



# SPECIAL COVID-19 Local Emergency Management Committee Meeting

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## Minutes

Monday 4 May 2020

1.00pm

By Teleconference

## **1.0 NAME**

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

## **2.0 ROLE OF THE COMMITTEE**

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

## **3.0 OBJECTIVES OF THE COMMITTEE**

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

## **4.0 MEMBERSHIP**

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- Representatives from other agencies as required

## 1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting 1.00pm.

## 2. ATTENDANCE AND APOLOGIES

Shire President	Cr. D Hickey
Deputy Shire President	Cr. M Weguelin
Chief Executive Officer	N A Manton
Executive Support Officer	K Biglin
Chair St John Ambulance	G Dawson
Deputy Recovery Officer	L Baker
Corrigin Pharmacy	M Hooper
Department of Communities	N Blackburn
Dept of Primary Industries and Regional Development	A Lacey
Health Services Manager, Corrigin District Hospital	L Reed
Sergeant, Corrigin Police	C Morgan

### Apologies

#### No Response

DFES Area Officer, Narrogin East	G Hansen
St John Ambulance, Community paramedic	L Evans
Corrigin Volunteer Fire and Rescue	D Di Fulvio
Corrigin Medical Surgery Doctor	T Ramakrishna
Chief Bush Fire Control Officer	G Evans
DFES, District Emergency Management Advisor	A Smith
Principal, Corrigin District High School	H Prance
Department of Communities	J Spadaccini

## 3. Hazard Management Agency Report

As at 28 April 2020 there were 550 confirmed cases of COVID-19 in WA with 10 cases in the Wheatbelt region.

5 days in a row of 0 cases.

## 4. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner

- Provided an overview of the WA statistics.
- 22 active cases in WA.

St John Ambulance

- Receiving updates of new PPE, prepared for potential second wave of the virus.
- Some COVID-19 testing will take place at schools.

Pharmacy

- Still doing deliveries.
- Administering lots of flu shots.

Police

- NIL

#### Volunteer Fire and Rescue

- NIL

#### Bush Fire Control Officer

- NIL

#### DFES

- NIL

#### Department Communities, Child Protection and Family Support

- Little change, still providing support to those in isolation.
- Providing support to the metro area and Rottneest.

#### School

- NIL

#### Shire

- WA Local Government Association doing weekly updates.
- Implemented community support initiatives.
- Accelerated capital works.
- 10 new casual workers at the Shire to boost local employment.
- Government considering a plan for future relaxing border restrictions based on medical advice.

#### Dept of Primary Industries and Regional Development

- NIL

#### IGA

- Home deliveries still active.

### **5. Incident Response team**

### **6. Other Items/Questions/Concerns**

Discussions surrounding

- Children going back to high schools and boarding schools.
- Travelling within the Wheatbelt region.
- Local unemployment.

### **7. NEXT MEETING**

The next COVID-19 Local Emergency Management meeting will be Monday 11 May 2020 at 1pm.

The next LEMC meeting will be Monday 11 May 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 10 August 2020 at 1.00pm
- Monday 9 November 2020 at 1.00pm

### **8. MEETING CLOSURE**

The Chairperson, Cr Des Hickey closed the meeting at 1.26pm.