon/Catherine Allison Team Leader/ Local Welfare Coordinator, Narrogin Office	(08) 9881 0123 Angela.channon@communities.wa.gov.au catherine.allison@communities.wa.gov.au	ESU On Call Officer 0418 943 835
2nd Contact Julie McKenzie Wheatbelt District Director	9621 0400 Julie.Mckenzie@communities.wa.gov.au	ESU On Call Officer 0418 943 835
3rd Contact ESU On Call Officer	emergencyservices@communities.wa.gov.au	0418 943 835
Shire of Brookton Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Ian D'Arcy –CEO	9642 1106 ceo@brookton.wa.gov.au	0427 081 032
Second Contact Vicki Morris - Deputy CEO	9642 1106 dceo@brookton.wa.gov.au	0428 656 457
Third Contact Steve Thomson	mirs@brookton.wa.gov.au	0418 422 498
Shire of Corrigin Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Natalie Manton – CEO	9063 2203 ceo@corrigin.wa.gov.au	0427 425 727
Second Contact Kylie Caley - DCEO	9063 2203 dceo@corrigin.wa.gov.au	0429 632 049
Third Contact Phil Burgess – Manager Works & Services	9063 2203 works@corrigin.wa.gov.au	0429 632 203
Shire of Cuballing Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Gary Sherry - CEO	9883 6031 enquiries@cuballing.wa.gov.au	0427 836 031
Second Contact Bruce Brennan –Works Supervisor	9883 6031	0427 836 063
Third Contact Anthony Mort – Emergency Management	9883 6031 emergencyservices@cuballing.wa.gov.au	0429 898 214

Local Emergency Welfare Plan - Narrogin District

Shire of Dumbleyung Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Peter Crispin - CEO	9863 4012 ceo@dumbleyung.wa.gov.au	0429 634 012
Second Contact Calvin Shotter – Manager Works and Services	9863 4012 mow@dumbleyung.wa.gov.au	0427 634 012
Third Contact		
Shire of Kondinin Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact David Burton – A/CEO	9889 1006 ceo@kondinin.wa.gov.au	0429 891 006
Second Contact Torri Young – gr planning and Assets	9889 1006 mpd@kondinin.wa.gov.au	
Shire of Kulin Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Garrick Yandle - CEO	9880 1204 ceo@kulin.wa.gov.au	0408 945 011
Second Contact Cassi-Dee Vandenberg – D/CEO	9880 1204 dceo@kulin.wa.gov.au	0477 945 694
Shire of Lake Grace Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First Contact Alan George – CEO	9890 2500 ceo@lakegrace.wa.gov.au	0417 621 708
Seond Contact Suzan Lees - CESM	9890 2500 cesm@lakegrace.wa.gov.au	0436 668 242
Shire of Narrogin Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Dale Stewart - CEO	9881 1944 ceo@narrogin.wa.gov.au	0437 698 912
Second Contact Azhar Awang	9881 1866 emdrs@narrogin.wa.gov.au	0417 961 240
Third Contact Torre Evans	9881 1866 torre@narrogin.wa.gov.au	0427 068 633
Shire of Pingelly Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Julie Burton	9887 1066 ceo@pingelly.wa.gov.au	0427 386 938
Second Contact Deanne Sweeney EMCS	9887 1066 emcs@pingelly.wa.gov.au	0497 046 250
Third Contact Darryn Watkins – EMTS	9887 1066 emts@pingelly.wa.gov.au	0427 852 426
Shire of Wagin Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Bill Atkinson CEO	9861 1177 ceo@wagin.wa.gov.au	0429 611 493
Second Contact Brain Roderick - DCEO	9861 1177 dceo@wagin.wa.gov.au	0427 081 265
Third Contact Allen Hicks – Manager of works	9861 1252	0427 611 252

Local Emergency Welfare Plan - Narrogin District

Shire of Wandering Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Belinda Knight	08 9884 1056 ceo@wandering.wa.gov.au	0427 097 364
Second Contact Barry Gibbs	08 9884 1056 Barry Gibbs works@wandering.wa.gov.au	0429 648 217
Shire of West Arthur Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets 31 Burrows st Darkan 6392		
First contact Nicole Wasmann – CEO	08 9736 2222 ceo@westarthur.wa.gov.au	0427 900 563
Second Contact Kym Gibbs – Mgr Community Services	08 9736 2222 kgibbs@westarthur.wa.gov.au shire@westarthur.wa.gov.au	0428 250 642
Third Contact Nicki Morrell – Works and Bush Fire Support	0897362222 nmorrell@westarthur.wa.gov.au	0428629066
Shire of Williams Functions include: Coordination Assistance * Provision of facilities to use as Welfare Centres Financial Assistance/Appeals * Assistance with Pets		
First contact Geoff McKeown - CEO	9885 1005 ceo@williams.wa.gov.au	0429 900 005
Second Contact Britt Logie	9885 1005 cdo@williams.wa.gov.au	0428 851 357
Department of Communities – Housing Functions Include: Personal Support Services * Provide strategic advice for emergency accommodation		
First contact Stan Matveev	stan.matveev@housing.wa.gov.au 08 9881 9415	0409 668 314
Second contact Natasha Heales	Natasha.heales@communities.wa.gov.au 08 98819419	0407 954 876
Services Australia – Centrelink, Centrelink, Medicare and Child Support Function Include Financial Assistance * Personal Support		
1st Contact Bunbury Service Centre Manager Carol LeMay	9621 9000 cscm.bunbury.w@servicesaustralia.gov.au	0429 637 001
Department of Fire and Emergency Services Functions include:		
First Contact Duty Officer Upper Great Southern Office	1800 865 103 24hrs	
Sven Andersen - Superintendent 7 Wald St, Narrogin 6312	Mobile: 0429 922 062 Office: 08 6832 3110 Sven.Andersen@dfes.wa.gov.au or Narrogin.Reception@dfes.wa.gov.au	Emergency: 000 or 1800 865 103

Local Emergency Welfare Plan - Narrogin District

DFES Community Liaison Unit - CLU	Team Leader CLU@dfes.wa.gov.au	0408 296 320
DFES Public Information Line	13 DFES (13 3337) www.dfes.wa.gov.au/Pages/default.aspx	
Department of Health Functions Include: Medical Services * Personal Support Services		
First contact Disaster Preparedness & Management Unit - can organise a doctor at a welfare centre and/or write out prescriptions	Health On Call Duty Officer (OCDO) 08 9328 0553 Duty Officer 24/7	Emergencies 000 / 112 / 106
WA Country Health Services - Wheatbelt	4/78 Wellington St, Northam	08 9621 0700
Narrogin Mental Health Service	9881 4888	
Community Health Services Narrogin	9881 4888	
Aboriginal Health Service	9881 0385	
Primary Health Service Narrogin	9881 0385	
Department for Human Services Centrelink Function Include Financial Assistance * Personal Support		
1st Contact Bunbury Service Centre Manager Carol LeMay	9621 9000 cscm.bunbury.w@humanservices.gov.au	0429 637 001
Adventist Development and Relief Agency Functions include: * Assist with the welfare functional area of Emergency Accommodation (short to medium term)		
State Office	Suzanna Cuplovic	93987222
Country Women's Association Functions Include: Catering support * Personal Support Services * Emergency clothing/personal requisites		
Badgebup Rockwell Sue McDougall	sueemcd@bigpond.com	9823 5035 0409 101 359
Darkan Jane Hartnett – President Cheryl Makin - Secretary Adrienne Gillett - Treasurer	Gerryjane1@bigpond.com makinderek@yahoo.com	9736 1661 0429 086 536 9736 1434
Hyden Caroline Burns	balcombs@wesnet.com.au	9880 0023
Sally Nicholl	sibford@westnet.com.au	9880 7021
Lake Grace Suzanne Reeves	cjskreevs@gmail.com	9865 1470 0427 651 310 9865 1170 0429 651 170
Annies Slarke	annieslarke@westnet.com.au	
Lake Varley Jane McPhee	fire.peak@bigpond.com	9875 1004 0427 887 993
Margaret Sullivan	cowilden@active8.net.au	9875 1043 0439 751 046
Narrogin Lucy Gibson Joy Robertson	9881 4909 9881 2948	CWA PO Box 1139 Narrogin 6312
Newdegate Skadi McDonald Alison Spencer	skadi.rommel@gmail.com Alispencer71@hotmail.com	0448 943 232 0427 631 971
Red Cross Functions include: Registration of evacuees * Manage Inquiry * Personal support (2 nd and 3 rd contact used for day to day business, EWCG meetings etc - NOT for emergency responses. For emergency responses refer to First Contact		
First contact Emergency Control Centre - 24/7 Duty	Ring to activate local teams – 0408 930 811	0448 991 399 Emergency Control

Local Emergency Welfare Plan - Narrogin District

Phone		Centre
Second contact Erin Fuery State Manager Emergency Services	(08) 9225 8865 efuery@redcross.org.au	24/7 duty phone - 0408 930 811
Third Contact Margaret Rendell, Team Convener, Corrigin Team	0427 632 414 9063 2414	0427 632 414
Salvation Army Functions include: Catering * Emergency Clothing/Personal requisites * Personal support		
1st Contact Ben Day - Director of Em Services	(08) 9209 1142 On Call 24/7 Ben.Day@aus.salvationarmy.org	0407 611 466
Narrogin Niall and Michelle Gibson	13 Doney St, Narrogin WA 6312 niall.gobson@salvationarmy.org.au 9881 4004 Clothing shop 9881 4277	0419 132 305 0419 121 561
Rhonda Jensen (300621 to 290821 while Gibsons are away)		0427 987 144
Albany AuxLt Colette Albino	colette.albino@salvationarmy.org.au	9841 1068 0405 860 071
Services Australia – Centrelink, Centrelink, Medicare and Child Support Function Include Financial Assistance * Personal Support		
1st Contact Bunbury Service Centre Manager Carol LeMay	9621 9000 cscm.bunbury.w@servicesaustralia.gov.au	0429 637 001
St. John Ambulance Functions Include: First Aid * Personal Support Services		
St. John Ambulance - Call Communities Emergency Services - 0418 943 835 to approve cost before contacting SJA		
First contact Communication Centre - Perth	9334 1234 9334 1226	Emergencies 000 / 112 / 106
Department Numbers Email accounts are not monitored 24 hrs Life Threatening Emergencies State Operations Centre Event Health Services (Welfare & Standby First Aid) eventservices@stjohnambulance.com.au Emergency Management Unit (Planning and Exercises) emergencymanagementunit@stjohnambulance.com.au Media and Communications (Media) mediarelations@stjohnambulance.com.au		000 (24hrs) 9334 1226 (24hrs) 9334 1311 (24hrs) 9373 3820 (BH) 0410 341 329 (24hrs)
Community Paramedic Corrigin, Kondinin (Hyden), Kulin (Bruce Rock, Narembeen)	Tanya Dickson cp.eastcentralwbt@stjohnwa.com.au tanya.dickson@stjohnwa.com.au	0438 045 691
Community Paramedic Brookton, Pingelly (Beverley, Cunderdin, Quairading, York)	Drew Richardson cp.centralwbt@stjohnwa.com.au Drew.richardson@stjohnwa.com.au	0437 524 088
Community Paramedic Narrogin, Wagin, West Arthur, Darkan, Wickepin, Harrismith, Yealering, Williams. (Boddington)	Ronan Blayney cp.southernwbt@stjohnwa.com.au Ronan.blayney@stjohnwa.com.au	0427 981 426
Community Paramedic Dumbleyung, Kukerin, Lake Grace, Lake King, Newdegate, Varley	Shelley Johnstone cp.southeastwbt@stjohnwa.com.au Shelley.johnstone@stjohnwa.com.au	0437 560 470
SJA Wheatbelt Regional Office Northam Craig Spencer – Regional Manager Matthew Guile – Assistant Regional Manager	29 Tamplin St, Northam craig.spencer@stjohnwa.com.au Matthew.guile@stjohnwa.com.au	9621 1613 0429475704 0420 312 049

Local Emergency Welfare Plan - Narrogin District

Regional Sub Centre Coordinator – North Claire Dadd	Claire.dadd@stjohnwa.com.au Rsc.northwheatbelt@stjohnwa.com.au	0448 278 570
Regional Sub Centre Coordinator – South Jessica Forsythe	Jessica.forsythe@stjohnwa.com.au Rsc.southwheatbelt@stjohnwa.com.au	0408 028 455
Regional Sub Centre Coordinator – East Matthew Guile	Rsc.eastwheatbelt@stjohnwa.com.au	0420 312 049
Volunteering WA		
Jen Wyness	9482 4315 State Office	0422 941 483
Western Australian Police Force (can ring 131 444 but quicker to ring local Station numbers below) Function Include Maintain public order at Evacuation centres as required		
Great Southern District – Duty Inspectors (If no answer from Local Police Stations)	9892 9395	24 hrs
Albany Police Station – Supervisor	9892 9315	24 hrs
Officer in Charge Brookton	9642 1000 Brookton.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Collie (For West Arthur)	9734 6333 collie.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Corrigin	9009 9100 corrigin.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Dumbleyung	9863 4143 dumbleyung.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Kondinin	9861 4840 kondinin.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer In Charge Kulin	9861 5800 kulin.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Lake Grace	9890 2000 lake.grace.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Narrogin	9852 1300 0436 842 199 narrogin.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Pingelly	9887 2300 pingelly.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Wagin	9852 0000 wagin.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Wickepin	9888 1100 wickepin.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106
Officer in Charge Williams (also West Arthur)	9893 3800 williams.police.station@police.wa.gov.au	Emergency Calls 000/112/ 106

Local Emergency Welfare Plan - Narrogin District

Appendix 4 – Organisational Responsibilities

- Partnering agencies that may be engaged by Department of Communities (Communities) to assist in fulfilling their welfare obligations as part of the Local Emergency Welfare Plan.
- Communities as an emergency management support organisation coordinates emergency welfare services when activated via this plan – the Local Emergency Welfare Plan.
- To coordinate emergency welfare services requires the support of a number of statutory, private and voluntary organisations, known as partnering agencies. These responsibilities are allocated on a state-wide basis and have been determined by agreement between the respective agencies at the State level via the State Welfare Emergency Committee and Communities.
- At the local level these responsibilities may be varied to suit the capabilities and availability of welfare organisations. The responsibilities are negotiated between Communities and the agency at the local level and are reflected in this Appendix.
- The allocated responsibilities do not restrict one agency from assisting another, regardless of its primary role.
- Should a partnering agency not be able to manage its primary responsibilities, support with those responsibilities may be requested from the Local Welfare Coordinator. Ultimately, Communities is responsible for these functions where no partnering agency assistance is available.

