



Corrigin Recreation and Events Centre Advisory Committee

Minutes

Wednesday 28 October 2020

Venue: Corrigin Recreation and Events Centre,

Lot 620 Larke Crescent, Corrigin

TERMS OF REFERENCE:

1.0 NAME

The Committee shall be known as the Corrigin Recreation and Events Centre Advisory Committee ('Committee').

2.0 ROLE OF THE ADVISORY COMMITTEE

- To advise Council on the effective, efficient, economic and equitable means of operating the Corrigin Recreation and Events Centre.
- To provide a forum for the dissemination and consideration of information regarding sport and recreation issues with particular reference to operating the Corrigin Recreation and Events Centre.

3.0 OBJECTIVES OF THE ADVISORY COMMITTEE

- To make recommendations to assist Council in its decision making regarding the Corrigin Recreation and Events Centre.
- To assess proposals and make recommendations to Council in relation to the development, operation and utilisation of the Corrigin Recreation and Events Centre.

4.0 MEMBERSHIP

The Council appoints to the Advisory Committee those categories of membership outlined below.

Membership of the Committee shall, unless otherwise specified, be for a term ceasing at the date of the Local Government election in the year the Shire's local government elections are held, after which time the Council may appoint members for a further term. Membership of the Committee shall be:

- One Councillor.
- The following representatives of sport and recreation clubs operating within and comprising members based in the Shire of Corrigin:
 - o Corrigin/Babakin Cricket Club
 - o Corrigin Football Club;
 - o Corrigin Hockey Club;
 - o Corrigin Netball Club; and
 - o Corrigin Squash Club.

Representatives of sport and recreation clubs are required to have a letter of authorisation from their club, appointing the person as a representative to the committee.

Authorised representatives of sport and recreation clubs who are not appointed to the Committee may attend meetings and participate as a "proxy" at the discretion of the Presiding Member. Club representatives that are acting as a proxy have full voting rights at the meeting. Council staff members will provide advice and administrative support to the Committee.

5.0 PRESIDING MEMBER

The members of the Committee shall elect a Presiding Member to chair committee meetings and also, a Deputy Presiding Member to chair in the absence of the Presiding Member.

The Presiding Member shall ensure that minutes of the proceedings are kept and that business is conducted in accordance with the Shire of Corrigin Standing Orders.

The minutes of the Committee are to be submitted to the next ordinary meeting of the committee for confirmation. The person presiding at the meeting at which the minutes are confirmed is to sign the minutes and certify the confirmation. The Local Government Act 1995 places responsibility for speaking on behalf of Council with the President, or the CEO if the President agrees.

The Presiding Member if not the Shire President as well as individual members of the Committee are to refrain from speaking publicly on behalf of the committee or Council, or to issue any form of written material purporting to speak on behalf of the committee or Council without the prior approval of the Shire President.

6.0 CONDUCT OF MEETINGS

The Committee is established by the Council of the Shire of Corrigin under the powers given in section 5.8 of the Local Government Act 1995. Meetings are to be held twice yearly on a date to be determined by the Presiding Member in consultation with the Advisory Committee Members.

Notice of meetings, quorum requirements of the members and all other matters pertaining to the conduct of the committee shall be carried out in accordance with the Local Government Act 1995.

7.0 DELEGATED POWERS

The Committee has no delegated powers and is an advisory committee to Council only.

Recommendations of Committee meetings are to be presented to Council by Shire officers for noting or for consideration as soon as practicable after unconfirmed minutes of Committee meetings are available.

1. DECLARATION OF OPENING

The CEO, Natalie Manton opened the meeting at 7.06pm.

2. ATTENDANCE AND APOLOGIES

Chief Executive Officer

N Manton

Councillor

Cr S Jacobs

Corrigin Squash Club

D Rendell

Babakin - Corrigin Cricket Club

J Rogers

Apologies

Corrigin Hockey Club

N Connelly

Due to there not being a quorum or representation from a majority of clubs a general discussion was held.

3. MINUTES OF PREVIOUS MEETING – 26 February 2020

4. GENERAL BUSINESS

4.1 Roof Defects

The CEO provided an update on recent developments for the leaks in the roof.

4.2 Oval Lights

The CEO advised that the Shire is waiting to hear the outcome of a funding application for an upgrade to the oval lights and plans to change the globes to LED lights.

4.3 Netball Court

Antiglare

No new information was available to date.

Outdoor Court

The CEO advised that minor cracks have re-appeared after repairs to the outdoor courts.

4.4 Hockey Oval

The southern end of the hockey oval has been receiving additional watering to get the grass to grow in time for the 2021 season.

4.5 Honour boards

Update on honour boards was provided.

The Babakin-Corrigin Cricket Club will need to submit details for any honour boards very soon if an order is to be included with the current order.

4.6 Football Changerooms rail/ hanging system

The CEO advised that this has not been actioned and is still pending.

4.7 Hockey Club Shelving/racks

The CEO advised that this has not been actioned and is still pending.

5. NEXT MEETING

The next meeting is scheduled to be held on February 2021.

Given the lack of attendance Council may wish to dissolve the committee and meet with sporting clubs and community groups who use the Corrigin Recreation and Events Centre as required.

6. MEETING CLOSURE

Meeting closed 7.45pm