



SPECIAL COVID-19 Local Emergency Management Committee Meeting

Minutes

Monday 8 June 2020

1.00pm

Council Chambers

1.0 NAME

The Committee shall be known as the Corrigin Local Emergency Management Committee ('Committee').

2.0 ROLE OF THE COMMITTEE

To assist the Local Emergency Coordinators (Officers in Charge of the Corrigin Police District) to develop and maintain effective emergency management arrangements for the Shire of Corrigin.

3.0 OBJECTIVES OF THE COMMITTEE

- To advise and assist the Shire of Corrigin in ensuring that local emergency management arrangements are established for its district.
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements.
- To assist with the preparation and approval of the Corrigin Local Emergency Management Plan and submit such plans to the Office of Emergency Management (OEM) for approval.
- To review at least annually the Corrigin Local Emergency Management Plan.
- To assist in the preparation of emergency management operating procedures for application in the Shire of Corrigin.
- To ensure appropriate testing and exercising of the local emergency management plan.
- To prepare an annual report of the activities of the Committee for submission to the OEM.
- To provide assistance to the Local Emergency Coordinators and Lead Combat Authorities during emergency management operations.
- To carry out such other emergency management functions as directed by OEM.

4.0 MEMBERSHIP

The Council appoints to the Committee those ex-officio representatives whose titles appear below. Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term.

Membership of the Committee shall be:

- The President of the Shire of Corrigin
- Deputy Shire President
- The Officer in Charge of the Corrigin Police District or delegate(s)
- The Officer in Charge of the Fire and Rescue Service in Corrigin or their delegates
- The Shire's Chief Bush Fire Control Officer
- The SES Area Manager or delegate
- The Officers in Charge of the St John Ambulance District of Corrigin or delegate
- A health representative from the Corrigin Hospital
- An officer from the Department for Communities, Child Protection and Family Support
- Representatives from other agencies as required

1. DECLARATION OF OPENING

Chairperson, Cr Des Hickey opened the meeting at 1.04pm.

2. ATTENDANCE AND APOLOGIES

Shire President	Cr. D Hickey
Chief Executive Officer	N A Manton
Executive Support Officer	K Biglin
Chair St John Ambulance	G Dawson
Corrigin Volunteer Fire and Rescue	D Di Fulvio
Principal, Corrigin District High School	H Prance
Department of Communities	N Blackburn (telephone)

Apologies

Dept of Primary Industries and Regional Development	A Lacey
Deputy Recovery Officer	L Baker
Deputy Shire President	Cr. M Weguelin
Department of Communities	J Spadaccini

No response

Corrigin Medical Surgery Doctor	T Ramakrishna
Chief Bush Fire Control Officer	G Evans
DFES, District Emergency Management Advisor	A Smith
Corrigin Pharmacy	M Hooper
Department of Communities	N Blackburn
Health Services Manager, Corrigin District Hospital	L Reed
Sergeant, Corrigin Police	C Morgan
DFES Area Officer, Narrogin East	G Hansen
St John Ambulance, Community paramedic	L Evans

3. Hazard Management Agency Report

The Department of Health has reported no new active case of COVID-19 overnight as at 4th June 2020. The State's total remains at 592.

There are currently 26 active cases in WA. Of the active cases, five are Western Australians, one is from interstate and twenty are crew members from the Al Kuwait.

One confirmed COVID-19 case is in a Perth metropolitan hospital.

To date, 557 people have recovered from the virus in WA.

4. Agency Reports and Updates - Business Continuity Plans

Hospital and general practitioner
NIL

St John Ambulance

- Started back with training schedules.
- Full stocked PPE.
- All staff can be tested if necessary.

Pharmacy
NIL

Police
NIL

- Volunteer Fire and Rescue
- Taking precautions.
 - No call recent call outs.
 - Fully stocked PPE for potential call outs.

Bush Fire Control Officer
NIL

DFES
NIL

- Department Communities, Child Protection and Family Support
- There is a number of people returning from overseas – support is being provided to them in quarantine at Perth Hotels.

- School
- Parents now allowed on school grounds, but encouraged to allow children to continue being independent. Teachers have been impressed with the resilience, cleanliness and independence that the children have shown during this time.
 - Assemblies and meetings can start up again.
 - Cleaning – extra two full time cleaners have been employed to clean and sanitise all surfaces and equipment multiple times daily.
 - All teachers and staff are able to be tested if necessary.

- Shire
- Playgrounds re-opened today. Shire buildings have been gradually opening and covid safety plans are in place.
 - The EHO has been checking in with all local businesses and ensuring they are complying with the regulations and completing their covid safety plans.
 - 9 casuals will be finishing up by the end of June. There has been a lot of positive feedback from the community and the casual staff are commended for their efforts over the past few months.

Others
NIL

5. Incident Response team

6. Other Items/Questions/Concerns

Concerns over people getting complacent. The Shire will continue to encourage the community to be vigilant.

7. NEXT MEETING

The next COVID-19 Local Emergency Management meeting will be scheduled as required.

The next LEMC meeting will be Monday 10 August 2020 at 1.00pm.

Meeting dates for 2020 are as follows.

- Monday 9 November 2020 at 1.00pm

8. MEETING CLOSURE

The Chairperson, Cr Des Hickey closed the meeting at 1.17pm