Agency / Organisation Name	Normal role if engaged
Department of Communities (Communities) – Lead Welfare Agency	(1) Coordinate all functional areas of an emergency welfare response during emergencies; (2) Appoint the Local Welfare Coordinators to support each Local Government (LG) area; (3) If applicable, establish and manage the activities of the Wheatbelt Emergency Welfare Coordination Group including the provision of secretariat support; (4) Provide staff and operate the Welfare Centres if required; (5) Coordinate all welfare resources utilised under this plan; (6) Coordinate the welfare functional areas of: (a) Emergency Accommodation; (b) Emergency Catering; (c) Emergency Clothing and Personal Requisites; (d) Personal Support Services; (e) Registration and Reunification; (f) Financial Assistance; (7) Provide representatives to various emergency management committees and coordination groups as required.
Department of Communities - Disability Services	(1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of welfare services to people with disabilities; (4) Assist with other welfare functional areas where agreed.
Department of Communities - Housing	(1) Provide a Support Agency Officer/s as required; (2) Provide access to staff to assist with Personal Support Services where agreed and available; (3) Provide strategic policy advice regarding the provision of emergency accommodation; (4) Assist with other welfare functional areas where agreed.

Local Emergency Welfare Plan - Narrogin District

Agency / Organisation Name	Normal role if engaged
ADRA – Adventist Development and Relief Agency	<ol style="list-style-type: none"> (1) Provide a Support Agency Liaison Officer/s as required; (2) Assist with the provision of emergency short to medium term accommodation; (3) Provide regular updates to Communities, including a list of all emergency accommodation organised for evacuees; (4) Assist with other welfare functional areas where agreed.
Australian Red Cross	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with Registration at Welfare Centres; (3) Manage and operate the Register.Find.Reunite. system; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed.
Country Women’s Association	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Emergency Catering at Welfare Centres; (3) Assist with the provision of Personal Support Services; (4) Assist with the provision of Emergency Clothing and Personal Requisites; (5) Assist with other welfare functional areas where agreed.
Department of Education	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required ; (2) Provide access to facilities for Emergency Accommodation where available; (3) Provide access to facilities for Emergency Catering where available; (4) Provide access to staff to assist with Personal Support Services, including School Psychology Service where agreed and available; (5) Assist with other welfare functional areas where agreed.
Department of Fire and Emergency Services (DFES) Community Liaison Unit	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Engage “face to face” two way communication and liaison with affected communities through a point of public interface e.g. at a welfare centre distributing relevant incident information such as traffic management information, and support the facilitation of public meetings and other community based communications.
Department of Health	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide a comprehensive response to mental health effects of an emergency, as outlined in the Mental Health Disaster Subplan; (3) Provide health response as outlined in the State Health Emergency Response Plan; (4) Assist with the provision of Personal Support Services at Welfare Centres; (5) Assist with other welfare functional areas where agreed.
Department of Local Govnment, Sport & Cultural Industries,	<ol style="list-style-type: none"> (1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy advice regarding the provision of welfare services within a multicultural framework; (3) Assist with other welfare functional areas where agreed.

Local Emergency Welfare Plan - Narrogin District

Agency / Organisation Name	Normal role if engaged
including Office of Multicultural Interests Divsn	
GIVIT – online donation management system	(1) Provide a Support Agency Officer as required to be a reference source regarding donated goods.
Legal Aid Western Australia	(1) Provide a Support Agency Officer/s as required; (2) Provide relevant legal information for emergency impacted persons and/or communities; (3) Assist with other welfare functional areas where agreed.
Local Churches/ Church Ministers Fellowship	(1) Provide a Support Agency Liaison Officer/s as required; (2) Assist with the provision of Personal Support Services; (3) Assist with other welfare functional areas where agreed.
Local Government Welfare Support	(1) Provide a Local Government (LG) Welfare Liaison Officer as required; (2) Assist with the welfare functional area of Emergency Accommodation by utilising LG facilities as Welfare Centres, and where not available have alternative privately owned facilities listed in their LEMAs; (3) Assist Communities to provide the initial welfare response to evacuating community members. See above 2.3 Local Government Welfare Support Response. (4) Assist with other welfare functional areas where agreed.
Salvation Army	(1) Provide Support Agency Officer/s as required; (2) Provide Emergency Catering at Welfare Centres; (3) Provide Emergency Clothing and Personal Requisites such as toiletries and other incidentals to those affected as required; (4) Assist with the provision of Personal Support Services; (5) Assist with other welfare functional areas where agreed.
Services Australia – Centrelink, Medicare and Child Support	(1) Provide a Support Agency Officer/s as required; (2) Provide Financial Assistance to people affected by the emergency in accordance with Services Australia guidelines, policies and the Social Security Act; (3) Provide support services or referral advice to appropriate agencies; (4) Assist with other welfare functional areas where agreed.
St John Ambulance	Please call Communities Emergency Services - 0418 943 835 to approve cost before contacting SJA. If an ambulance is required please call 000/112/106. (1) Provide a Support Agency Officer /s as required; (2) Provide qualified First Aiders at Welfare Centres, where required and available; (3) Assist with other welfare functional areas where agreed.
Wheatbelt Volunteering WA	(1) Provide a Support Agency Officer/s as required; (2) Provide strategic policy and advice regarding the provision of volunteering services within the welfare emergency management environment; (3) Assist with other welfare functional areas where agreed.
Western Australian	(1) Provide a Support Agency Officer/s as required;

Local Emergency Welfare Plan - Narrogin District

Agency / Organisation Name	Normal role if engaged
Police Force	(2) Maintain public order where required; (3) Assist with other welfare functional areas where agreed.
YouthCare	(1) Provide a Support Agency Officer/s as required; (2) Assist with the provision of Personal Support Services at Welfare Centres where available including practical support, emotional support and pastoral care support. (3) Assist with other welfare functional areas where agreed

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Appendix 5 – Emergency Accommodation

The provision of temporary shelter for persons rendered homeless by an emergency, or due to evacuation from an emergency, ranging from short to medium term accommodation, is coordinated and assessed by Communities.

Please note - in the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

Points of clarification:

5.1 Establishment of welfare centres

As per State EM Policy -

- (a) 5.7.3 - The Controlling Agency is responsible for the management of evacuation during an incident, and this continues during an emergency response.
- (b) 5.7.4 - Local governments, HMAs, relevant EMAs (i.e. Support Organisations and Controlling Agencies), in consultation with relevant Local Emergency Management Committees (LEMCs), must identify and advise of refuge site and welfare centres including evacuation centres appropriate for the hazard. The welfare centres should be documented in the LEMA, and are also recorded on the State Welfare Centre Database which HMAs and Controlling Agencies have access to.
- (c) 5.9.5.5 - LEMCs must ensure that LEMA identify appropriate facilities and existing infrastructure within their boundaries are available for use by EMAs or note where there are no facilities.

Therefore the establishment and management of welfare centres by Communities is on behalf of the HMA or Controlling Agency, in consultation with welfare centre owners. This could be LGs or private facility owners. Welfare centres are established as emergency facilities from which Communities coordinate accommodation, food, clothing, financial assistance, registration, personal support and other welfare services until alternative arrangements can be made.

5.2 Welfare centres definition

In Western Australia welfare centres are a facility that may provide for evacuation, reception, accommodation and relief and recovery (commonly referred to as a 'one-stop-shop') for an impacted community. Welfare centres may continue the extended provision of services into the recovery phase where LGs take responsibility as the lead agency in recovery. For the purposes of this plan all such facilities are classified as Welfare Centres.

5.3 Safety considerations

To ensure the safety of evacuees and welfare centre staff and volunteers, Communities will not establish welfare centres –

- in Bushfire Emergency Warning areas, and will only establish welfare centres in Bushfire Watch and Act areas with the assurance of the HMA/Controlling Agency that it is deemed safe to do so;
- if there is not safe access routes to the welfare centres;
- if there are structural concerns about the facility, and/or health concerns eg no running water, no drinking water, non-functioning sewage system, gas or chemical leaks in the area.

5.4 Children, organisations, educational and care facilities

As per State EM Plan 5.3.2 Community Evacuation, Stage 4: Shelter –

Children and vulnerable people in Evacuation Centres

Unaccompanied children, without direct parental or responsible adult supervision, should be evacuated into the care of the Department of Communities at the evacuation centre.

Local Emergency Welfare Plan - Narrogin District

The preferred option for agencies, organisations or educational and care facilities such as women's refuges, men's hostels, group homes, is for them to have arrangements in place to either evacuate to a similar facility or shelter in place if safe.

If it is necessary to evacuate to a welfare centre, supervisory staff or members with responsibility for the care, supervision or provision of services to children and their clients must remain at the centre and continue to supervise and provide services until such time as alternative arrangements are made. This may include children being returned to parents or other responsible adult approved by that agency, organisation or educational and care facility.

Agencies, organisations and educational and care facilities at evacuation centres should liaise with the welfare coordinator at these centres for further advice and assistance in relation to unaccompanied children.

Services specifically for children and families, including child and family friendly spaces at Welfare Centres, are to be considered at the local level and included in Local Emergency Management Arrangements, State EM Plan 4.6.1 Special Considerations.

5.5 Animals in welfare centres

For health and safety reasons no animals, including pets, are permitted in welfare centres with the exception only of Assistance animals e.g. Guide Dogs, "Hearing" Dogs and Disability Aid Dogs. Some LGs may have an Animal Welfare Plan for them to coordinate the management of animals and pets in emergencies.

5.6 Responsibility for the welfare centre premises

Communities will take responsibility for the premises utilised as welfare centres from the time of their operations until their closure. Communities shall exercise reasonable care in the conduct of its activities, and agree to replace or reimburse for supplies used in the operation of welfare centres. See Checklists x 3 at the end of this Appendix.

As Communities operate welfare centres on behalf of the relevant HMA/Controlling Agency, in the event of any claim for unusual damage incurred as a result of the use of a facility as a welfare centre, Communities will facilitate processes with the HMA/Controlling Agency to respond to the claim. The owner/s of the facilities agrees to utilise their building insurance in the event of damage resulting from the actual disaster event to the structure of the building.

Communities will utilise contract cleaners or pay for the use of the facilities' cleaners to restore the facilities directly utilised as welfare centres back to serviceable condition, if requested.

5.7 School evacuations

If a school needs to evacuate upon receiving advice/instructions from the Incident Controller or HMA, they should try to evacuate to another school as a first option, or self-manage in a Communities designated welfare centre. Schools can evacuate to the community welfare centre with the schools' students under the duty of care and responsibility of the evacuated school.

Schools should use resources within the school such as gym mats, blankets if they have them, any food in school canteens etc. However if these resources are not available and Communities have spare items, these items will be shared with the school. If schools and Communities do not have these resources available, Communities will share any information on sourcing items as listed in the Local Emergency Welfare Plan.

5.8 State Welfare Centres

In some circumstances, particularly in larger State level sized emergencies, facilities in a local area in which an emergency or disaster has occurred may not be suitable/sufficient to ensure the safety of all evacuees, welfare staff and volunteers. In these circumstances LGs or private facility owners

Local Emergency Welfare Plan - Narrogin District

may be asked for use of their facility as a 'State Welfare Centre' to assist affected members of other LG areas. At these times it would be the expectation that the State Welfare Centre would operate in a similar manner with the same procedures as if operating as a Local Welfare Centre as outlined in this plan.

See over for the list of Pre-determined Welfare Centres.

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Local Emergency Welfare Plan - Narrogin District

Appendix 5A - List of Pre-Determined Welfare Centres

Welfare Centres are pre-determined by Communities in partnership with the Local Government/s' LEMCs. The LEMCs are to ensure Local Emergency Management Arrangements (LEMA) identify such facilities and existing infrastructure that are available for use by Emergency Management Agencies (including Communities) within their respective boundaries. In the event of a lack of facilities the LEMC are to note this in the LEMA's and advise the HMA/Controlling Agency to make alternative arrangements.

