



SPECIAL COVID-19 Local Emergency Management Committee Meeting

Minutes

Monday 20 April 2020

1.00pm

By Teleconference

1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- Representatives from other agencies as required

1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting 1.02pm

2. ATTENDANCE AND APOLOGIES

Shire President	Cr. D Hickey
Deputy Shire President	Cr. M Weguelin
Chief Executive Officer	N A Manton
Executive Support Officer	K Biglin
Chair St John Ambulance	G Dawson
Deputy Recovery Officer	L Baker
Sergeant, Corrigin Police	C Morgan
DFES Area Officer, Narrogin East	G Hansen
Corrigin Pharmacy	M Hooper
Department of Communities	N Blackburn
Dept of Primary Industries and Regional Development	A Lacey
St John Ambulance, Community paramedic	L Evans
Corrigin Volunteer Fire and Rescue	D Di Fulvio

Apologies

Department of Communities	J Spadaccini
Road Safety Advisor, Wheatbelt South – WALGA	R Thornton

No Response

Corrigin Medical Surgery Doctor	T Ramakrishna
Chief Bush Fire Control Officer	G Evans
DFES, District Emergency Management Advisor	A Smith
Principal, Corrigin District High School	H Prance
Health Services Manager, Corrigin District Hospital	L Reed

3. Hazard Management Agency Report

As at 17 April 2020 there were 535 confirmed cases of COVID-19 in WA with 10 cases in the Wheatbelt region.

Only one new case overnight as at 19 April 2020 bringing the total in WA to 545.

4. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner

- NIL

St John Ambulance

- Business as usual

Pharmacy

- Town quieting down, no more panic buying.
- High level of deliveries.
- Flu shots are being supplied gradually.

Police

- All going well, no new reports.

Volunteer Fire and Rescue

- Business as usual.

Bush Fire Control Officer

- NIL

DFES

- Business as usual.
- Attended two fires over the weekend and car accident.

Department Communities, Child Protection and Family Support

- State Emergency Welfare Plan.
- Recovery work has started.

School

- NIL

Shire

- Concentrating on recovery phase.
- Planning jobs for new casual employees to do around town.
- Contractors and employee checklists.

Dept of Primary Industries and Regional Development

- Economic impact will be bigger than health impact.
- Rural west providing support to small businesses.
- Travel passes for across regions is now live.

IGA

- Still running low on some stock.
- Alcohol limit has been lifted as of today.

5. Incident Response team

6. Other Items/Questions/Concerns

7. NEXT MEETING

The next COVID-19 Local Emergency Management meeting will be Monday 4 May 2020.

The next LEMC meeting will be Monday 11 May 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 10 August 2020 at 1.00pm
- Monday 9 November 2020 at 1.00pm

8. MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 1.16pm.