NAME-Prim- Ary/Second- Ary Centre	ADDRESS	CONTACT	CAPACITY STATUS	COVID Capacit y 2m ² /4m ²	LONGI- TUDE LATITUDE	NOTES
WELFARE CENTRES IN THE SHIRE OF BROOKTON						
Primary WB Eva Pavilion	Brookton Highway, near Bodey St, Brookton	Brookton Shire 9642 1106 Deputy CEO 9642 1106	150 / 50 sleeping Long term Has air con	75 / 37	117.001047 -32.368762	
Secondary Brookton Country Club	11207 Brookton Highway, Brookton	Country Club - A/h Katrina Crute 0439 373 282	120 / 40 sleeping Short term Has air conn	60 / 30	117.002951- 32.36934	
WELFARE CENTRES IN THE SHIRE OF CORRIGIN						
Primary Corrigin Rec & Events Centre	Larke Crescent, nr Kirkwood St, Corrigin	Shire 9063 2203 AH 0427 425 727	600/200 Short term Air conditioned	300 / 150	117.879782 -32.331909	
Secondary Corrigin District High School	53 Lynch St btw Hill & Davies Sts, Corrigin	Corrigin DHS 9063 2042	200/75 Short term Partial air con		117.877175- 32.326497	TBC
Secondary Corrigin Town Hall	21 Goyder St, nr Campbell St	Shire 9063 2203 AH 0427 425 727	400/0 Short term No air con	200 / No Sleepin g	117.87515 -32.330286	No Showers Will require portable to sleep
Primary Bullaring Town Hall	Attwood St, Bullaring	Shire 9063 2203 A/H 0427 425 727	100 standing Short term No air con	50 / No Sleepin g		No Showers Will require portable to sleep
Primary Bulyee Town Hall	Bulyee Rd, Bulyee	Shire 9063 2203 A/H 0427 425 727	100 standing Short term No air con	50 / No Sleepin g		No Showers Will require portable to sleep
Primary Bilbarin Town Hall	Franklyn St Bilbarin	Shire 9063 2203 A/H 0427 425 727	100 standing Short term No air con	50 / No Sleepin g	117.951591 -32.206264	No Showers Will require portable to sleep
WELFARE CENTRES IN THE SHIRE OF CUBALLING						
Primary Cuballing Recreation Centre (Oval)	Campbell St Cuballing	Cuballing Shire 9883 6031	100 / 30 Long term No air con	50 / 25	117.173846- 32.821155	
Secondary Cuballing Ag Hall	191 Camp-bell St Cuballing	Cuballing Shire 9883 6031	150 / 50 Long term No air con	75 / 37	117.177773 -32.818711	
Secondary Cuballing CWA Hall	Campbell St, Cuballing	Cuballing Shire 9883 6031	60 / 20 Short term No Air con	30 / 15	117.177796- 32.819058	

Local Emergency Welfare Plan - Narrogin District

Secondary Dryandra Equestrian Centre	Darcy St, Cuballing	Cuballing Shire 9883 6031	150 / 50 Short term No Air con	75 / 37	117.175054-32.823165	
Primary Popanyinning Hall	Francis St Popanyinning	Cuballing Shire 9883 6031/ Popanyinning General Store 9887 5033	100 / 30 Short term No air con	50 / 25	117.123699-32.656394	
WELFARE CENTRES IN THE SHIRE of DUMBLYUNG						
WELFARE CENTRES IN THE SHIRE of KONDININ						
Primary Kondinin Memorial Hall	19 Jones St Kondinin	Shire 9889 1006/	200/70 Short term No air con	100 / 50	118.2678509 32.4955686	A/H CEO 0429 891 006
Secondary Kondinin Pavilion & Country Club	Gordon St, near Graham St Kondinin	Shire 9889 1006/ CEO 0429 891 006/ Country Club Mngr Marg Pool 0409 891020	200/70 Short term Has air con	100 / 50	118.2641297 -32.4938863	A/H CEO 0429 891 006
Secondary Kondinin Primary School	75 Graham St, Kondinin	Principle 9889 1047 (B) Registrar Naomi Graham	120/40 Has air con	60 / 30	118.264362 -32.494155	9889 16801 (H) 0428 356 742 (H)
Primary Karlgarin Hall	12 – 13 Melba St Kalgarin	Jill Fotheringhame 9889 5054 Laurel Trestrail 9889 5024	200/100 Short term No air con	100 / 50	118.7082885 -32.5000 572	A/H CEO 0429 891 006
Secondary Karlgarin Country Club	24 Federal St, Kalgarin	Club House 9889 5013	150/65	75 / 37	118.860208-32.449049	Jamie Trestrail (President) 0428 895 024
Primary Hyden Recreation centre	Hyden Sports ground	Hyden office 9880 5160	150/65 Short term Has air con	75 / 37	118.860778-32.449831	A/H CEO 0429 891 006
Secondary Hyden Memorial Hall	80 Lynch St, near Marshall St Hyden	Hyden office 9880 5160/Kondinin Shire 9889 1006/	250/75 Short term No air con, has heating	125 / 62	118.8653543 -32.44888 98	AH CEO 0429 891 006
Secondary Hyden Primary School	36 Naughton St, Hyden	Lauren Smart (Principle) 98805053 Carolyn Burns (Registrar) Melinda Ditchburn (Registrar)	150/50 Has air con	75 / 37	118.86020 -32.449049	A/H 0420 917 042 0427 020 141 0488 140 421
WELFARE CENTRES IN THE SHIRE OF KULIN						
Primary Freebairn Recreation Centre	24 Johnston St, near Kulin-Lake Grace Rd, Kulin	Kulin Shire 9880 1204/Centre Manager 9880 1000 A/H Noel Mason 0429201350	1500/500 Long term No air con	750 / 375	118.154989-32.670429	
Secondary Kulin District High School	Gordon St, near Day St Kulin	School 9880 1264	1000/500 Short term No air con	TBC	118.153011 -32.66961 69	Availability TBC at time of need

Local Emergency Welfare Plan - Narrogin District

Secondary Dudinin Hall	Forrest St, Dudinin	xx	xx			
WELFARE CENTRES IN THE SHIRE OF LAKE GRACE						
Primary Lake Grace Town & Lesser Hall	Cnr McMahon and Bennett Sts Lake Grace (near the Town Centre)	Shire of Lake Grace 9890 2500 CESM 0436 668 242	350 / 116	175 / 87		
Lake Grace Sports Pavilion	Bishop St, Lake Grace	Shire of Lake Grace 9890 2500 CESM 0436 668 242				
Newdegate Newdegate Indoor Recreation Centre	Waddell Drive Newdegate	Shire of Lake Grace 9890 2500 CESM 0436 668 242				
Secondary Newdegate Hall	Maley St, Newdegate	Shire of Lake Grace 9890 2500				
Lake King Hall	Between the Recreational and Education precinct on the Newdegate- Lake King Road, Lake King.	Shire of Lake Grace 9890 2500				
Varley Hall	Pitts Rd Varley, Varley	Shire of Lake Grace 9890 2500				
Varley Sports Pavilion	Carstairs Rd, Varley	Shire of Lake Grace 9890 2500				
WELFARE CENTRES IN THE SHIRE OF NARROGIN						
Primary Narrogin Regional Leisure & John Higgins community Complex	Clayton Rd Narrogin	Shire 9890 0900 / CEO 0437 698 912 / Rec Centre 9881 2651 Rec Ctr Manager Brendan Firman	1,000/350 Long term Has air con	500 / 250	117.170756- 32.929688	
Primary Narrogin Senior High School	Cnr Homer & Grey St Narrogin	School 9881 9300	600/200 Short term	300 / 150	117.190883- 32.936081	
Secondary Narrogin Town Hall	Federal St, Narrogin	Shire 9890 0900 / CEO 0407 522 297	150 / 50 Short term	75 / 37	117.17853 - 32.934842	
WELFARE CENTRES IN THE SHIRE OF PINGELLY						
Primary Pingelly Recreation & Cultural Centre	Lot 201 (4) Somerset St Pingelly	Shire 9887 1066, 0427 852 426 (Centre 9887 0092, when in use) Manager 0497 009 277	1900 / 350 Short term Partial Air Con	963 / 475 Shire Advised	117.090687- 32.52997	
WELFARE CENTRES IN THE SHIRE OF WAGIN						
Primary Wagin Recreation Centre/ Sports Pavilion	Ballagin St Wagin	Shire 9861 1177/ Bill Atkinson 0429 611 177	500/150 Short term Has air con	250 / 125	117.338684- 33.306241	
Primary Wagin District	10 Ranford St, Wagin	School 9861 3200 Tracey Pickering	150/75 Short term	75 /37	117.341956- 33.310635	

Local Emergency Welfare Plan - Narrogin District

High School			Has air con			
Secondary Wagin Town Hall	Tavistock St Wagin	Shire 9861 1177/ Bill Atkinson 0429 611 177	TBC		117.344676-33.309594	Fire Zone
WELFARE CENTRES IN THE SHIRE OF WANDERING						
Secondary Wandering Community Centre	11 Down St Wandering	Shire 9884 1056, CEO Belinda Knight 0427 097 364	300 Sitting (80 sleeping) Short term Has air con	150 / 75	116.671897 -32.682179	
WELFARE CENTRES IN THE SHIRE OF WEST ARTHUR						
Primary Darkan Town Hall	Cnr Hillman & Butler Streets	Shire office - 9736 2222 CEO - Nicole Wasmann – 97361222 hm / 0427 900 563.	Seating capacity for approx 300 Foyer, stage chairs, tables function room/ bar, office Pioneer Hall has air con/ large main doesn't.	150 / 75	116.741431-33.337529	Air Con In Bush area
Secondary Darkan Sport and Community Centre	Memorial Drive	Shire has key - 9736 2222 CEO - Nicole Wasmann – 97361222 hm / 0427 900 563. Golf Club - Judy Wunnenberg - 9736 1161	Seating capacity for approx xxx Function room, bar Enclosed outdoor play area Sep building – club room	TBA	116.7256 -33.3368	9736 1240 (Not attended but can be used in an emergency)
Duranillin Duranillin Hall	Horley Road	Contact Shire 9736 2222 Dura Agencies 9862 9046 Hall Committee- Robyn Quill 9862 9010	150 / 50	75/ 37	116.80219 -33.51533	
Moodiarrup Moodiarrup Sports Complex	Arthur River-Boyup Brook Road	Contact Shire 9736 2222 Janette Whitaker – 9863 1056	175 / 60 Function Room	87 / 43		9863 1100-not attended but can be used in an emergency
Moodiarrup Hall	Arthur River Road	Janette Whitaker 9863 1056 0437 631 050	175 / 60	87 / 43		
Arthur River Arthur River Hall	Albany Highway	Arthur River Store - 9862 6011 Hall Committee- Karynne Robin-son 9862 6038 Lisa Saunders 9862 6095 0427 626 078	250 / 85 Lesser and Main Hall	125 / 62		
Arthur River Country Club Inc Ph: 9862 6058	East Arthur Rd Arthur River	Club 9862 6058 Lisa Saunders 9862 6095 0427 626 078	100 / 50	50 / 25		
Arthur River hall	Albany Highway Arthur River					
WELFARE CENTRES IN THE SHIRE OF WICKEPIN						
Primary Harrismith Golf Club	Wickepin Harrismith Rd Harrismith	Shire 9888 1005/ AHrs Mark 0429 207 855	100/25 Short term Has air con	50 / 25	117.860126 -32.917638	
Primary Wickepin Community Centre	Cnr Johnson and Campbell Sts Wickepin,	Shire 9888 1005/ Ahrs Mark 0429 207 855	500/250 Short term Partial air con	250 / 125	117.49893 -32.781962	
Yealering Hall	Wickepin Corrigin Road Yealering	Shire Shire 9888 1005/ 0429 207 855 Yealering Shop 9888 7106 Yealering Ag Parts 9888 7095 or 0428 881 018	190 / 50 Has Air Con and Heating	95 / 50	Latitude:- 32.59378225 Longitude:11 7.6281868	Opposite Yealering Lake
WELFARE CENTRES IN THE SHIRE OF WILLIAMS						

Local Emergency Welfare Plan - Narrogin District

Primary Williams Main Hall & RSL Hall	9 Brooking St Williams	CEO Geoff 9885 1005/ 0429 900005 Britt Logie 0428 851 357	270/200 Short term Partial air con	135 / 67	116.880927- 33.025585	
Secondary Williams Recreation Grounds Pavilion	Pinjarra Williams Rd Williams	CEO Geoff 9885 1005/ 0429 900005 Britt Logie 0428 851 357	200/150 Short term Has air con	100 / 50	116.877193 -33.031405	
Secondary Convention Centre (Earnshaw)	853 Williams Darkan Rd Williams	CEO Geoff 9885 1005/ 0429900005 David Earnshaw 0427 950 835	600/ 250 Long term Has air con		116.841456- 33.129753	Tents to be set up 12 to 15km out of town

See Appendices 15,16,17 and 18 for:

- Welfare Centre Safety Inspection Report
- Welfare Centre Condition Report
- Welfare Centre Handover Report
- Floor plans

Local Emergency Welfare Plan - Narrogin District

Appendix 5B – Alternative Temporary Accommodation Services

In the event of an evacuation, people may make their own accommodation arrangements eg stay with family or friends locally (if this is safe) or in another town.

If a small number of people were required to evacuate, or there is extenuating circumstances for some individuals and families, Communities Emergency Services would explore alternative arrangements, depending upon the situation at the time. This may include a range of options such as commercial facilities. **Note: accommodation providers requiring payment need to have ABNs** – providers cannot receive payment without one.

Contact the Emergency Services On Call Duty Officer to seek approval for use of commercial accommodation – 0418 943 835.

In a larger emergency Communities Emergency Services may need assistance in organising accommodation for evacuees and ADRA can assist with this in designated areas. If additional help is required please contact the **Emergency Services On Call Duty Officer – 0418 943 835** and the Officer will activate ADRA if appropriate.

Name	Address	Contact Details	After Hours Contact
SHIRE OF BROOKTON			
Bedford Arms Hotel	99 Robinson Rd, Brkton Jamie and Lisa	9642 1172	9642 1172 24hr divert
The Brookton	24 William St, Brookton Kerry		0458 111 835
Shire Owned Housing	Various. Contact the Shire	9642 1106	0427 421 032
Gidanga House B&B	47 Corberding Rd, Brkton Geoff Forward	9642 1117	
SHIRE OF CORRIGIN			
Corrigin Windmill Motel	10 Kunjin St (Brookton Highway), Corrigin	9063 2390	0439958399 Scott
Corrigin Hotel	17 Walton St, crn Campbell St, Corrigin	9063 2002	0439958399 Scott
Corrigin Golf Club	Drywell Rd Corrigin Kaye Ferrai	9889 1022	0459928070
SHIRE OF CUBALLING			
Cuballing Tavern (Hotel)	8 Alton St, Cuballing	9883 6032	
Laze Away Holiday Farm and Accommodation	Great Southern Highway Popanyinning, 6309 Judy and Greg Hempzell	9887 5027 (BH/AH contact number)	0427875027
SHIRE OF KONDININ			
Kondinin Hotel Motel	cnr Rankin & Gordon Sts, Kondinin	9889 1009	0429 891 009
Kondinin Roadhouse Motel(restaurant,fuel)	cnr Graham & Gordon Sts, Kondinin	9889 1190	
Kondinin Caravan Park - 3 chalets	Graham St, Kondinin	9889 1006	
Wave Rock/Hyden Hotel Motel	2 Lynch St, Hyden	9880 5041	
Wave Rock Resort Cottages	Wave Rock Caravan Park, Hyden	9880 5022	
Tressie's Museum & Caravan Park Karlgarin	4313 Kondinin-Hyden Road, Karlgarin (17kms west of Hyden)	9889 5043	
Windy Hill B&B	Crn Rankin and Graham St	9889 1230	David and Judy Giltrap
Wave Rock Country Cottage	5 Smith Loop, Hyden Tienhovenc13@hotmail.com	0400 488 821	Chloe Tienhoven

Local Emergency Welfare Plan - Narrogin District

Name	Address	Contact Details	After Hours Contact
SHIRE OF KULIN			
Kulin Retreat (Formerly Kulin Hostel)	Gorge Rock-Lake Grace Rd, Kulin – Camp and group accommodation	9880 1204 – Shire of Kulin	
Kulin Hotel/Motel	Johnston St, Kulin	9880 1201	
Villa Kulin – sleeps 4	10 Stewart St, Kulin	0427 651 304	
SHIRE/TOWN OF NARROGIN			
Narrogin Motel	56 Williams Rd, Narrogin	9881 1660	
New Cornwell Hotel	12 Doney St, Narrogin	9881 1568	
Duke of York Hotel	Federal St, Narrogin www.Dukeofyorkhotel.com.au	9881 1008	
Hordern Hotel	61 Federal St, Narrogin	9881 1015	
Albert Facey Motor In	78 William Rd, Narrogin www.Albertfacey.com	9881 1899	
Highbury Tavern – 16 kms south of Narrogin	Scott St, Highbury	9885 9049	
Narrogin Acacia Lodge Bed and Breakfast	27 Sydney Hall Way, Narrogin	9881 1522	
Bella's Country Place B&B	46 Herald St, Narrogin www.Bellascountryplace.com	9881 1097	
Rosewood Narrogin	4 Falcon St, Narrogin	0427 824 062	
Narrogin Caravan Park	80 Williams Rd, Narrogin ncp@narrogin.wa.gov.au	0427 478 333	Rick and Elaine
Edin Valley Farmstay	3733 Williams Kondinin Rd, Narrogin	9881 5864	
Chuckem Farmstay	1481 Tarwonga RD, Highbury www.chuckemfarmstay.com.au	0409 379 353	
SHIRE OF PINGELLY			
Pingelly Roadhouse & Motel	8 Quadrant St, cnr Park St, Pingelly	9887 1015	Not currently Trading
Pingelly Hotel	12 Park St, Pingelly	9887 1001	
Exchange Tavern	1 Pasture St, Pingelly	9887 0180	
SHIRE OF WAGIN			
Wagin Motel	51 Tudhoe St, Wagin	9861 1888	
Palace Hotel	49 Tudhoe St, Wagin	9861 1003	
SHIRE OF WANDERING			
Milfarm B & B	131 North Wandering Rd, Wandering	9884 1041	
Wandering Brook Estate-self-contained cottages next to winery	100 North Wandering Rd, Wandering	9884 1064	0429 841 084
SHIRE OF WEST ARTHUR			
Darkan Hotel	Coalfields Road, Darkan	9736 1001	
Darkan Mill Cottages	9994 Coalfields Hwy, Darkan - Brian & Gale	0467 026 782	
Darkan Caravan Park Shire of West Arthur	Lot 274 Coalfields Rd, Darkan	9736 2222	0427 363 970
Clifton Park Farmstay & Backpackers	Albany Hwy, Arthur River Meals on request - Mrs Darryl Manuel	9862 6010	Darrylmanuel44@hotmail.com.au
Darkan Mill Cottages	Coalfields Hwy, Darkan	0448 897 391 0467 026 782	Brian or Gail Melling
Duralyn Patchwork Barn Retreat	Duralyn Park, Duranillin Heather Jefferies	9862 9056 Fx 9862 9003	
Wagin Motel	51 Tudhoe Street, Wagin	9861 1888	

Local Emergency Welfare Plan - Narrogin District

Name	Address	Contact Details	After Hours Contact
Williams Motel & Shady Acre Caravan Park	6 Williams Road, Williams	9885 1192	
Commercial Hotel Motel	118 Albany Highway, Kojonup	9831 1044	
Hillview Roadhouse Motel, Kojonup	47 Albany Highway, Kojonup	9831 1160	
SHIRE OF WICKEPIN			
Wickepin Hotel	34 Wogolin, Rd, Wickepin	9888 1192	
Wickepin Caravan Park and Chalets			
Yealering Hotel and Caravan Park and Chalets	6 Dalton St, Yealering Peter Stribling	9888 7014	
Oasis Hotel and Caravan Park and Chalets Harrismith	Baylon Street & Railway Avenue Harrismith WA Russell and Judy Gray	9883 1010	
Wickepin Caravan Park	Access through the shire	9888 1005	
SHIRE OF WILLIAMS			
Williams Motel & Shady Acre Carvn Pk	5 Williams St, Williams	9885 1192	Vicki Almore 0418 908 460
Williams Hotel	26 Albany Hwy, Williams	9885 1016	
Williams B & B	56 Millbrook Pl, Williams	0431 715 809	

Appendix 6 – Welfare function of Registration and Reunification

- This functional area enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally.
- To facilitate the accounting of persons affected by such incidents, Communities may use the registration and reunification Register.Find.Reunite. system or other options as appropriate. The Register.Find.Reunite. system has been developed at the State and national level. In Western Australia this system is activated by Communities and managed by the Australian Red Cross on behalf of Communities.
- The system provides for the registration and reunification of affected persons using standardised forms. Stocks of these forms are held by Communities offices, the Australian Red Cross State Inquiry Centre and its local teams and some LGs to be readily available for immediate use at welfare centres.
- In addition, impacted individuals may choose to register themselves online using the Register.Find.Reunite. system once it has been activated.

See over for Communities Standard Operating Procedures for the welfare function of Registration and Reunification.

Local Emergency Welfare Plan - Narrogin District

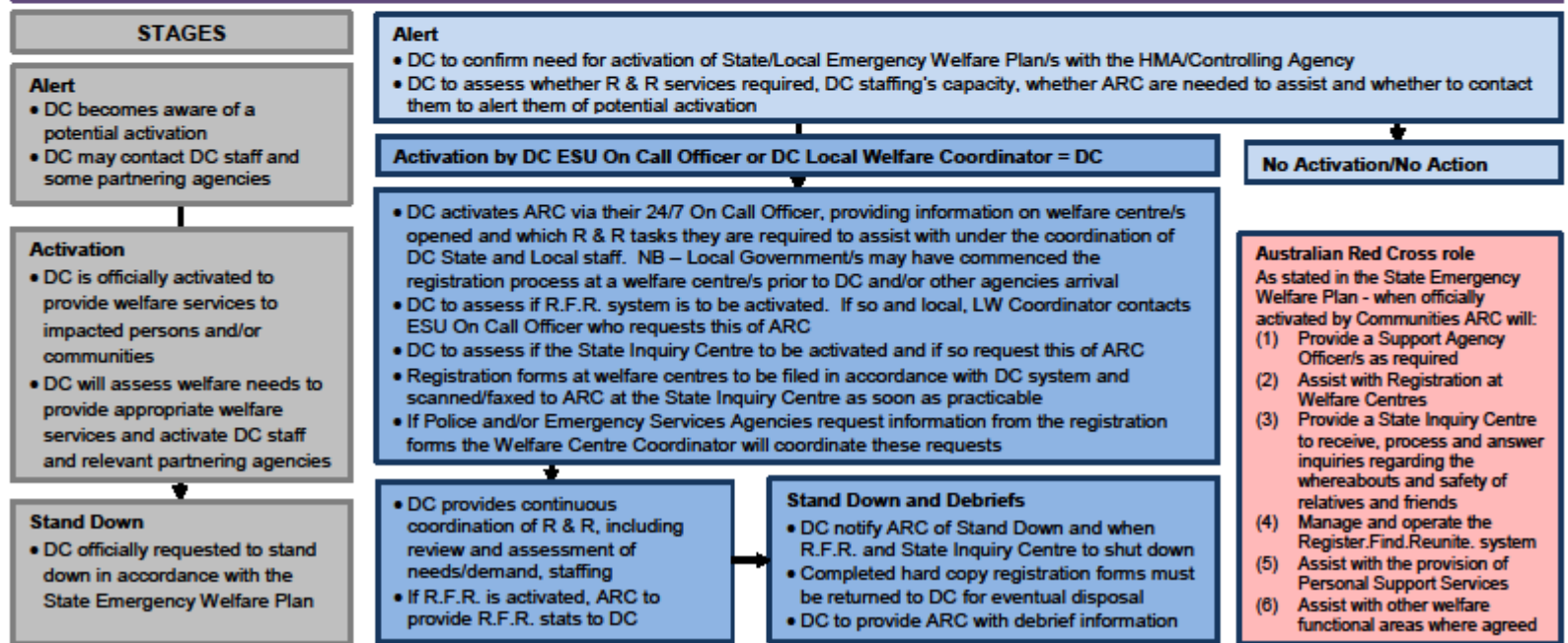
Communities Standard Operating Procedures for the welfare function of Registration and Reunification



Department of Communities Emergency Services - Standard Operating Procedures for the welfare function of Registration and Reunification Dec 2017

Registration and Reunification (R & R) is one of the 6 welfare functional areas Department of Communities (DC) is responsible for under the WA Emergency Management Act 2005 and State Emergency Management Arrangements. Welfare arrangements are detailed in the State Emergency Welfare Plan and Local Emergency Welfare Plans. Registration and reunification enables individuals within an emergency affected community to be traced, families reunited and inquiries about individuals coordinated, intrastate, interstate or internationally. To facilitate the accounting of persons affected by such incidents, DC may use the registration and reunification Register.Find.Reunite. (R.F.R.) system or other options as appropriate. R.F.R. has been developed at the State and national level. In Western Australia this system is activated by DC as the commissioning agency and managed by the Australian Red Cross (ARC) as a partnering agency, on behalf of DC. ARC operates the State Inquiry Centre when authorised by the DC State Welfare Coordinator.

Registration and Reunification Standard Operating Procedures – State and Local Levels





Appendix 7 – Emergency Catering Services

Communities will coordinate the establishment of an emergency catering service for those rendered homeless, evacuees and welfare workers engaged during an event. Dependent on the catering requirements, Communities may engage a variety of service providers to provide this service, such as voluntary groups, fast food outlets or hospital, hotel, motel or public catering services. Communities cannot accept other prepared food e.g. sandwiches, cakes, sausage rolls, unless the person/organisation has a Food Handling Certificate issued by the LG.

Responsibility for the provision of meals for non-welfare emergency workers is the responsibility of the HMA/Controlling Agency.

A resource list of catering agencies and other options is included below, with consideration of catering for large numbers of evacuees and/or protracted emergency events.

Name	Address	Contact Details	After Hours Contact
SHIRE OF BROOKTON			
Bedford Arms Hotel	99 Robinson Rd, Brookton		Bedford Arms Hotel
Brookton Deli/Cafe	17 Robinson Rd, Brookton	9642 1154	
Brookton Roadhouse	Brookton Highway, Brookton	9642 1056	
Stumpy's Gateway Roadhouse	Brookton Highway, Brookton	9642 1017	
SHIRE OF CORRIGIN			
Corrigin District Club	Goyder St, Corrigin	9063 2136	
Corrigin Hotel	Cnr Walton & Campbell Sts, Corrigin	9063 2002	0439958399 Scott
Corrigin Meal On Wheels	Corrigin Hospital	9063 0333	
Corrigin Roadhouse	Kunjin St (Brookton Highway), Corrigin	9063 2210	0439958399 Scott
Corrigin Cafe	6 Campbell St, Corrigin	0487 212 769	
Mallee Tree Café&Gallery	Campbell St, Corrigin	9063 2384	0428632194
SHIRE OF CUBALLING			
Cuballing Tavern (Hotel)	8 Alton St, Cuballing	9883 6032	
Cuballing Roadhouse	121 – 125 Ridley St (Great Southern Highway), Cuballing	9883 6026	Food van available
SHIRE OF KONDININ			
CC's Coffee & Cakes	33 Jones St, Kondinin	9889 1818	
Kondinin Hotel Motel	cnr Rankin & Gordon Sts, Kondinin	9889 1009	0429 891 009
Kondinin Roadhouse Motel(restaurant, fuel)	cnr Graham & Gordon Sts, Kondinin	9889 1190	
Karlgarin Country Club	Foundation St, Karlgarin	9889 5013	
Hyden Hotel	2 Lynch Street, Hyden	9880 5041	
Hyden Bush Bake House	10 McPherson St, Hyden	9880 5678	
Hyden Travel Stop	Lynch Street, Hyden	9880 5068	
SHIRE OF KULIN			
Kulin Hardware & Rural Café	2/3 Johnston St, Kulin	9880 1340	
Kulin Hotel/Motel	Johnston St, Kulin	9880 1201	
Kulin Woolshed Café (has fuel as well)	53 Johnston St, Kulin	9880 1275	
SHIRE/TOWN OF NARROGIN			
Albert Facey Motor Inn	78 Williams Rd, Narrogin WA	9881 1899	
All day Café 7	40 Federal St, Narrogin	9881 3816	



Name	Address	Contact Details	After Hours Contact
Bill and Ben's Hot Bread Shop	6 Bintamilling Arc, Narrogin	9881 4765	
Cabanas Coffee Lnge	32 Egerton St, Narrogin Brendondowdell@gmail.com	9881 2478 0439 906 562	Brendon Dowdell
Chicken Treat	99 – 103 Federal St, Narrogin	9881 4144	
Coles	Earl & Ensign St, Narrogin	6115 6600	
Country Wok	10A Ensign St, Narrogin	9881 2095	
Divine's Coffee Cups	10A Ensign St, Narrogin	0456 700 142	
Duke of York Hotel	34 Federal St, Narrogin	9881 1008	
Est. 1978 Café and Takeaway	45 Federal St, Narrogin admin@est1978.com.au	0452 582 429	Linda and Clinton Olsson
Fortune French Bread Shop	25 Egerton St, Narrogin	9881 2557	
Hillside Meat Processors	148 Boxsell Rd, Narrogin	9881 1016	
Just Jesse's Café/ Cargo's	24 Egerton St, Narrogin	9881 1906	
Narrogin Country Fresh Meats	5 Bintamilling Arcade, Narrogin	9881 1243	
Narrogin Fruit Market	19 Fortune St, Narrogin	9881 2138	
Narrogin Fresh	6 Kipling St, Narrogin	9881 1654	
Meals on Wheels (Narrogin Homecare)	Jessie House, Clayton Rd, Narrogin	9881 4455	To Be Confirmed
Narrogin Motel	25 Egerton St Narrogin WA	9881 2557	Brian Seale
Narrogin NurseryCafe and Gallery	32 Federal St, Narrogin	9881 1971	
Narrogin Snack Shack	10 Egerton St, Narrogin	9881 4160	Duke of York if no answer
Narrogin Takeaway & Café Bar	Shop 2/101 Federal St, Narrogin	9881 1922	Michelle Grout
Shell Narrogin	44 Egerton St, Narrogin	9881 5284	
Wild and Wastre Free	9/83 Federal St, Narrogin	0450 646 624	
SHIRE OF PINGELLY			
Pingelly Roadhouse & Motel	8 Quadrant St, cnr Park St, Pingelly	9887 1015	Not Currently Trading
Pingelly Hotel	12 Park St, Pingelly	9887 1001	
Exchange Tavern	1 Pasture St, Pingelly	9887 0180	
Pingelly Café and Bakery	4B Parade St, Pingelly	9887 0864	
SHIRE OF WAGIN			
Cresswells Dept Store and Cafe	65 Tudor St, Wagin Markyparky57@gmail.com	9861 2300	
Mangoes Takeaway Food	91 Tudor St, Wagin	9861 2110	
Mobile Roadhouse	Arthur Rd, Wagin	9861 1269	
Palace Hotel	49 Tudhoe St, Wagin	9861 1003	
SHIRE OF WANDERING			
Wandering Tavern	31 Watts St, Wandering	9884 1097	0402 850 860
Riverside Roadhouse	7839 Albany Hwy, Bannister	9883 8035	0411 423 254 Malcolm Jewel
SHIRE OF WEST ARTHUR			
Lions Club of West Arthur	Rosalie Bunce - Secretary	0429 361 527	
Community BBQ trailer available for use *	*Darkan Apex disbanded – contact Tom Lloyd	9736 1281 9736 1271- fax	
Darkan Hotel	Coalfields Road, Darkan	9736 1001	
Gull Darkan Roadhouse	Coalfields Road Darkan (re-opened-May18)	9736 1003	?Paula
Rarebits on Burrowes	Book Café, 39 Burrowes St,	9736 1780	pamstockley@bi



Name	Address	Contact Details	After Hours Contact
	Darkan - Wayne & Pam		gpond.com
Duranillin Agencies	1 Farrell St, Duranillin Stocking basic food items – mostly perishables	Colin & Sue Stock - Ph/Fax - 9862 9046	duraag@wn.co.m.au
Arthur River Roadhouse and Service Station	7 Albany Highway Arthur River	0455 077 798	Maude Duckland
Stonehaven Kraft & Coffee Shop (?)	Albany Highway Arthur River	9862 6010	
SHIRE OF WICKEPIN			
Wickepin Hotel	34 Wogolin, Rd, Wickepin	9888 1192	
Yealering Hotel	6 Dalton St, Yealering	9888 7014	
Oasis Hotel Harrismith	Railway Avenue, Harrismith	9883 1010	
Ewen Rural Supplies and Groceries	38 Wogolin Rd 6370 Wickepin, Western Australia	9888 1002	
Jean's Cafe and Newsagency	28 Wogolin Rd, Wickepin WA	9888 1070	
SHIRE OF WILLIAMS			
BP Roadhouse	14 Albany Hwy, Williams	9885 1135	Dave Phelps 0427 851 016
Caltex Roadhouse	16/17 Albany Hwy, Williams	9885 1104	
Chatterbox Coffee Roasters	18 Brooking St, Williams	0409 378 640	Elise
Glaze and Grind Cafe	30 Albany Hwy, Williams	0447 741 986	Ben Strickland
Plumtree & Ivy Café	18 Brooking St, Williams	9885 1764	
The Bridge Roadhouse (Shell)	Lot 26 Albany Hwy, Williams	0427 851 016	Dave Phelps Has food truck
The Shed Café/ Restaurant	52 Albany Hwy, Williams	9885 1400 Ryan Duff 0447 723 612	Simon Maylor 0447 575 156
Williams Hotel	26 Albany Hwy, Williams	9885 1016	Ben Strickland 0447 741 986

Catering agencies for large and/or protracted emergencies

Name	Address/capabilities	Contact Details	After Hours Contact
List catering agencies			
NB – there are no agencies available locally			

WATER SUPPLIERS

Name	Type of Supplies	Contact Details	After Hours Contact
Water Corporation Manager Control Centre Operations (MCCO)	Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	1300 483 514	1300 483 514
Neverfail Springwater Ltd	Bottled and bulk spring water - Patrick Davis, WA Reg Manager Stefan Thomas, State Mgr Brian Kennedy, WA Prod Mgr	9204 0122 0437 548 751 9204 0101	0411 407 120 0408 285 005



		9204 0104	0401 100 282
Aqwest	Can provide drinking water in emergencies		9780 9500
Water Corporation -Bunbury Regional Office 5 MacKinnon Way	Principal supplier of water, wastewater and drainage services in WA	9791 0400 Fax: 9791 2280	
BPS (WA) Pty Ltd Bunbury	Suppliers of drinking water, potable water ? Liquid waste management contractors	9791 4344 24/7 Emergency Contact	
Living Springs	Bottled water, cooler rentals-cover Mandurah – Augusta	9728 0333	0408 931 068
Neverfail Springwater Ltd	Bottled and bulk spring water - Patrick Davis, WA Reg Manager Stefan Thomas, State Mgr Brian Kennedy, WA Prod Mgr	13 30 37 9204 0122 0437 548 751 9204 0101 9204 0104	0411 407 120 0408 285 005 0401 100 282



Appendix 8 – Emergency Clothing and Personal Requisites

Communities coordinates the provision of essential clothing and personal requisites, to persons affected by an emergency. This function includes the provision of basic necessities such as toiletry packs, blankets, towels, mattresses, pillows, bedding, disposable nappies, and sanitary needs, as required.

Where possible, new clothing, or financial assistance for the purchase of new clothing, should be provided to eligible persons as soon as practicable. The use of 'recycled' clothing is a last resort.

A resource list of emergency clothing and personal requisites suppliers and options is included below. This lists organisations and retail outlets who agree to participate in these arrangements, and ensures that acceptable procedural matters have been established.

SUPERMARKETS/GENERAL STORES

Name	Address	Contact Details	After Hours Contact
SHIRE OF BROOKTON			
Brookton IGA/Eziway	113 Robinson Rd, Brookton	9642 1001	
Brookton Deli & Cafe	Robinson Rd, Brookton	9642 1154	
Brookton Meats	Brookton Hwy, Brookton	9642 1143	
Brookton Roadhouse	Great Southern Highway, Brookton	9642 1056	
Stumpy's Gateway Roadhouse	Brookton Highway, Brookton	9642 1017	
SHIRE OF CORRIGIN			
Corrigin IGA	8 Campbell St, Corrigin	9063 2008	0400190221
Katem's Supermarket	10A Campbell St, Corrigin	9063 2010	0427632010
Corrigin Cafe	6 Campbell St, Corrigin	9063 2220	0487 212 769
Mallee Tree Café	11 campbell St, Corrigin	9063 2384	0428632194
Corrigin Roadhouse	Kunjin St (Brookton Hwy), Corrigin	9063 2210	0439958399
BP Corrigin	1 Walton St, Corrigin	9063 2014	
SHIRE OF CUBALLING			
Cuballing Roadhouse	121 – 125 Ridley St (Great Southern Highway), Cuballing	9883 6026	Food van available
Popanyinning General Store (Fuel, food, supplies)	8 Francis St, Popanyinning WA	9887 5033	
SHIRE OF KONDININ			
Kondinin IGA X-press	45 Jones St, Kondinin	9889 1013	
Kondinin Roadhouse Motel (restaurant, fuel)	cnr Graham & Gordon Sts, Kondinin	9889 1190	
Hyden IGA	Lot 21 Marshall St, Hyden	9880 5272	
Hyden Trading Company	20 Marshall St, Hyden	9880 5057	
Hyden Travel Stop	Marshall Street, Hyden	9880 5068	



BP Hyden	7 Marshall St, Hyden	9835 1531	Fuel Only
SHIRE OF KULIN			
Kulin IGA	5 High St, Kulin	9880 1007	
Pingaring General Store	Price St, Pingaring	9866 8014	
Varley Store/also is Australia Post	Pitt St, Varley	98751200	
24 hour Fuel Facility	Johnston St, Kulin	9880 1204	0427 801 023
Kulin Woolshed Café (has fuel as well)	53 Johnston St, Kulin	9880 1275	
SHIRE OF NARROGIN			
Coles Supermarket	Cnr Earl & Ensign Sts, Narrogin	9881 1844	
Dorcas Clothing	2 Ensign St, Narrogin		0429 335 646 ?
Highbury Store & Delicatessen	Scott St, Highbury	9885 9020	
Narrogin country Fresh Meats	Shop 5 Bintamilling Arcade, Narrogin	9881 1243	
Narrogin Fresh	6 Kipling St, Narrogin	9881 1654	
Narrogin Fruit Market	19 Fortune St, Narrogin	9881 2138	
Narrogin Newspaper Newsagency	72 Federal St, Narrogin	9881 1019	
Narrogin Nic Nacs	Bintamilling Acade, 3-4 Egerton St, Narrogin	9881 5550	
Sportspower Narrogin	28 Egerton St, Narrogin	9881 2455	
Steele's Outdoors	17 – 19 Egerton St, Narrogin admin@steelosgunsandoutdoors.com.au	9881 2455	0427 862 903
Target Narrogin	14 Egerton St, Narrogin	9882 2300	
The Salation Army Narrogin	13 Doney St, Narrogin	9881 2288	
Thing-a-me-bobs	21 Fortune St, Narrogin	9881 5265	
Toyworld Narrogin	26 Fortune St, Narrogin	9881 2162	
SHIRE OF PINGELLY			
Pingelly IGA X-press	8 - 10 Parade St, Pingelly Anthony + Sharron Oliveri	9887 0057 AH use Mobile	0499 795 792 0432 975 954
Pingelly Roadhouse & Motel	8 Quadrant St, cnr Park St, Pingelly	9887 1015	Not Currently Trading
Post Office	9 Parade St	9887 1499	
SHIRE OF WAGIN			
Foodworks	3/11 Tavistock St, Wagin	9861 1444	
Wagin IGA X-press	Cnr Tudhoe & Tudor Sts, Wagin	9861 1488	
Cresswells Dept Store Wagin	69 Tudor St, Wagin	9861 2300	
Mobile Roadhouse	Arthur Rd, Wagin	9861 1269	
SHIRE OF WANDERING			
Riverside	7839 Albany Hwy, Bannister	9883 8035	0411 423 254



Roadhouse			Malcolm Jewel
No Shop in town, Nearest towns Narrogin or Pingelly for larger quantities of supplies			
SHIRE OF WEST ARTHUR			
Fleay's Store	41 Burrowes Street, Darkan	9736 1011 Fx 9736 1349	9736 1359 Marian Fleay
Darkan Agri Services	33 Burrowes St, Darkan	9736 1104 Ryan & Melissa Wilkie	9736 1785
Darkan Roadhouse	9881 Coalfields Road Darkan darkanroadhouse@hotmail.com	9736 1678 9736 1416	?Paula
Arthur River Roadhouse	7 Albany Highway Arthur River	0455 077 798	Maude Duckland
Duranillin Agencies	1 Farrell St, Duranillin Stocking basic food items – mostly perishables	Colin & Sue Stock – Ph 9862 9046	duraag@wn.com.au
Williams Rustic Grocer	Brooking Street, Williams	9885 1985	
Coles Collie	49 Johnston St Collie	9734 1633	
Woolworths Collie	Collie Central Shopping Centre, 534 Johnston St, Collie	9735 2600	1800 638 434
SHIRE OF WILLIAMS			
Williams Rustic Grocer	22 Brooking St, Williams	9885 1985	
Williams Newsagency – fruit & vegetables	14 Brooking St, Williams	9885 1198	
The Bridge Roadhouse	Lot 26 Albany Hwy, Williams	9885 1135	
BP Roadhouse	Albany Hwy, Williams	9885 1135	
Caltex Roadhouse	Albany Hwy, Williams	9885 1104	

FUEL

Name	Address	Contact Details	After Hours Contact
SHIRE OF BROOKTON			
Brookton Roadhouse	Great Southern Highway, Brookton	9642 1056	Brookton Roadhouse
Stumpy's Gateway Roadhouse	Brookton Highway, Brktn	9642 1017	Stumpy's Gateway Roadhouse
SHIRE OF CORRIGIN			
Corrigin Roadhouse	Kunjin St (Brookton Hwy), Corrigin	9063 2210	0439958399
BP Corrigin	1 Walton St, Corrigin	9063 2014	
SHIRE OF CUBALLING			
Cuballing Roadhouse	121 – 125 Ridley St (Great Southern Highway), Cuballing	9883 6026	Food van available
Popanyinning General Store (Fuel, food, supplies)	8 Francis St, Popanyinning WA	9887 5033	
SHIRE OF KONDININ			
Kondinin Roadhouse Motel (restaurant, fuel)	cnr Graham & Gordon Sts, Kondinin	9889 1190	
BP Hyden	7 Marshall St, Hyden	9835 1531	Fuel Only



SHIRE OF KULIN			
24 hour Fuel Facility	Johnston St, Kulin	9880 1204	0427 801 023
Kulin Woolshed Café (has fuel as well)	53 Johnston St, Kulin	9880 1275	
SHIRE OF NARROGIN			
Shell River Rooster	Cnr Egerton & Earl Sts Narrogin	9881 2772	
Caltex Roadhouse	12 Clayton Rd Narrogin,	9881 1586	
BP/Great Southern Fuel Supplies	4 Federal St, Narrogin	9881 1962	
SHIRE OF PINGELLY			
Pingelly Roadhouse & Motel	8 Quadrant St, cnr Park St, Pingelly	9887 1015	Not Currently Trading
Gt Southern Fuel Supplies	43 Brown St, Pingelly Unmanned site	9881 1962	(Narrogin as site is unmanned)
SHIRE OF WAGIN			
Mobile Roadhouse	Arthur Rd, Wagin	9861 1269	
BP Wagin	20 Tudhoe St, Wagin	9661 1268	Fuel Only
SHIRE OF WANDERING			
Riverside Roadhouse	7839 Albany Hwy, Bannister	9883 8035	0411 423 254 Malcolm Jewel
Fuel Facility	21 Watts St, Wandering	9884 1056	0429 648 217
SHIRE OF WEST ARTHUR			
Shire of West Arthur Depot,	Lot 298 Horwood St, Darkan	9736 1534 9736 2222	0427 900 563 Nicole Wasmann
Boral Energy (LP Gas)	Coalfields Road Darkan	9736 1096	
Darkan Roadhouse	9881 Coalfields Road Darkan (7am-5.30pm)	9736 1687 darkanroadhouse@hotmail.com	?Paula
Arthur River Roadhouse	7 Albany Highway, Arthur River	0455 077 798	Maude Duckland
BP Williams	14 Albany Highway, Williams	9842 9099	
Shell Roadhouse	Albany Highway Williams	9885 1103	
Caltex Williams	16/17 Albany Hwy, Williams	9885 1104	
Gull Collie	143 Throssell St, Collie	9734 2830	
Coles Expres/Shell Centrepoint	57 Johnston St/Cnr Princep St, Collie	9734 2002	
Caltex Collie	124 Throssell St, Collie	9734 7938	
BP Service Station	102 Throssell St, Collie	9734 1855	
SHIRE OF WICKEPIN			
24 hour Fuel Facility	Wogolin Rd, Wickepin E-mail: ray.narducci@gsfs.com.au	No Phone at Facility	Great Southern Fuels Narducci, Ray Bus: (08) 9881-1962
SHIRE OF WILLIAMS			
BP Roadhouse	14 Albany Hwy, Williams	9885 1135	Dave Phelps 0427 851 016
Caltex Roadhouse	16/17 Albany Hwy, Williams	9885 1104	
The Bridge Roadhouse (Shell)	Lot 26 Albany Hwy, Williams	0427 851 016	Dave Phelps Has food truck



MATTRESSES, BEDDING, CLOTHING ETC

Name	Address	Contact Details	After Hours Contact
DC Emergency Services Unit	Mattresses from stores in Perth. Allow 5-6 hours	ON CALL PHONE	0418 943 835
SHIRE OF BROOKTON			
Brookton Op Shop	Railway Station, Brookton	9642 1254	Peggy Skane
SHIRE OF CORRIGIN			
Red Cross Corrigin	Cnr Jose & Walton St, Corrigin	9063 2899	
SHIRE OF NARROGIN			
Narrogin Furnishings	83 Federal St, Narrogin	9881 2443	
Narrogin Bargain Barn	16 Federal St, Narrogin	9881 6688	
Narrogin Better Home Living	32/36 Fortune St, Narrogin	9881 3455	
Narrogin Furnishings Flooring Xtra	83 Federal St, Narrogin	9881 2443	
Parry's Narrogin	50 Federal St, Narrogin	9881 1019	
Dorcas Clothing	2 Ensign St, Narrogin		0429 335 646 ?
Narrogin Newspaper Newsagency	72 Federal St, Narrogin	9881 1019	
Narrogin Nic Nacs	Bintamilling Acade, 3-4 Egerton St, Narrogin	9881 5550	
Sportspower Narrogin	28 Egerton St, Narrogin	9881 2455	
Steele's Outdoors	17 – 19 Egerton St, Narrogin admin@steelosgunsandoutdoors.com.au	9881 2455	0427 862 903
Target Narrogin	14 Egerton St, Narrogin	9882 2300	
The Salation Army Narrogin	13 Doney St, Narrogin	9881 2288	
Thing-a-me-bobs	21 Fortune St, Narrogin	9881 5265	
Toyworld Narrogin	26 Fortune St, Narrogin	9881 2162	
SHIRE OF WANDERING			
Boddington Op Shop	17 Bannister Rd, Boddington		0427 999 274
SHIRE OF WEST ARTHUR			
CPFS Emergency Services Unit	Mattresses from stores in Perth. Allow 4-5 hours	ON CALL PH	0418 943 835
Collie Canvas & Camping World	64 Johnson Street, Collie	9734 2866	
Comfort Style Furniture and Bedding	24 Steere St, Collie	9734 7281	
Op Shop Darkan	Ellen Gooding – Darkan	9736 1414 hm	
Anglican Parish Op Shop	Venn Street, Collie - 700 blankets, food supplies, emergency relief	9734 5244	
St Vincent de Paul	Unit C, 45-51 Steere St Collie		St Vinnies Shp 9734 5664
Red Cross Shop	29-31 Steere St, Collie	9734 5559	



Taree Fashions	Jones Arcade 65 Streere Street, Collie	9734 1707	
Pete's	Jones Arcade, 71 Steere St, Collie	9734 3434	
Tosca's	Shop 7 Collie Centre, Forrest St Collie	9734 1867	
Collie Shoeland	Jones Arcade, Steere St, Collie	9734 1369	
SHIRE OF WAGIN			
Cresswells Dept Store Wagin	69 Tudor St, Wagin	9861 2300	
SHIRE OF WILLIAMS			
Bush Brothers Op-Shop	Albany Hwy, nest to Woolshed	No phone	Wed, Fri and Sat
Williams Woolshed	101 Albany Hwy , Williams info@williamswoolshed.com	9885 1400	

HARDWARE STORES

Name	Address	Contact Details	After Hours Contact
SHIRE OF BROOKTON			
Brookton Rural Traders	91-93 Robinson Rd, Brktn	9642 1006	
Brookton Farmarama (CRT)	1/100 Brookton Hwy, Brookton	9642 2450	
SHIRE OF CORRIGIN			
Corrigin Thrifty-Link	3 Campbell St, Corrigin	9063 2053	0427 632 010
Landmark Corrigin	11 Walton St, Corrigin	9063 2206	0477 206 088
Corrigin Ag Solutions	2 Goyder St, Corrigin	9063 2983	0428 916 771 (?)
Elders Corrigin	25 Walton St, Corrigin	9063 4600	0407 201 198
SHIRE OF CUBALLING			
Popanyinning General Store (Fuel, food, supplies)	8 Francis St, Popanyinning WA	9887 5033	
SHIRE OF KONDININ			
Landmark Hyden	5 Lynch St, Hyden	9880 5092	
The Ag Shop	30 Lynch St, Hyden	9880 5574	
Farmworks Hyden	Marshall St, Hyden	9880 5054	
Waveline Mitre 10	1 Naughten St, Hyden	9880 5588	
Ilich Hardware	31 Rankin St, Kondinin	9889 1289	
Kondinin Hardware	22/24 Rankin St, Kondinin	9889 1031	
SHIRE OF KULIN			
Kulin Hardware & Drapery	2 Johnston St, Kulin	9880 1340	
Gangells Ag Solutions	157 High St, Kulin	9880 1292	
SHIRE OF NARROGIN			
Ballards of Narrogin	175 Federal St, Narrogin	9881 6000	
FarmWorks Narrogin	55/57 Earl St, Narrogin	9881 5133	
Hancock & Sons (Home Timber & Hardware)	22 Federal St, Narrogin	9881 1145	
Landmark	20 Gfederal St, Narrogin	9881 1411	
Narrogin Makit Hardware	21-35 Federal St, Narrogin	9881 1020	



Narrogin Stihl	162 Federal St, Narrogin	9881 2044	
SHIRE OF PINGELLY			
AFGRI	19 Quadrant Street, Pingelly James	9887 1395	0427 867 550
Nutrien (formerly Landmark)	2 Paragon Street Antony Sewell	9887 1184	0448 003 088
Elders Rural Services	2 Parade St, Pingelly David Hull	9887 0160	0477 923 684
SHIRE OF WAGIN			
Alexander Galt and Co	21 – 27 Tudhoe St, Wagin	9861 1087	Wade 0447 611 355
Elders Wagin	115 Tudhoe St, Wagin	9861 1828	
AFGRI Equipment Wagin	109 Tudhoe St, Wagin	9861 000	
Wagin Ag Supplies	18 Tavistock St, Wagin	9861 1555	
SHIRE OF WANDERING			
Boddington Hardware	15 Johnstone St, Boddington	9883 8006	0403 434 840
SHIRE OF WEST ARTHUR			
P & S Plank, Hardware	65 Burrowes Street, Darkan	9736 1096	
Darkan Agri Services -Thrifty Link	33 Burrowes Street Darkan	9736 1104	
Ted Britten & Son (TBS Rural & Hardware)	2072 Harris River Rd Michael Stone	9734 1744	0408 902 120
Henderson's Hardware – agents for Aussie Outdoor	137 Throssell St, Collie Ashley Stewart	9734 1193 Fx: 9734 1332	
Collie Salvage & Hardware	Light Industrial Area – 2064 Rowlands Rd, Collie	9734 2785	0417 955 022
Williams Rural Supplies	44-46 Albany Hwy Williams	9885 1049	
SHIRE OF WICKEPIN			
Wickepin Rural Services	22 Wogolin Rd, Wickepin	9888 1016	
Ewen Rural Supplies	38 Wogolin Rd, Wickepin	9888 1002	
SHIRE OF WILLIAMS			
Williams Rural Supplies	Cnr Brooking St & Albany Hwy, Williams	9885 1049	0427 906 417 Ryan Pearce
Elders	36 Albany Hwy, Williams	9885 2000	0487 953 555 Troy Lavender
Prime Ag	Marjidin Way, Williams	9885 1725	0427 906 417 Ryan Pearce



Appendix 9 – Personal Support Services

Communities will coordinate and provide personal support services, and where necessary, will work with other specialist agencies to ensure affected persons receive the necessary personal support to cope with the effects of loss, stress, confusion, trauma and family disruption. These include specialised counselling and psychological services and other appropriate services.

Personal Support Services can include practical assistance, emotional support, information, referral to other services, advocacy, advice, counselling and psychological services.

Information and advisory services may include other relief measures not necessarily provided by Communities, such as availability of grants and other forms of financial assistance, healthcare, provision of child care and financial counselling.

A list of relevant agencies and services is included below.

Advocacy and Counselling Services

Communities Psychological Services	Contact Communities Emergency Services	On Call phone	0418 943 835
Aboriginal Health Service Narrogin	Williams Rd, Narrogin	9881 6651	
AGCare - Central AGCare - Southern		9063 2037 9827 1552	
Anglicare Narrogin	PO Box 397, Narrogin	9881 5124	
Brookton and Pingelly Local Drug Action Group	Carmen Seaman@health.wa.gov.au	9887 2222	
Central Ag Care – Counselling Corrigin	Kirwood St	9063 2037	
Care and Share	Gaye Ash	0427 500 591	98 612 658
Narrogin Mental Health Service	Community Health Centre, Williams Rd, Narrogin	9881 4888 9881 0700	
Rainbow House Outreach Counselling Service (DV-Women only)	PO Box 86, Narrogin	9881 6810	1800 007 570
Rural Community Support Services (Counselling)	83 Federal St, cnr Fortune St, Narrogin	9881 3939 9881 0790	
Silver Chain Nursing Association		1300 650 803	
Rural Link	Dept of Health Statewide Services	1800 552 002 1800 720 101 – TTY	
School Psychologists Dept of Education	Wheatbelt Regional Education Narrogin Local Office – Homer St, Narrogin	9881 0000	
Wagin Counsellors	Gary Pilkington — also Baptist minister Wendy Pederick Narelle Parker Stephen van Schalkwyk –also Uniting Minister	0407 194 431 0429 171 676 0429 611 249 0417 649 030	Wagin Counsellors
Wagin Youth Group	Donna George	0409 117 444	
Wheatbelt Mental Health Service	Dept of Health	9621 0999	



SHIRE OF WEST ARTHUR			
CPFS Psychology Services		ESU on Call 0418 943 835	ESU on Call 0418 943 835
Mental Health Services – Dept of Health, WACHS	Debbie Easther – Director Mental Health Services Narrogin	9781 2312	0429 914 355
Rural Link	Dept of Health Statewide Services	1800 552 002	1800 720 101 - TTY
School Psychologists Dept of Education	Wheatbelt Regional Services, PO Box 394, Northam 6401 Yvette Harrison, Coordinator, Regional Services Alan Power, Lead School Psychologist, Narrogin	9622 0200 9881 0000	
Darkan Primary School Chaplain		9736 1299	
Non-Government Psych Services – Regional Office, Bunbury	Siobhan Jolly Ruth Gadd	9726 7205 9726 7200	0457 569 620 0419 919 696
Dept of Human Services – Centrelink	Collie SW Service Centre Support Manager– Carol LeMay	9735 9099 0429 637 001	
Southern Agcare – Family Counselling Service; Emergency Relief	Sally Dickinson Pearl Draper Bill Webb	9827 1552 0427 441 459	
Westcare Family Support Service is able to assist persons in genuine need	Mrs Maureen South Mrs Pam Wales Mrs Fran Dawson	0427 857 120 9736 1117 97361313	southern@wn.com.au rplwales@westnet.com.au
Community Nurse, Dept of Health	Norma Sinclair Williams Medical Centre	9885 1006 9885 1006	
Darkan Anglican Church	Marj Quartermaine Rev Linley Mathews-Want Rev Jacki Davies	9736 1053 0428 359 055 0456 588 233	
Uniting Church Wagin	Rev Stephen Van Schalkwyk	9861 1125	
Collie/Bunbury			
South West Counselling Inc	Karen Sommerville – Director, Busselton Collie/Harvey/Dennybrook	9754 2052 9721 2042	
School Chaplin	Collie Senior High School	9735 1200	
Collie Family Centre Counsellor	Collie Community House	9734 5343	
Anglicare Financial Counselling	Collie Community House	9735 5343	
Relationships Australia	20 Molloy St , Bunbury	6164 0550	1300 364 277
Centrecare Bunbury	103 Clarke St, Bunbury	9721 5177	

Telephone Help Services

Beyondblue Support Service	24 hour telephone service Chat online (3pm – 12am) – https://www.youthbeyondblue.com	1300 22 4636
HealthDirect		1800 022 222
Lifeline Crisis support, suicide prevention	24 hour telephone service Crisis support chat 7.00pm – midnight	13 11 14



	(Sydney time) 7 days. Outside of these hours call Lifeline – https://www.lifeline.org.au/get-help/online-services/crisis-chat	
Mensline	www.Mensline.org.au	1300 789 978
Mental Health Emergency Response Line	www.mentalhealth.wa.gov.au	1300 555 788
Rural Link Dept of Health Statewide Services	Availability 4.30pm – 8:30am Monday to Friday and 24 hours Saturday, Sunday and public holidays. During business hours connected to local community mental health clinic	1800 552 002 1800 720 101 - TTY
Samaritans Crisis Line Anonymous Crisis Support	24 hour telephone service	135 247 9381 555
Suicide Call Back Service Telephone, video and online professional counselling	For at risk, carers and the bereaved Online chat and video counselling – https://www.suicidecallbackservice.org.au/n-need-to-talk/	1300 659 467

Chaplains – YouthCARE

Lance	Matthew	Area Chaplain	Matthew.Lance@youthcare.org.au	0428 802 258
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Medical Treatment

HealthDirect		1800 022 222
Poisons Information Centre	24hr advice on all exposures to poisons, medicines, plants, bites/stings	13 1126
Royal Flying Doctor Service (RFDS)	Medical Emergency Calls (24 hours) Satellite phone calls Admin	1800 625 800 9417 6389 9417 6300
Silver Chain		1300 650 803
Silver Chain Brookton	Brookton Silver Chain Nursing Association and Home and Community Care (HACC)	9642 1005 9642 1888
St John Ambulance	Emergency Calls Refer page 21/22 for Community Paramedic contacts	000
Wheatbelt GP Network	25 Holtfreter Ave, (PO Box 781) Northam WA	9621 4400

Hospitals, General Practice and Nursing Posts

SHIRE OF BROOKTON			
Brookton Medical Practice (Saddleback)	456 Whittington Street, Brookton	9642 1485	Tuesday and Thursday
Brookton Saddleback Silver Chain Health Centre	456 Whittington Street, Brookton	9642 1005	Monday to Friday
SHIRE OF CORRIGIN			
Corrigin Hospital	49 Kirkwood St, Corrigin Corrigin.hospital@health.wa.gov.au	9063 0333	0428786259
Corrigin Medical Centre	5 Murphy St, Corrigin	9063 2107	0421198969
Corrigin Health Care	2 Lynch St, Corrigin	9063 2680	
SHIRE OF KONDININ			
Kondinin Hospital	130 Graham St, Kondinin	9894 1222	



	Aboriginal Health Care Worker Fortnightly visits to Kulin, contact Kondinin Hospital - 9894 1222		
Kondinin Medical Centre	120 Graham St, Kondinin	9889 1753	Open Monday & Wednesday
Hyden Surgery	Cnr Lynch & Naughton St, Hyden	0429 082 746	Thursday
Hyden Silver Chain	Cnr Lynch & Naughton St, Hyden	9889 5021	
SHIRE OF KULIN			
Kulin Medical Centre	310 Johnston St, Kulin	9880 1315	
HACC Kulin	Kulin Health Centre Johnson St, Kulin	9894 1222	
SHIRE OF NARROGIN			
Narrogin Health Services Hospital	43 Williams Road, Narrogin	9881 0333	
Community Health Care Narrogin	43 Williams Rd, Narrogin	9881 0385	
Earl Street Medical Centre	92 Earl St, Narrogin	9881 1333	
Family Eyecare	121 Federal St, Narrogin	9881 2288	
John Parry Medical Centre	57 Williams Rd, Narrogin	9881 1100	
Drs John William & Jennifer Lee Hoysted	28 Daghish St, Narrogin	9881 1196	
Narrogin Family Practice Dr Steven Lai	6 Falcon St, Narrogin	9881 6008	
SHIRE OF PINGELLY			
Pingelly Health Centre	32 Brown St, Pingelly	9887 2222	
Pingelly General Practice	32 Brown St, Pingelly	9887 0212	
Silver Chain Pingelly	6 Somerset St, Pingelly		1300 650 803
SHIRE OF WAGIN			
Wagin Hospital	6 Warwick St, Wagin	9861 3444	
Wagin General Practice	299 Tavistock St, Wagin	9861 1633	
SHIRE OF WANDERING			
Narrogin Regional Hospital	43 Williams Road, Narrogin	9881 0333	
SHIRE OF WICKEPIN			
Narrogin Regional Hospital	43 Williams Road, Narrogin	9881 0333	
SHIRE OF WILLIAMS			
Williams Health Centre	3 Adam St, Williams	9883 9999 98852600	

Chemists/Pharmacists

SHIRE OF BROOKTON			
Brookton Pharmacy	2/100 Brookton Hwy, Brookton WA	9642 1991	
SHIRE OF CORRIGIN			
Corrigin Pharmacy	Campbell St, Michelle Hooper	9063 2094	0427 275 174
SHIRE OF KONDININ			
Hyden's Home of Health	14 McPherson St, Hyden	9880 5880	



SHIRE OF NARROGIN			
Amcal Pharmacy	Shops 8-12 Fortune St, Narrogin	9881 1963	
Guardian Chemist	74 Federal St, Narrogin	9881 1006	
SHIRE OF PINGELLY			
Pingelly Pharmacy	16 Parade St, Pingelly	9887 1075	
SHIRE OF WAGIN			
Wagin Pharmacy	52 Tudhoe St, Wagin	9861 1245	
SHIRE OF WANDERING			
Boddington Pharmacy	27 Bannister Rd,	9883 9962	9883 4444
SHIRE OF WILLIAMS			
Williams Pharmacy	34 Albany Highway, Williams	9865 9101	

Child Care Services

SHIRE OF BROOKTON			
Milly Molly Mandy's	58 Williams St, Brookton Brookton Early Learning Centre	9642 1037	
SHIRE OF CORRIGIN			
Giggle Pots Daycare	42 Lynch St, Corrigin gigglepots@gigglepotsdaycare.com.au	9063 2365	
SHIRE OF KONDININ			
Hyden Occasional Child Care	70 McPherson St, Hyden	9880 5135	
SHIRE OF KULIN			
Kulin Child Care Centre	Lot 297 Gordon St, Kulin	9880 1636	
Regional Early Education and Development	70McPherson St, Hyden	9880 5135	
SHIRE OF NARROGIN			
Great Beginnings Family Day Care	Cnr Park & William St, Narrogin	9881 2991	
Narrogin Multifunctional Child care Centre (Mobile)	Cnr William Kennedy Way & Park St, Narrogin	9881 2401	
Narrogin Outside School Hours Care	22 Williams St, Narrogin	9881 2401	
Regional Early Education and Development	6 William Kennedy Way, Narrogin	9881 2401	
SHIRE OF PINGELLY			
Regional Early Education and Development	24 Queen St, Pingelly	0428 924 917	
SHIRE OF WAGIN			
Wagin Huggle Bears Day Care	1 Johnston St, Wagin	9865 2568	0447 090 031
SHIRE OF WEST ARTHUR			
Regional Early Education and Development	2 Darkan South Rd, Darkan	9736 1856	
SHIRE OF WICKEPIN			
Regional Early Education and Development	1 Cambell St, Wickepin	0428 924 917	



SHIRE OF WILLIAMS			
Willi Wag Tails Childcare Services	1 Growse St, Williams	9885 1673	

Community Resource Centres

Brookton CRC	89 Robinson Rd, Brookton	9642 1377	
Corrigin CRC	55 Larke Cres, Corrigin WA	9063 2778	
Kondinin CRC	3/5 Gordon St, Kondinin	9889 1117	
Kulin CRC	6 Johnston St, Kulin	9880 1021	
Pingelly CRC	18 Parade St, Pingelly	9887 1409	
Wagin CRC	46/48 Tudhoe St, Wagin	9861 1644	
Wandering CRC	22 Watts St, Wandering	9884 1561	
West Arthur / Darkin CRC	27 Burrows St, Darkan	9736 2000	Karen Prowse
Wickepin CRC	24 Wogolin Rd, Wickepin	9888 1500	
Williams CRC	5 Brooking St, Williams	9885 1378	Hazel Harris 0448 055 488

Community Groups

Corrigin Men's Group	The Shed, Goyder St, Corrigin	9063 2066 Brian Parsons President	Vic Pres Peter Tulloch 0498 284 897
Cuballing Men's Shed	97 Alton St, Cuballing	9883 6031	
Kondinin Men's Shed	Ron Hardy 277 Nicholl St, Kondinin	9889 6072	
Kulin Men's Shed	77 Johnston St, Kulin	9880 4015	0427 804 615
Narrogin Men's Shed	166 Clayton Rd, Narrogin	9881 6652	
Pingelly Men's Shed	Brown St, Pingelly Jim Watts	9887 1053	

Residential Care Facilities

SHIRE OF BROOKTON			
Kalkarni – Residential Aged Care - BaptistCare	456 Whittington St, Brookton	9642 0199	
SHIRE OF CORRIGIN			
Corrigin Multipurpose Service	49 Kirkwood St, Corrigin	9063 0333	
Wogerlin House	7 Lynch St, Corrigin	9063 2502	
SHIRE OF KONDININ			
Kondinin Hospital and Aged Care	130 Graham St, Kondinin	9894 1222	
SHIRE OF NARROGIN			
Jessie House	30 Clayton Rd, Narrogin	9890 0700	
Karinya Aged Hostel	50 Felspar St, Narrogin	98811677	
Residency by Dillons	52 Williams Rd, Narrogin	9881 2244	
SHIRE OF WAGIN			
Waratah Lodge - Wagin Frail Aged	6 Arnott St, Wagin	9861 1755	Anne 0429 316 096

Special Needs Interest Groups



Elderly persons are spread throughout the Shire and there are approx 20 persons occupying the Hillman Street Units in Darkan Town.

Translation, Interpretive and Hearing (AUSLAN) Services

Translating and Interpreting Service (TIS National) 24/7 Some groups may be eligible for TIS' free interpreting services – ring TIS on 131 450 for more information. Costs are a guide only as they may change –	
<ul style="list-style-type: none"> • Immediate phone interpreting including ATIS phone interpreting: 131 450 - 15mins @ \$34.22 - 4.1.18 • Pre booked Service – 1300 655 081 - 30mins @ \$82.89 – 4.1.18 	
Text Emergency Calls TTY – Dial 106	
Audio Clinic National Hearing Aids Collie, Narrogin, Katanning – 9358 4599 Phone: 9358 4599 or 1800 057 220	Waves Hearing Solutions Narrogin Hospital, 43-57 Williams Rd, Narrogin Phone: 6161 3937

Medical Supplies and Equipment including Wheelchairs

Collie Chemart Pharmacy, Collie Central Shopping Centre, Forrest Street, Collie Phone: 9734 3700 4 wheelchairs available for hire	Collie Hospital – General and Permanent Care Unit for the Aged Deakin Street, Collie Phone: 9735 1333 Have wheelchairs available for their patients
Silver Chain Nursing Association 52 Johnston Street, Collie Phone: 9734 4344 Do not have wheelchairs available	Sue Cuthbert, Coordinator Home & Community Care (HACC) PO Box 200, Wagin, Phone: 9861 874 1 wheelchair available

Taxi Services – HMAs/Controlling Agency are responsible for transporting evacuees to and from Welfare Centres

Collie Bus Service Graeme Pillatti (Bus 2&3)	9734 5341 / 9734 5596 Fax 9734 3903 0419 770 700
School Bus Contractors All buses have a two-way installed and work on Channel 40	
Bus 1- Ben Chiswell Bus 2 – Robyn King Bus 3 – Carol Kirk Bus 4 – Diane Schinzig Bus 5 – Rhonda Pollard	0448 361 198 0447 361 042 / 9736 1042 0400 268 586 0428 912 440 bus phone / 9736 1069 0428 193 598
Nicholls Bus and Coach Service Narrogin (Bus 4&5)	9881 1736
Trans WA Coach Service	Admin – 9326 2600 1300 662 205
Mario's Taxi Service 8 Evans St, Collie	9734 1428 marios@wn.com.au



Appendix 10 – Key Contact Lists

Organisation	Name	Work contact	After hours contact	
Department of Communities - Narrogin District Director District Emergency Services Officer Aboriginal Practice Leader Communities Emergency Services Communities ES On Call Phone – all hours Department of Communities Manager	Angela Channon - Local Welfare Coordinator	9881 0123	Crisis Care 1800 199 008	
	Julie MaKenzie	9621 0400	Crisis Care 1800 199 008	
	Jo Spadaccini	0429102614	Crisis Care 1800 199 008	
	Lorna Yarran	9621 0400	Crisis Care 1800 199 008	
	Matt McNally Director			
	Emergency Services		0418 943 835	0418 943 835
	Crisis Care	9223 1111/ 1800 199 008	9223 1111/ 1800 199 008	
	Media Relations/Corporate Communications	0418 918 299	0418 918 299	
Local Government/s	Refer Appendix 3			
Local Police Force	Refer Appendix 3		Emergency Calls 000 / 112 / 106	
DFES Community Liaison Unit - CLU	Team Leader CLU@dfes.wa.gov.au	0408 296 320	0408 296 320	
DFES Regional Office Upper Great Southern		6832 3110	1800 865 103 24/7 Duty Ph	
Volunteering WA	Jen Wyness 9482 4315	0422 941 483		
SEMC Secreteriate	Adam Smith – District Advsiior Upper Great Southern	0429 104 007	Adam.smith@dfes.wa.gov.au	

Lifelines

LIFELINES – PUBLIC INFORMATION	PHONE/FAX
Life threatening emergency	Emergencies 000 / 112 / 106
DFES Public Information Line	13 DFES (13 3337) www.dfes.wa.gov.au/Pages/default.aspx
Emergency WA website for emergency warnings	https://www.emergency.wa.gov.au/
Bureau of Meteorology website	http://www.bom.gov.au/index.php
WA Tropical Cyclone Information	1300 659 210
WA Land Weather and Flood Warnings	1300 659 213
WA Coastal Marine Warnings	1300 659 223
Australian Tsunami Threat Information (1300 TSUNAMI)	1300 878 6264
Main Roads Western Australia (MRWA) - Primary public contact point for road closure information	Phone: 138 138 Fax: 9323 4400 www.mainroads.wa.gov.au
Alinta Gas	13 13 58
ATCO Gas Australia	Faults (public no) – 13 13 52 Head Office 6163 5000



National Broadband Network (NBN)	https://www.nbnco.com.au/ https://www.nbnco.com.au/learn-about-the-nbn/what-happens-in-a-power-blackout/emergencies-and-outages.html
DBP Dampier Bunbury Pipeline	Faults – 1800 019 919 Head Office – 942 3800
Horizon Power	Faults – 13 23 51 Residential – 1800 267 926
Optus	131 344
Public Transport Authority	Emergency (public no) – 9220 9999 Head Office – 136 213
SES – Public assistance Communities making requests to SES go through the DFES Communication Centre (COMCEN) – 9395 9210 or 9395 9209. NB – SES may have limited capacity to assist due to other DFES operational requirements	132 500
Telstra	Faults – 13 20 00 Head Office – 13 22 03
Water Corporation Inter-agency Emergency Management Coordinator – Alf Fordham - 9420 3964 / 0472 869 491 Alf.Fordham@watercorporation.com.au 629 Newcastle St, LEEDERVILLE WA 6007 PO Box 100, LEEDERVILLE WA 6902 Out of hours operational issues - 1300 483 514 OC_Statewide_OPS_Mgr@watercorporation.com.au Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	Public assistance – General – 9420 2420 Faults (public no) -13 13 75 if urgent Translation and Interpreter Service - <ul style="list-style-type: none"> • 13 13 85 - account enquiries • 13 13 75 - faults, emergencies and security • 13 13 95 - building services Hearing or speech impaired – 13 36 77

Appendix 11 – Sanitary, Waste Disposal, Hire Services:

Name	Type of Supplies	Contact Details	After Hours Contact
Local Government	Waste disposal, sanitary and disposal management		
Water Corporation			
Manager Control Centre Operations (MCCO)	Can assist with water and waste water infrastructure, Water Corp assets, access to key personnel, reps at All Hazard Liaison Group meetings, support for ISG, OASG and IMT, other support or info during operational situations	1300 483 514	1300 483 514
Coates Hire	Hire portable toilets, ablution blocks, generators	13 15 52	
Sita-Medi Collect	All clinical waste, Perth	9356 5737	
SUEZ medical and clinical waste specialist division – Perth	1-7 Felspar Street, Welshpool	13 13 35	
Great Southern Waste Services	9 Graham St Narrogin	9885 9112	
Shire of West Arthur	Rubbish and waste collection	9736 2222	
Putland Motors Hire Equipment	35 Burrowes Street, Darkan Air compressors, car trailers	9736 1196	0428 361 196



Narrogin Hire Services	132 Federal Street, Narrogin	9881 2266	
Great Southern Waste Disposals	Lot 40 Wickepin Road, Narrogin Waste disposal service	9881 1882	
Collie and Other Services			
Bin It Collie	20 Denton Road, Collie	0408 928 279	
Coates Hire	Lot 2071 Harris River Rd	9734 0000	0429 900 961
Collie Bin Hire & Recycling/A1 Bin Hire	1 Doyle Street Collie	0427 102 054	
Tru Blu Hire	Lot 2068 Marshall St, Collie	9734 7688	
Narrogin Skip Bin	Narrogin	0429 811 664	
Narrogin Plant Hire	Lot 1 Graham Rd, Narrogin	0417 170 935	
Great Southern Cranes & Access	Narrogin	0402 310 082	

CLEANING SERVICES

Name	Contact Details	After Hours Contact
DMC Cleaning (Services LGs in the Narrogin Area)	0432 560 963	
Bibysy's Home Help	9736 1434	0427 103 959
Colleen's Carpet Cleaning	9736 1318	
Garretts Carpet Cleaning, Narrogin	0438 812 888	
Total Quality Clean, Narrogin	0429 812 369	
Sweep Rite - Collie	0417 177 338	
Vinsu Cleaning - Collie	9734 1647	0409 116 292
Bunbury Cleaning Service	9721 3737	0428 810 033
Delron Cleaning - Bunbury	9754 2911	
South West Cleaning Services - Bunb	0412 270 102	
Cleanway Xtra - Bunbury	9721 4687	0407 773 370
Narrogin Linen Service	9881 1909	



Appendix 12 – Security Companies:

If security assistance is needed at a welfare centre and the WA Police Force were not available a security company/guard and patrol services could be contacted.

Name	Address	Contact Details Day & After Hours
Narrogin Security Services	30 Odgers Rd Narrogin	0400 710 772
United Security Enforcement Corp	40 Federal St Narrogin	0400 710 772
Eclipse Security Services	10 Moira Rd Collie	9734 7770
Security Man	Collie	0427 965 180
Nightguard Security Service	11 MacKinnon Way East Bun PO Box 706, Bunbury	0418 906 909 – 24 hrs 9791 3377
Redback Security	PO Box 937, Bunbury	0428 913 112 – 24 hrs 9795 9144
Terry Stokes	9 Yalinda Drive, Gelorup	0414 943 713 – 24 hrs 9795 7144
Advanced Security Personnel	88 King Road, Bunbury	9721 1204
Security Man	15 San Marco Promenade Bunbury	9791 2997
Dynamic Security Mgmt	31 Carlingford Crt Australind	9796 1702
Kangaroo Security	Bunbury	0439 971 194
Southern Lock & Security	2 Park Street Bunbury	9721 8200
Cross Security Services	PO Box 1678, Bunbury	9728 0288
Eclipse Security Services	10 Moira Rd Collie	9734 7770
Security Man	Collie	0427 965 180



Appendix 13 – Activation Kits:

Narrogin Communities Office	
Store Room in Hallway Back Shelves	
7 Tubs:	
Tub 1	Admin, paperwork and stationery
Tub 2	Admin, paperwork and stationery. Local Welfare Coordinator folder
Tub 3	Personal requisites – Small first aid kit, kitchen supplies, toiletries
Tub 4	Personal requisites – Bathroom, soap, towels, toothpaste
Tub 5	Personal requisites – Toiletries, power boards
Tub 6	Baby items
Tub 7	Cords, chargers and radios
No bedding at this stage.	
Additional Items	Bull Horn
	Urn
	Vests
	Laptop Bag
	Red Cross Tub
	Green Metal Evacuation Centre Sign
	Catering Utensils Box
Trolley	
Full list available on Sharepoint http://dcpworkspace.ad.dcd.wa.gov.au/Workspaces/cbs/esu/Lists/Kit%20and%20trailer%20location/AllItems.aspx	

Appendix 14 – Distribution List:

This plan has been distributed electronically to:

Department of Communities

- Narrogin Office Team Leader
- Narrogin Office Evacuation Kit
- Emergency Services SharePoint site
- *Jo Spadaccini* District Emergency Services Officer plus a hard copy stored in DESO vehicle

Local Emergency Management Committee

- Local Government/s (as listed on the front cover) Local Emergency Management Committee (Edited version for any copies the public have access to – Appendices not included as contain personal names and phone numbers. This is for people's confidentiality and particularly Department of Communities staff)



Appendix 15 – Welfare Centre Safety Inspection

Facility Name & Address

Name:		Address:	
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In the event that this facility is required for use as welfare centre, this checklist (often completed in conjunction with the facility condition report) must be completed jointly between Department of Communities (DC or Communities) and the facility site representative directly prior to Communities taking control of the facility and again prior to handing the facility back. Identified hazards should be reported, removed/barricaded or handled/resolved as soon as possible.

Areas to check at a minimum	
1. Facility access <ul style="list-style-type: none"> • How many entrances/exits to the centre are there? • Are any entrances/exits a hazard for children/people with special needs? • Do any entrances/exits need to be blocked off or better sign posted? Are any of them fire exits? • Is the car park able to be accessed? Is suitable access for people with disabilities available e.g. ramps/rails etc. • Stage/side halls – are these safe for children? 	<input type="checkbox"/>
2. Slips, trips and fall from height hazards <ul style="list-style-type: none"> • Floors, stairs and ramps - are these free from obstructions that may cause a person to trip or fall – do any need to be barricaded? • Drains, plumbing and wet areas – are these leaking causing a slip hazard – check under sinks, dishwasher. • Are floor surfaces free from uneven surfaces/potholes/other hazards? • Are stair/steps barricaded from children? • Are heavy/frequently used items stored away from top shelves and/or steps/safety ladders available if needing to reach heights (to be secured away at all other times)? 	<input type="checkbox"/>
3. Drowning hazards - Is there a drowning hazard e.g. swimming pool/spa etc? If so have these been barricaded?	<input type="checkbox"/>
4. Electrical hazards <ul style="list-style-type: none"> • Is the switchboard free of any obstructions and switchboard components are clearly marked? • Are plugs, sockets, extension leads, power boards and/or electrical installations in good condition and protected (e.g. covered from damage and not overloaded)? • Are flexible cords and extension cords being used in a safe manner (e.g. not lying across walkways and no use of multiple extension cords) • Heaters – are these a hazard that needs to be barricaded? • Kitchen – is this barricaded from children? • Urns/Kettles – have these been barricaded from children? • Other electrical equipment / hazards? 	<input type="checkbox"/>
5. Hazardous substances <ul style="list-style-type: none"> • Are all potentially dangerous hazardous substances e.g. and chemicals including cleaning products etc locked away? 	<input type="checkbox"/>
6. Other <ul style="list-style-type: none"> • Please include an outline of other areas checked for hazards/risks. 	<input type="checkbox"/>

Please include details of all identified hazards / risks on the following page.



Identified hazard / risk	Resolved/ Barricaded?
1.	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	Yes <input type="checkbox"/> No <input type="checkbox"/>
9.	Yes <input type="checkbox"/> No <input type="checkbox"/>
10.	Yes <input type="checkbox"/> No <input type="checkbox"/>

** Please use a separate sheet if more hazards are required to be reported.

Safety Inspection completed by:

Date: _____

NAME	POSITION / ORGANISATION	PHONE	SIGNATURE
	Local Government		
	Department of Communities		



Appendix 16 – Welfare Centre Condition Report

Facility Name & Address

Name:		Address:	
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In the event that this facility is required for use as welfare centre, this report (often in conjunction with the facility safety inspection) must be completed jointly between Department of Communities (DC or Communities) and the facility site representative directly prior to Communities taking control of the facility and again prior to handing the facility back.

Identified damage or excessive wear and tear to the facility or equipment must be recorded. It is highly recommended that photos and/or video of the full facility (or at a minimum the parts of the facility that may be used) are taken so that the facility condition is accurately recorded. Photos/video often assists in confirming at a later date existing facility/equipment damage (that may have been missed in a visual inspection).

Identified damage or wear and tear	Photo/video taken?	Safety Issue?
1.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
2.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
3.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
4.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
5.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
6.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
7.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
8.	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

** Please use a separate sheet if more damage / wear and tear is required to be reported.

Condition report completed by:

Date: _____

NAME	POSITION / ORGANISATION	PHONE	SIGNATURE	
	Local Government			
	Department of Communities			



Appendix 17 – Welfare Centre Handover Report

Facility Name & Address

Report Date/Time: _____

Name:		Address:	
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Facility Coordinators

Local Government Welfare Coordinator:	
DC Local Welfare Coordinator:	

Facility Handover Info

In the event that this facility is required for use as welfare centre, this handover / hand back report seeks to collate information useful to the party taking over/back 'control' of the facility. It should be completed jointly between Department of Communities and the facility site representative (or for local emergencies the Local Government representative). The information provided streamlines the process of handing over management of the centre, particularly in regards to knowing the current issues, staffing, agencies and evacuees utilising the centre

Areas to consider as a minimum	
1. Has a Safety Inspection and Condition Report been completed? Are there any concerns	<input type="checkbox"/>
<hr/> <hr/> <hr/>	
2. How many Evacuees have been registered? Where are the Registration Forms? Have they been faxed?	<input type="checkbox"/>
<hr/> <hr/> <hr/>	
3. Has hospitality been provided? Have any Meals been organised for the Evacuees? Have any meals or food has already been served?	<input type="checkbox"/>
<hr/> <hr/> <hr/>	
4. Have you assigned any Liaison Officers to work in the centre? How Long? Have you arranged any rosters for on-going support?	<input type="checkbox"/>
<hr/> <hr/> <hr/>	



5. Are other community members/groups going to be utilising the centre whilst it is open as a Welfare Evacuation Centre and will disturb its current purpose? Has the community been made aware of this centre being used as a Welfare Evacuation Centre? Have alternative plans been made for activities?

6. Are there any other concerns or issues that have arisen since the opening of the centre or any that you foresee being an issue whilst the centre is open as a Welfare Evacuation Centre?

7. Other Notes?

** Please use another Form to hand the Facility back from the Department of Communities to the Local Government

Handover report completed/acknowledged by: _____ **Date:** _____

NAME	POSITION / ORGANISATION	PHONE	SIGNATURE
	Local Government		
	Department of Communities		